

**MINUTES**  
**CUMBERLAND/NORTH YARMOUTH JOINT STANDING COMMITTEE**  
**CUMBERLAND TOWN HALL**  
**WEDNESDAY, JULY 13, 2011**

**Cumberland Representatives Present:** Councilors Steve Moriarty, Bill Stiles, and George Turner.  
Town Manager, Bill Shane.

**North Yarmouth Representatives Present:** Selectmen Steve Palmer and Andy Walsh.  
Budget Committee Member, Pam Ames. Administrative Assistant, Marnie Diffin.

Meeting called to order at 6:04 p.m.

Mr. Moriarty welcomed everyone and explained that he would be acting as the Cumberland Chair of the committee and asked the North Yarmouth representatives to consider appointing a co-chair from their group at the next meeting. This evening, the framework for future meetings and topics would be decided upon. Mr. Moriarty suggested that over the next 3-4 meetings the agenda will be to look at the various departments that are included in the contract, starting with the Library, and reviewing them one by one, so that everyone has a better understanding of the budget of each particular department, staffing requirements, etc. By doing this, everyone is equally informed and then we can progress to examine and address any concerns.

Mr. Palmer agreed with this format and added that the information presented will help them to address their concerns and issues. It will likely eliminate those concerns and identify what needs to be addressed.

Mr. Walsh requested an itemized list of the services by department for a better understanding of the full extent of the services that are provided.

Mr. Moriarty suggested that Library Director, Thomas Bennett be present at the next meeting to review the current Library budget with the previous 4 years for comparison, staffing, hours of operation, etc.

Ms. Ames agreed that the meeting format that Mr. Moriarty proposed is a good one and would put everyone on a level playing field.

Mr. Palmer requested data of active use from North Yarmouth Library patrons to allow a better understanding how North Yarmouth residents are using the Library. He asked for a Summary Report in a bullet-like format to include services, usage, hours of operations, etc.

Mr. Stiles said that many people use the library but may not have a library card, so the data that Mr. Palmer is looking for is germane and may not give him the entire picture.

Mr. Palmer agreed that is a good point and said that it needs to be conveyed to North Yarmouth residents so they have a better understanding of the extent that people are using the library other than taking out books or other materials. Mr. Palmer shared his conversation with a high school student who

used the library as a place to study and use the “faster computers”. He explained the student’s use was not for materials because those had been provided by the high school library.

Mr. Palmer asked what the role of the Library Advisory Committee is.

Mr. Moriarty explained that there are two North Yarmouth seats on the committee that have not been filled. The committee meets quarterly and provides feedback, discusses programming, budget concerns, staffing, hours, etc.

Mr. Moriarty suggested alternating meeting locations between Cumberland and North Yarmouth and the meetings last no more than two hours. The committee agreed that the next meeting will be on Wednesday, July 20<sup>th</sup> at 4:30 p.m. at North Yarmouth Town Hall to discuss Library services.

A draft agenda was agreed upon for the next meeting and all future meetings will include an item to develop the agenda for the next meeting.

Future meeting dates chosen were August 10<sup>th</sup> at 4:30 at Cumberland Town Hall (re: Recreation) and August 24<sup>th</sup> @ 6:00 at North Yarmouth Town Hall (re: Twin Brook).

Meeting adjourned at 6:54 p.m.

Respectfully submitted by,

Brenda Moore  
Committee Secretary