



MEMORANDUM

Town of Cumberland, Maine
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Cumberland, ME 04021
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To: Ordinance Committee
From: William R. Shane, Town Manager
Date: February 25, 2021
Re: Demo Permit Amendments

§ 315-76 **Permits and fees.**

- A. Building permit. No building or part thereof shall be erected, structurally altered, enlarged, or moved unless a building permit for such action has been issued by the Code Enforcement Officer.
- (1) Applications for a building permit shall be accompanied by a fee as established by order of the Town Council.
 - (2) Each application to the Code Enforcement Officer for a permit to erect a new building or structure or to enlarge or to move an existing one shall be accompanied by a site plan showing the measurements of the lot and of all buildings, yards, and parking spaces, existing and proposed. The intended use or uses of land and building shall be indicated clearly.
- B. Use permit. The fee for a use permit shall be established by order of the Town Council unless a fee for a building permit has previously been paid.
- (1) No building or part thereof that has been erected, altered, enlarged or relocated shall be occupied or used unless a use permit has been issued by the Code Enforcement Officer.
 - (2) A temporary use permit may be issued by the Code Enforcement Officer for a period of six months during the completion of work, provided that such temporary permits may require such conditions and safeguards as will protect the health, safety, and welfare of the occupants and the public.
 - (3) The establishment of an office or home occupation within a dwelling shall require a use permit.
- C. **Demolition permits.** The fee for a permit for the demolition of a building or structure shall be established by order of the Town Council. No permit shall be issued until notice of the application has been posted in the Town office for at least 10 days. **The Historical Society shall be contacted upon submission of application.**

****NOTE:** The Historical Society will be responsible to obtain permission for inside and/or outside photographs. The Historical Society does have insurance for all its board members.*