

# ITEM

## 17-068

To set a Public Hearing date of May 8<sup>th</sup> to consider and act on a Mass Gathering Permit for 148<sup>th</sup> Cumberland County Fair to be held from September 24<sup>th</sup> – October 1<sup>st</sup>, 2017 at the Cumberland Fairgrounds



TOWN OF CUMBERLAND

Publication dates: \_\_\_\_\_  
 Publication names: \_\_\_\_\_  
 Date filed: \_\_\_\_\_  
 Fee rec'd: \_\_\_\_\_  
 Date Ordinance received: \_\_\_\_\_  
 Issued: \_\_\_\_\_  
 Denied: \_\_\_\_\_

Mass Gathering Application – Major Outdoor Event  
 (5,000 or more persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.  
 Application must be accompanied by a non-refundable fee of \$500.

Name of applicant: Cumberland Farmers Club

Address of applicant: 146 Bruce Hill Rd, Cumb Tel. # 207-653-9783

Name of event: Cumberland County Fair

Facility where the event will be held: Cumberland Fairgrounds

Is the facility owned by the applicant: ☒ yes; \_\_\_\_\_ no, (if no, attach a copy of the contract with the owner which allows use of the property)

Name of promoter (if different from above): Same as above

Telephone number: 207-653-9783

Will any food vendors be serving at the event? ☒ yes, \_\_\_\_\_ no (if yes, how many, and what types) Variety = 40+

Will any alcohol vendors be serving at the event? ☒ yes, \_\_\_\_\_ no (if yes, list name and attach a copy of the vendors license to sell alcohol, describe alcohol will be served) copy will be sent.

Date of event: Sept 24 - Oct. 1 Time (start and finish times): 9 AM 10 P.M.

Number of tickets available: 50,000

Expected attendance: 50,000

Description of event: County Fair - Mid-way - Vendors - entertainment - Horse Racing

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. Cumberland Fair - 2016

2. Cumberland Fair - 2015

3. Cumberland Fair - 100 years

**Description of facility:**

- A. Seating capacity: 5000 permanent; 2000 temporary
- B. Other seating capacity: \_\_\_\_\_ festival; \_\_\_\_\_ standing room only
- C. Number of toilets available: 50 permanent; 15 portable
- D. Number of parking spaces available: 7000 on-site; \_\_\_\_\_ off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours)  
✓ yes; \_\_\_\_\_ no, if no, which lots are not lighted \_\_\_\_\_
- F. Source of potable water: Public Town
- G. Refuse containers available, number and size: 3- 40 yard containers  
400 - 55 barrel drums
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)  
Triano
- I. When will refuse be picked up? Daily 5<sup>30</sup> AM

**Public Safety:**

- J. Describe first aid facilities: Cumberland Rescue unit  
w/ staff on Grounds Building
- K. Describe emergency facilities: Cumberland Fire Police  
Rescue on site entire week



L. Describe communication facilities: Public Address  
System - whole facility

M. Number of certified police officers: Cumberland Police staff  
2-4 daily

N. Other security personnel (include company name and qualifications):  
Cumberland Fire, Police, Rescue, Volunteers

O. Describe fire personnel: Same as above

**Traffic Plan**

P. Description of routes persons attending the event are likely to take, include number of traffic controllers and deployment descriptions.

Q. Describe methods used to publicize alternate routes of reaching the scene of the event.

R. Attach statement of availability of private towing firms to remove disabled vehicles.

Public Address  
Copp Motors

**Crowd Management** - Included in Emergency Plan

S. Plan for discouraging those not holding tickets for the event from not coming to the event site.

T. Plan for preventing trespassing on private property in the area.

U. Will all publicity stop as soon as it is apparent that the event is sold out? ✓ yes;  
no

V. Description of how the event will be publicized, include how a sell-out will be publicized. - T.V., Newspaper,

**Other**

W. Name of liability insurance Cross Insurance

Amount of coverage 5 Million; amount of property insurance \_\_\_\_\_

X. Preferred type of performance guarantee (i.e.. escrow account, irrevocable letter of credit)

Michael Timmons  
Authorized signature President

On \_\_\_\_\_ (date), I received a copy of the Cumberland Mass  
Gathering Ordinance. \_\_\_\_\_ (authorized signature)