

# **MINUTES**

Cumberland Town Council Meeting  
Town Council Chambers

**MONDAY, August 12, 2019**

**6:30 P.M. Council Photos**

## **7:00 P.M. Call to Order**

Present: Councilors Copp, Edes, Gruber, Stiles, Storey-King, Turner and Vail

### **I. APPROVAL OF MINUTES**

Motion by Councilor Gruber, seconded by Councilor Edes, to accept the July 22, 2019 meeting minutes as presented.

VOTE: 7-0                      UNANIMOUS

### **II. MANAGER'S REPORT**

Repairs to the railroad tracks have begun. The Greely Road crossing has a bit of a dip since its repair and may require some additional work. He will be meeting with the railroad tomorrow at the Tuttle Road crossing to make sure that the same problem doesn't happen there.

The Senior Property Tax Program application process began today. We processed 77 applications today and meetings are scheduled all week. He thanked Councilors Stiles and Gruber who helped with the applications.

There will be two meetings coming up regarding the proposed plan to relocate the sand & salt shed to the lot adjacent to the Town Forest. The first meeting is this Wednesday at 6:00 p.m. with the direct abutters, and the second meeting is the following Wednesday (August 21<sup>st</sup>) at 6:00 p.m. for anyone in the community who would like to attend. This meeting will have a site walk component. Town Manager Shane requested that an item be added to the end of tonight's agenda to set a Public Hearing regarding the relocation of the sand/salt shed.

Motion by Councilor Stiles, seconded by Councilor Copp, to add an additional item to this agenda (item 19-108).

VOTE: 7-0                      UNANIMOUS

### **III. PUBLIC DISCUSSION**

None

### **IV. LEGISLATION AND POLICY**

**19 – 101 To hear a report from the Prince Memorial Library Advisory Board re: results of online survey and potential expansion of Prince Memorial Library.**

Jill O'Conner, member of the Prince Memorial Library Advisory Board, presented the following:

# Library Improvement Report

Prepared by the Working Group of the  
Prince Memorial Library Advisory Board  
Spring/Summer 2019

## Expansion: Why Now?

With the plan to move the Cumberland Historical Society building onto the library property, the Working Group recognized an opportunity to plan for an expansion of PML. The Working Group presented its intention at a Cumberland Town Council meeting and felt a renovation/expansion was supported by that body.

The Town manager of North Yarmouth also supports a plan for expansion. The Working Group plans to present this report to the North Yarmouth Board of Selectmen.

We believe that this project will provide synergy and create a greater cultural center for both towns and better fulfill the future demands of our growing populations.

## Library of the Future

How can Prince Memorial Library (PML) become a greater cultural center for the communities of Cumberland and North Yarmouth with particular emphasis on serving the growing youth and senior sectors of our population?

The Working Group conducted interviews at six comparable local libraries to obtain data for comparison and analysis. Those libraries are:

Falmouth Memorial Library  
Merrill Memorial Library, Yarmouth  
Baxter Memorial Library, Gorham  
Thomas Memorial Library, Cape Elizabeth  
Gray Public Library  
Freeport Community Library

In addition, the Working Group conducted a survey to obtain input from the patrons of PML

## Points for Comparison

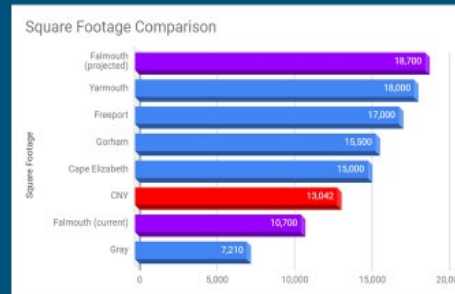
- \*Population
- \*Square Footage
- \*Operating/Acquisitions Budgets
- \*Staff Expenditures per Capita
- \*Programs in the Library
- \*Community Spaces

- \*Survey Results
- \*Children's Space
- \*Interlibrary Loan Program

## Total Population of the Comparison Libraries

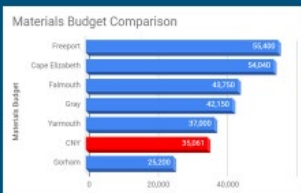


## Square Footage Comparison



## Budget Comparison

### Total Operating Budget



### Annual Budget Comparison



### Materials Acquisition Budget

## Comparison of Staff Expenditures per Capita

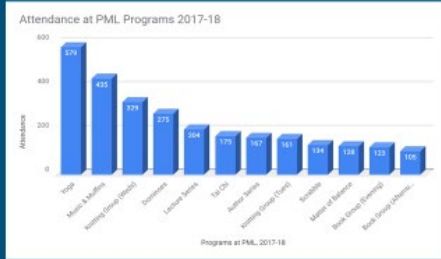
Dollars spent per citizen for their library staff and services.



## Programming at Prince Memorial Library

Total number of programs: 217

Total attendance: 2366



## Programming at Prince Memorial Library

Total number of programs: 222

Total attendance: 2,443



## Outside Organizations using PML

Town of Cumberland Recreation  
Village Green  
Cumberland Community Nursery School  
Cumberland Writing Group  
Falmouth Writing Group  
Girl Scouts (Daisy Troop; Brownie Troop)  
Boy Scouts  
Genealogists  
MSAD 51  
4-H  
Brentwood Road Association  
Southern Maine Agency on Aging  
Cumberland Meadows Condo Association

## COMMUNITY SPACE at Comparison Libraries



## COMMUNITY SPACE at PML

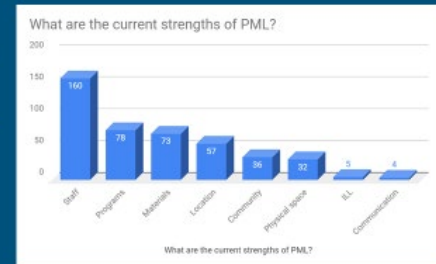
Community Room, seats 70, no independent access, kitchen access, no modern sound



## Community Survey Results

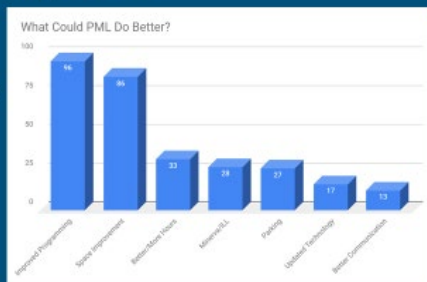
327 Respondents, 19.8% response rate (sent to the PML email list of 1600).

Current Strengths of PML



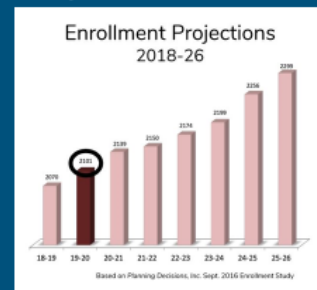
## Community Survey Results

What Could PML Do Better?



## School Enrollment Projections

That's a lot of new potential children's room users!



## CHILDREN'S AREAS at Comparison Libraries



Freeport



Yarmouth



## CHILDREN'S AREAS at Comparison Libraries



Gorham



Cape Elizabeth

## CHILDREN'S AREAS at PML



No separation of the children's area from the tables for quiet study/reading.



## Interlibrary Loan Activity

Minerva is a consortium of libraries in Maine that lends and borrows materials via a van delivery service. This allows access to a wider variety of materials for all library patrons.

Libraries participating in Interlibrary Loan through Minerva: 6  
Libraries not participating: 1, PML



## Interlibrary Loans per annum

Cape Elizabeth, 35,287  
Falmouth, 27,033  
Gorham, 24,707  
Gray, 23,468  
Freeport, 22,234  
Cumberland, 467  
Yarmouth, Data unavailable

## Conclusion: Priorities of Expansion

According to the survey to PML patrons, the highest priorities identified coordinated with the features observed during the visits to neighboring libraries.

### SPACE NEEDS

- \*Dedicated children's space where the exuberance and noise level of our youngest users is honored.
- \*Greater dedicated quiet reading space and access to small meeting/tutoring space.
- \*Community meeting space with independent access and modern audio visual equipment.
- \*A commitment by both towns to support sufficient library staff qualified to meet the increased collection and programming needs.

## Conclusion: Priorities of Expansion

### PROGRAMS AND SERVICES

- \*Open library six days a week
- \*Greater selection of adult/seniors, young adult, and children's books and programs
- \*Access to non-PML materials through expanded interlibrary loan
- \*Expansion of staff/budget to accommodate additional programs and services

## Conclusion

The Working Group hopes this input at the planning stage of this project is helpful to inform the public, assist in the architectural design of the expansion, and gain support to improve the cultural contribution of the PML to Cumberland and North Yarmouth.

Copies of the survey are available upon request.



# 19 – 102 To hear a report from the Bicentennial Committee re: committee work to date and plans for Cumberland's Bicentennial celebration.

Emily Gray and Tig Filson, Co-Chairs of the Bicentennial Committee presented the following:

## Cumberland, Maine Bicentennial

2021

### Meet the committee

Nicole Boudle  
Baily Douglass  
Linda Fulda  
Rhonda Grigg  
Dale Hahn  
Allyson Knowles  
Christina Mitchell  
Megan Pelsinski  
Sally Pierce  
Carolyn Small

### What's happening

- Four meetings since February, reconvening in September
- Brainstorming sessions
- Subcommittee chairs established
- Logo contest

### Meet the Co-Chairs



Tig Filson

- Cumberland resident for four years
- Mother to three year old daughter
- Conference producer & content strategist
- Bates grad & history nerd



Emily Gray

- Cumberland resident for four years
- Mother to fourth grader and kindergartener
- Website strategy & marketing pre-kids
- Excited to celebrate such a warm and active community

### Logo Contest

- Inspiration to be drawn from logo submissions
- Volunteer designer working on design



### The Celebrations!

#### Gala

**March 19, 2021**

Kick off event at the Performing Arts Center featuring:

- Cider Tasting, Appetizers
- First council meeting re-enactment
- Poem
- Music
- Historic quilt display



### The Celebrations!

#### History and Education

**Throughout Spring 2021**

- Humans of Cumberland
- History of Cumberland: lecture series, time capsule, historic baseball game by Dirigo
- Maple Sunday
- Cemetery tours, historic house tours



### The Celebrations!

#### Festival and Finale

**Late June or early July 2021**

Fun-filled day at Twin Brook including:

- Steeplechase relay
- Bake-off
- Food trucks
- Games
- Pie eating contest
- Fireworks



### Thank you!

We welcome your questions and look forward to celebrating with you!

Get in touch: [emiljoygray@gmail.com](mailto:emiljoygray@gmail.com)

[brookethorpefilson@gmail.com](mailto:brookethorpefilson@gmail.com)



**19 – 103 To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Cumberland County Fair to be held from September 22<sup>nd</sup> – September 29<sup>th</sup> at the Cumberland Fairgrounds.**

Chairman Storey-King opened the Public Hearing.

Public discussion: none

Chairman Storey-King closed the Public Hearing.

Motion by Councilor Copp, seconded by Councilor Turner, to approve the Mass Gathering Permit for the Cumberland County Fair to be held from September 22<sup>nd</sup> – September 29<sup>th</sup> at the Cumberland Fairgrounds.

VOTE: 7-0 UNANIMOUS

**19 – 104 To hold a Public Hearing to consider and act on a Mass Gathering Permit Maine's Ultimate Yard Sale to be held on September 7<sup>th</sup> from 9:00 a.m. to 2:00 p.m. at the Cumberland Fairgrounds.**

Chairman Storey-King opened the Public Hearing.

Public discussion: none

Chairman Storey-King closed the Public Hearing.

Motion by Councilor Stiles, seconded by Councilor Edes, to approve the Mass Gathering Permit Maine's Ultimate Yard Sale to be held on September 7<sup>th</sup> from 9:00 a.m. to 2:00 p.m. at the Cumberland Fairgrounds.

VOTE: 7-0 UNANIMOUS

**19 – 105 To consider and act on setting the following household waste disposal events:**

Chairman Storey-King asked for any public comment on this item.

Public comment: none

Motion by Councilor Stiles, seconded by Councilor Gruber, to set the following household waste disposal events:

- Confidential Shredding, Saturday, October 5<sup>th</sup> from 9:00 a.m. to 1:00 p.m.
- Universal Waste Collection, Saturday, October 12<sup>th</sup> from 9:00 a.m. to 1:00 p.m.
- Bulky Item Pick-up Week, October 14<sup>th</sup> through 18<sup>th</sup>

VOTE: 7-0 UNANIMOUS

**19 – 106 To set a Public Hearing date of August 26<sup>th</sup> to consider and act on setting sewer user fees for FY2020.**

Town Manager Shane said that there will be no increase in sewer user fees this year.

Chairman Storey-King asked for any public comment on this item.

Public comment: none

Motion by Councilor Stiles, seconded by Councilor Copp, to set a Public Hearing date of August 26<sup>th</sup> to consider and act on setting sewer user fees for FY2020.

VOTE: 7-0 UNANIMOUS

**19 – 107 To authorize the assignment of the Credit Enhancement Agreement for CGM Ventures, LLC to Hardy Street, LLC.**

Town Manager Shane explained that the owner Exactitude (12 Skyview Drive) is selling the building to another company, and the Credit Enhancement Agreement allows for the transfer of the agreement to the new owners, with the Town Council's authorization.

Chairman Storey-King asked for any public comment on this item  
Public comment: none

Chairman Storey-King said that she would like to see legal fees included in the buyers closing package.

Motion by Councilor Copp, seconded by Councilor Stiles, to authorize the Town Manager to execute the assignment of the Credit Enhancement Agreement for CGM Ventures, LLC to Hardy Street, LLC and to collect legal fees.

VOTE: 7-0 UNANIMOUS

**19 – 108 To set a Public Hearing date of August 26<sup>th</sup> to consider and act on relocating the sand/salt shed to the Town owned parcel adjacent to the Town Forest.**

Motion by Councilor Stiles, seconded by Councilor Copp, to set a Public Hearing date of August 26<sup>th</sup> to consider and act on relocating the sand/salt shed to the Town owned parcel adjacent to the Town Forest.

VOTE: 7-0 UNANIMOUS

**V. NEW BUSINESS**

**Councilor Vail** – none

**Councilor Gruber** – thanks to all the Food Pantry volunteers, especially those that help with the food collections and help behind the scenes. We are still serving 40 families weekly.

Senior Property Tax Relief meetings started this afternoon and our senior residents are very appreciative. Special thanks to Town staff and those that volunteered with the processing.

The Lands & Conservation Commission continues to be very proactive and energized. Amazing group of volunteer citizens.

**Councilor Edes** – none

**Councilor Stiles** – the Historical Society building will be moved around October. The architects have presented a design to the Building Committee, and will make a presentation to the Town Council at the next meeting.

He thanked his fellow Town Councilors who donated to the 4-H auction and reminded the public that he needs just \$10 from each resident in order reach his goal and help the Food Pantry.

**Chairman Storey-King** – there will be a community meeting on August 21<sup>st</sup> at 6:00 p.m. at Town Hall regarding proposed plan to relocate the sand/salt shed and brush & compost facility adjacent to Town Forest.

She thanked the members of the Cumberland Fire/Rescue Department. Her dad was transported to the hospital recently and she knew everybody that showed up to take him to the hospital. She wanted to thank them publically for their professionalism, care, and compassion.

**Councilor Copp** – condolences to the Chase family on the passing of Fred Chase. Fred was a long time Falmouth resident and truly a nice guy.

**Councilor Turner** – he also sent condolences to the Chase family. Fred was legend and an example of what developers should be.

**Town Manager Shane** – Jack Mullin dropped off 50 backpacks for the children of Food Pantry patrons that were donated by John Marr again this year. John has donated backpacks to our Food Pantry for the past 5 years. We are very fortunate.

## **VI. ADJOURNMENT**

Motion by Councilor Stiles, seconded by Councilor Copp, to adjourn.

VOTE: 7-0 UNANIMOUS

TIME: 8:16 P.M.

Respectfully submitted by,

Brenda L. Moore  
Council Secretary