

ITEM

24-015

To hold a Public Hearing to consider and act on a Mass Gathering
Application for the Chickadee Classic Dog Show to be held on June 20th
through June 23rd at the Cumberland Fairgrounds



MEMORANDUM

To: William Shane, Town Manager
From: Jenn Doten, Town Clerk
Re: Chickadee Classic Dog Show - Penobscot Valley Kennel Club

Communications were had with Liz from the Fairgrounds, the Cumberland Police Department and the Fire -Rescue Department and there are no concerns.

The following represents our mutual understanding:

- The completed application, proof of insurance and payment of \$250 for the Mass Gathering fee has been received.
- They are requesting the following days & times in May:
 - Thursday June 20 through Sunday June 23th, 8:00AM – 6:30PM
- Parking will be on the fairgrounds.
- There will be food vendors at the event selling burgers and sandwiches.
- Trash will be taken care of on site.
- There will be no need for police or rescue to be assigned to the event.
- The contact person for this event is Nancy Daniels. Contact number is 207-949-2112.
- There are no outstanding balances due from prior years.

I anticipate this event will be successful and well managed.

TOWN OF CUMBERLAND

Publication Dates: _____
Publication Names: _____
Date Filed: _____
Fee Received: _____
Date Ordinance Received: _____
Issued: _____
Denied: _____

Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Nancy T. Daniels
Address of Applicant: 30 Box 211, EDDINGTON, ME 04428
Name of Event: CHILADEE Classic Dog Shows
Facility where the event will be held: CUMBERLAND FAIR GROUNDS
Is the facility owned by the applicant: yes; ✓ no, (if no, attach a copy of the contract with
The owner which allows use of property) signed contract
Name of promoter (if different from above): N/A
Telephone number: 207-949-2112
Date of Event: 8/20, 21, 22, 23 Time (start and finish times): 0830 - 1830
Number of tickets available: N/A
Expected attendance: 500 - 1000
Description of event: AKC Dog Shows

Will any food vendors be serving at the event: ✓ yes, no, (if yes, how many, and
what types) 5 - Hot Soup, chicken, fruit-based
drinks, soup bowls, beef & Swiss, etc.

Will any alcohol vendors be serving at the event? ✓ yes, X no (if yes, list name and attach
A copy of the vendors license to sell alcohol, describe what alcohol will be served) N/A

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization. N/A

1. _____
2. _____
3. _____

Description of facility:

- A. Seating capacity: _____ permanent; _____ temporary
- B. Other seating capacity: _____ festival; _____ standing room only (sq. ft.)
- C. Number of toilets available: CFC permanent; 00 portable
- D. Number of parking spaces available: _____ on-site; _____ off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: YES yes; _____ no, if no, which lots are not lighted _____
- F. Source of potable water: CFC & BOTTLED WATER
sumpster
- G. Refuse containers available, number and size: 1, barrels portable
throughout grounds
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)
contract by CFC
- I. When will refuse be picked up? barrels daily, dumpster
after event ends

Public Safety:

- J. Describe first aid facilities: FED on site, RW is a
safety officer
- K. Describe emergency facilities: AS ABOVE & Cumberland's
EMT SERVICE is needed
- L. Describe communication facilities: cell phones & walkie-talkies
- M. Number of certified police officers: 6
- N. Other security personnel (include company name and qualification): N/A
- O. Describe fire personnel: Cumberland Town