

# ITEM

## 17-066

To set a Public Hearing date of May 8<sup>th</sup> to consider and act on a Mass  
Gathering Permit for Girls On the Run Maine 5K Run to be held on  
June 4, 2017 at the Cumberland Fairgrounds

Mikr Timmons  
contact

## TOWN OF CUMBERLAND

Publication Dates: \_\_\_\_\_  
Publication Names: \_\_\_\_\_  
Date Filed: \_\_\_\_\_  
Fee Received: \_\_\_\_\_  
Date Ordinance Received: \_\_\_\_\_  
Issued: \_\_\_\_\_  
Denied: \_\_\_\_\_

### Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.  
Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Girls on the Run - maine

Address of Applicant: 980 Forest Ave, Portland, me

Name of Event: "Girls on the Run" 5K Run

Facility where the event will be held: Cumberland, maine 04021

Is the facility owned by the applicant: \_\_\_\_\_ yes; ☒ no, (if no, attach a copy of the contract with  
The owner which allows use of property)

Name of promoter (if different from above): Girls on the Run - maine

Telephone number: 207-747-5677

Date of Event: June 4<sup>th</sup> Time (start and finish times): 6:30 AM / 11:30

Number of tickets available: \_\_\_\_\_

Expected attendance: 500-1500 - Girls / Parents

Description of event: Volunteer Year End / 5K Run -

Will any food vendors be serving at the event: ☒ yes, \_\_\_\_\_ no, (if yes, how many, and  
what types) only water for Runners

1 Food Vendor

Will any alcohol vendors be serving at the event? \_\_\_\_\_ yes, ☒ no (if yes, list name and attach  
A copy of the vendors license to sell alcohol, describe what alcohol will be served) \_\_\_\_\_



Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. Cumberland Run 2016
2. " " 2015
3. " " Run 2014

**Description of facility:**

- A. Seating capacity: N/A permanent; \_\_\_\_\_ temporary
- B. Other seating capacity: Stage festival; \_\_\_\_\_ standing room only (sq. ft.)
- C. Number of toilets available: 24 permanent; \_\_\_\_\_ portable
- D. Number of parking spaces available: 3000 on-site; \_\_\_\_\_ off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: \_\_\_\_\_ yes;  
☒ no, if no, which lots are not lighted \_\_\_\_\_
- F. Source of potable water: Town / Bottle
- G. Refuse containers available, number and size: Triamo - 10 yds
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)  
Triamo
- I. When will refuse be picked up? Sunday 12 AM

**Public Safety:**

- J. Describe first aid facilities: Town - Rescue
- K. Describe emergency facilities: Rescue Unit
- L. Describe communication facilities: Public system
- M. Number of certified police officers: on call
- N. Other security personnel (include company name and qualification):  
EMTs on staff / Cumberland staff Volunteers
- O. Describe fire personnel:  
15/25 Volunteer Parents / 100 Running of Girls



Additional  
Info/copy of Ins./  
coming to /  
Fair!  
Mike Timmons  
653-9783



## TOWN OF CUMBERLAND MASS GATHERING PERMIT REQUESTED FOR GIRLS ON THE RUN 5K ON SUNDAY, JUNE 4, 2017 AT CUMBERLAND FAIRGROUNDS

### NUMBER OF PEOPLE:

We expect approx. **1900** people to attend the Girls on the Run 5K event on Sunday, June 5th.

We expect 1500 5K Runners (700 girls ages 8-14 with 500 adult Running Buddies, and an additional 200 mostly adult runners) and approx. 500 additional spectators.

### SET-UP:

The event festival (stage, tents, finish line chute, food/water, port-a-potties etc.) will be contained within the in-field of the horse track.

The 5K run/walk will begin and end on the horse track with two loops around the perimeter of the Fairgrounds.

### EVENT TIMES:

We will be onsite at the Fairgrounds from 6am-1pm.

Volunteers will arrive between 6:30am and 7:30am.

The girls and their families start arriving at 8am.

The 5K run starts at 9:45am.

Most girls complete the 5K in 45 min to 75 min.

The event will wrap up at 11:30am and staff and volunteers will breakdown in about an hour so we will be gone by 1pm at the latest.

### CONTACT:

Girls on the Run-Maine

Our office address is: 980 Forest Ave Suite 206 Portland, ME 04103

Office phone: 207-747-5677

#### Event Staff

Emily Clark cell: 207-653-8621    emily.clark@girlsontherun.org

Staci Olson cell: 207-798-0242    staci.olson@girlsontherun.org

Allison Ayan cell: 207-239-9135    allison.ayan@girlsontherun.org

Katie VerLee cell: 774-641-0223    kate.verlee@girlsontherun.org

Maggie Poisson cell: 207-671-7397    maggie.poisson@gmail.com

GIRLS ON THE RUN - MAINE

980 Forest Avenue, Suite 206  
Portland, ME 04103

<http://girlsontherunmaine.org>

