

Town of Cumberland  
Parks & Recreation – Groundskeeper/Equipment Operator  
Job Description

**General Responsibilities**

The employee in this position is responsible for the daily and continued maintenance of grounds falling under the scope of the Parks and Recreation Department during the months of April through October. In addition, this employee will be 'on loan' to the Public Works Department in the off-season, defined as November 1<sup>st</sup> through April 1<sup>st</sup>, (or as the season determines) to assist with winter operations.

Work is carried out under the general supervision of the Parks Foreman and/or the Director of Parks & Recreation. Work is evaluated on day-to-day performance and results achieved.

**Primary Job Functions**

Performs a variety of manual tasks associated with the grounds maintenance program, including mowing, fertilizing, watering, seeding, sodding, spraying, and aerating.

Performs a variety of tasks which may require the use of hand tools and hand held power tools, in addition to the use of motorized equipment.

Safely operate a front end loader with a bucket of 2 ½ to 4 yards.

Drive and operate a dump truck with snow plow and wing.

Determine safe and efficient methods of operation of all Town equipment.

Inspect assigned vehicle and perform minor preventative maintenance and associated manual tasks to correct safety problems as necessary.

Assists with the maintenance and repair of the irrigation system.

Assists with the snow removal duties for Public Works as required.

Performs other related duties as required.

**Essential Functions/requirements of work**

Considerable knowledge in the operation of mowing and construction equipment.

Ability to use basic shop type tools and equipment for maintenance.

Ability to understand and follow verbal as well as written instructions, read and follow operator repair manuals and perform professional quality workmanship.

Considerable knowledge of methods, materials and equipment used in field maintenance.

Ability to establish positive working relationships with supervisors and co-workers.

Ability to interact positively with the public.

Ability to maintain composure in difficult and emotionally challenging situations.

Ability to speak, read and write English at the 12<sup>th</sup> grade level.

Ability to express oneself in such a way that one is readily and clearly understood, both verbally and in writing.

Ability to hear within three feet and on the telephone.

Ability to lift, push and pull objects weighing up to 50 pounds.

Ability to twist, bend and reach.

Ability to arrange or deal with tasks in order of importance.

Ability to work independently.

Ability to work outdoors in all environmental and weather conditions.

Frequently stands or sits for prolonged periods of time.

Frequently climbs on and off equipment.

Frequently works in a sandy, dusty, and noisy area.

Ability to become CPR and First Aid Certified.

Possesses valid State of Maine Driver's License.

Ability to acquire and maintain a Maine Class B Commercial Driver's License.

### **Desirable Training and Experience**

High School diploma or equivalent, and two years related experience.

Necessary Special Requirement: Must obtain a Class B Driver's License from the State of Maine. As a condition of employment in this classification, as required by federal regulations, the applicant selected must submit to drug testing and test negative for the presence of controlled substances; sign Consent for Release of Information for each employer and background check; and successfully pass a background check and a CDL background information check. The selected candidate will be required to pass a pre-employment physical prior to employment.