

CUMBERLAND HISTORICAL SOCIETY

BOARD AND DIRECTORS MEETING

SUNDAY, MARCH 20, 2016

MINUTES

ATTENDING: Brian Jensen, Betsy Huston, Sue Wall, Diana Copp, Linda Fulda, and Carolyn Small.

President Small called the meeting to order at 2:15 p.m.

SECRETARY'S REPORT: The minutes of February 21, 2016 were approved as presented.

TREASURER'S REPORT: Treasurer Sue Wall presented the Treasurer's Report showing a check book balance of \$8,551.16. A CD is expiring and the Society will look into the best way to reinvest those funds. Finance Committee member Betsy Huston will contact Ann Eisenhart at the Atlantic Regional Federal Credit Union here in Cumberland to see what the Credit Union will offer. The Society is missing 3 monthly dividends from the account that is managed by the Town of Cumberland. Contact with the Town financial person will be made to rectify that problem. The Treasurer's Report was approved as presented.

PRESIDENT'S REPORT: President Carolyn Small showed a 1905 Greely Club card which was recently given to the Society. It may be a precursor to "We Neighbors".

DAVIS GRANT: The Davis Family Grant for the repair of the drum is almost complete. The grant request must be submitted by March 31st. Carolyn will contract John Brandon who will do the restoration to review the grant before it is submitted.

BUS TOUR: The bus tour, scheduled for late June, will need the narrative redone as the tour will begin at the Town Office vs. the Society Museum.

GARDENS: Society member Sandra Nickerson has agreed to take care of our garden and window boxes. A suggestion was made to allocate \$100 for needed supplies and plants. Brian Jensen said he would contact Skillins to see if they would underwrite or match funds for the supplies/plants.

AGING IN PLACE: Members of families who are descendants of early residents of Cumberland will be interviewed by students at USM for a project. A suggestion of adding Eleanor Anderson to that list was made. The Yarmouth Historical Society website is very helpful to self-educate regarding oral interview techniques.

COMMITTEE REPORTS:

BUDGET COMMITTEE: Sue Wall will help the board on how to access our membership lists in QuickBooks. She will be following up about a sales tax exemption and will also be filing an annual report for the Bureau of Corporations. An insurance bill for \$500.00 with Liberty Mutual will be due April 9th.

NOMINATING: Brian Jensen: No report. At the conclusion of the afternoon's board meeting, Diana Copp has agreed to remain as Vice President.

BY-LAW: Chairman Brian Jensen distributed suggestions for proposed by-law and constitution changes. The changes are as follows:

CONSTITUTION:

Article IV Meetings: 4.01 Meetings.

Consider changing "Monthly meetings" to "Monthly programs".

Insert "February" between January and March.

Article V Financial Year: 5.01 Financial Year.

Consider changing financial year to calendar year.

Consider breaking payment of dues out of this section and make it 5.02 OR 6.02A.

BOARD OF TRUSTEES: 7.01 Composition

Change "Composition The Board of Trustees" to "The composition of the Board of Trustees."

BY-LAWS:

Article 1: Section 1

Change "the President, Vice President, Secretary and Treasurer" to Officers.

ARTICLE 1: Section 1C

Discuss Secretary's duties: ie. Insert "take minutes" of meetings, "have custody of all records and report" ...

ARTICLE1: Section 1D

Discuss (2) make regular reports to the Board of Directors.

Add Section 1E Curator (Article 111 Officers 3.01 & 3.02 of Constitution)

Following a discussion of the by-laws and constitution, it was voted and passed to accept the suggested changes and present these changes to the membership at the annual meeting in June. The suggested changes will be printed in the newsletter prior to the June meeting.

MEMBERSHIP: Linda Fulda reported that the Committee will be fine-tuning a letter which will go out to new members welcoming them to the Society. The brochure is nearing completion. There is a need to include wording for gift memberships when dues are due. The board agreed to keep our calendar year from July 1 to June 30 and we should clarify the year to be those dates when acknowledging the receipt of dues. The Museum will be open during the Memorial Day parade and celebration. A flyer will be posted noting the hours of 9 a.m. to 2 p.m. and that refreshments will be served. Discussion of the need of a budget for membership to include postage for letters of welcome to new members and perhaps a budget for refreshments and supplies for open houses and programs was made. A person to oversee/manage open houses would be an asset.

NEW BUSINESS:

FIRE DEPARTMENT ANNIVERSARY BOOK: Linda Fulda reported that she received an e-mail from Evariste Bernier at the Fire Department who inquired on the behalf of Thomas Bennett of the Prince Memorial Library for the file of the 100th Anniversary Book which he (Bennett) would like to post on the internet. The Board felt that we are not interested in having this done at this time, and that we would need more information on this request or other similar requests in the future.

MUSEUM ATTIC WIRING: Linda Fulda saw Jonathan Carpenter (town maintenance) at the Town Office earlier this week and inquired if Rusty Googins (electrician) had inspected the wiring in the attic. He will re-contact Rusty.

FUND RAISER: A suggestion for a possible fundraiser was made regarding raffling 4 tickets to the Polar Express. Carolyn Small will look into this for the Society as well as investigating tickets for the fall foliage train tour. The board agreed that this could be an easy fund raiser for the Society and could help our treasury.

BICENTENNIAL COMMITTEE: The Town Council will be forming and appointing a committee to begin planning for Cumberland's 200th anniversary at the Council's June meeting. The Historical Society will play an important part in this venture.

PRESIDENT'S ANNUAL REPORT TO THE MEMBERSHIP: A suggestion was made that the President's report to the membership be done in written form and published in the Society's newsletter instead of giving the annual report in person at the June meeting. This would insure that all members receive the report vs. those only in attendance at the meeting.

NEXT BOARD MEETING: The Board will meet on Sunday, April 17, 2016 at 2 p.m. Membership will meet at 1 p.m.

With no further business, the meeting was adjourned at 3:36 p.m.

Respectfully submitted;

Elizabeth Huston, Secretary