

MINUTES

Cumberland Town Council Meeting

Town Council Chambers

MONDAY, May 13, 2013

7:00 p.m. Call to Order

Present: Councilors Stiles, Turner, Copp, Storey-King, Gruber, and Perfetti.

Excused: Councilor Jennings

I. APPROVAL OF MINUTES

Motion by Councilor Storey-King, seconded by Councilor Perfetti, to approve the April 22, 2013 minutes as presented.

VOTE: 6-0 UNANIMOUS

II. MANAGER'S REPORT

- **Phase II engraving of Veterans names**

There will be a dedication of the second round of names that were just engraved on the monument on Memorial Day. The parade will start at 10:00 a.m. with the dedication at the monument in Moss Side Cemetery at 10:30 a.m. Town Councilor Gruber will be the guest speaker this year.

- **Snow Plow Rodeo results**

Cumberland was represented by Dan Burr and James Liebowitz at the annual Snow Plow Rodeo. They came in second place for Cumberland County. This was the James's first year with a CDL license. He did a great job. They will be competing in the state championship in June. We wish them luck.

- **Town Hall weekend parking**

This coming weekend will be the first weekend of the season that the Farmers Market and Little League games taking place at the same time. Little League takes up the majority of parking at the rear of Town Hall and with the Farmers Market in the front, it should be a very busy Saturday at Town Hall.

III. PUBLIC DISCUSSION

None

IV. LEGISLATION AND POLICY

13 – 082 To hold a Public Hearing to consider and act on a Class III (vinous only) and Class IV (malt liquor) Liquor License for Doc's Café.

Chairman Stiles opened the Public Hearing.

Public discussion: None

Town Manager Shane said that the application is complete and the owner, Rebecca Williams is present to answer any question. He said that Ms. Williams has done a fantastic with the café and it is good to see that the business is going so well.

Ms. Williams said that Doc's will have extended hours for the summer months, staying open until 8:00 p.m. and will begin serving gelato.

Chairman Stiles closed the Public Hearing.

Motion by Councilor Perfetti, seconded by Councilor Turner, to approve the Class III (vinous only) and Class IV (malt liquor) Liquor License for Doc's Café.

VOTE: 6-0 UNANIMOUS

13 – 083 Review of Personnel Policy.

Councilor Storey-King explained that the Ordinance Committee met last week to review the personnel policy. She introduced Assistant Town Manager, Alyssa Tibbetts to give a brief overview.

Ms. Tibbetts explained that per the Town Charter, the Council shall enact a personnel ordinance and review it annually. There has been a personnel policy in place for years, and given the language in the Charter, it was decided to be in conformance. The term policy will be changed to ordinance throughout the document and it will be codified this year. Other changes include:

- The standard work week and hours of work definition was changed to match the Town Hall schedule that has been in effect for a few years now (closed Friday).
- The incentive program for employees who opt out of our health insurance is explained in detail as well as the wellness program.
- The inclement weather policy has been changed to state that Town Hall will not be closed due to inclement weather. If an employee opts to stay home or leave early due to a storm, they must use their sick time (up to 12 hours per year).

Moved by Councilor Turner, seconded by Councilor Perfetti, that pursuant to the Town of Cumberland Council Manager Charter, Article 4 (Personnel Management), I move to amend the Personnel Policy as attached.

Further, the Town Manager is directed to codify the amended May 13, 2013 Personnel Ordinance.

VOTE: 6-0 UNANIMOUS

13 – 084 To set a Public Hearing date (June 3rd) to consider and act on a Mass Gathering Permit for the United Maine Craftsmen's 44th Annual Cumberland Arts & Crafts Show to be held from August 8th through 11th, 2013 at the Cumberland Fairgrounds.

Motion by Councilor Perfetti, seconded by Councilor Gruber, to set a Public Hearing date of June 3rd to consider and act on a Mass Gathering Permit for the United Maine Craftsmen's 44th Annual Cumberland Arts & Crafts Show to be held from August 8th through 11th, 2013 at the Cumberland Fairgrounds.

VOTE: 6-0 UNANIMOUS

13 – 085 To appoint a member to a vacant committee seat.

Motion by Councilor Copp, seconded by Councilor Perfetti, to appoint Susan Nolde to the Lands & Conservation Commission and the Prince Memorial Library Advisory Board.

VOTE: 6-0 UNANIMOUS

13 – 086 To countersign the Warrant and Notice of Election to call the June 11, 2013 M.S.A.D. 51 Budget Validation Referendum.

Motion by Councilor Perfetti, seconded by Councilor Turner, to countersign the Warrant and Notice of Election to call the June 11, 2013 M.S.A.D. 51 Budget Validation Referendum.

VOTE: 6-0 UNANIMOUS

V. NEW BUSINESS

Councilor Turner – None

Councilor Copp – He noticed between Mill Road and Cumberland Center, there are piles of wood and numerous televisions and computer monitors that were placed out for large item pick up. They will not be taken and people have to take them to Riverside Recycling in Portland.

Councilor Storey-King – On May 22nd she will attend the next meeting of Korean War Veterans Celebration Committee. The celebration will take place on Veterans Day in November. If anyone knows of any Korean War Veterans, please give their name to her.

Greely High School prom took place last Saturday evening. She is grateful every year when prom is over with no catastrophes. The police department has resources such as 21 Reasons to help parents keep kids safe.

Thank you to Councilor Gruber for giving her and her students a tour of the food pantry. Since the tour, her students have been very excited and coming up with ideas to get food donated for the food pantry.

Councilor Gruber – The Girl Scouts did a back pack program for the Food Pantry. The program brought in types healthy products that kids enjoy eating. They were put into back packs and given to families with children who need healthy snack options when they are not in school.

The post office had a food drive last weekend. Thank you to the community for donating food.

Chairman Stiles – This is the last meeting that will be held in May. The next meeting will be on June 3rd.

Councilor Perfetti – None

Town Manager Shane – The award of bid for the Blanchard Road reconstruction project will take place at the June 3rd Town Council meeting.

The Mayor of Lewiston sent a thank you letter to the Council thanking them for the assistance that Cumberland gave during the 3 fires in Lewiston recently.

VI. EXECUTIVE SESSION pursuant to 1 M.R.S.A., §405(6)(A) re: a personnel matter.

Motion by Councilor Copp, seconded by Councilor Perfetti, to recess to EXECUTIVE SESSION pursuant to 1 M.R.S.A., §405(6)(A) re: a personnel matter.

VOTE: 6-0 UNANIMOUS

TIME: 7:35 p.m.

VII. ADJOURNMENT

Motion by Councilor Storey-King, seconded by Councilor Gruber, to adjourn.

VOTE: 6-0 UNANIMOUS

TIME: 8:05 p.m.

Respectfully submitted by:

Brenda L. Moore
Council Secretary