

CUMBERLAND HISTORICAL SOCIETY
TRUSTEE AND BOARD OF DIRECTORS MEETING

SUNDAY, JANUARY 17, 2016

MINUTES

ATTENDING: Jeff Frost, Sue Wall, Betsy Huston, Lynda Jensen, Linda Fulda, Brian Jensen, Diana Copp, Carolyn Small.

President Carolyn Small called the meeting to order at 2 p.m. at the Cumberland Historical Society museum at 4A Blanchard Road, Cumberland, Maine.

SECRETARY'S REPORT: The November 2015 minutes were approved as distributed.

TREASURER'S REPORT: Treasurer Sue Wall distributed copies of the November and December financial reports and those reports were accepted as presented.

PRESIDENT'S REPORT:

MUSEUM UPDATE: The new furnace is installed and functioning. Work on the attic flooring has been done by Town Employee Jonathan Carpenter. He cleared the blown insulation which was covering the wood floor in the attic by moving the insulation to one side thus allowing the Society to move some supplies back to the attic. He removed the door between the back hall and the main room and placed it in the attic.

RESEARCHERS: Nancy Latham has been doing some research.

PHYLISS SWEETSER BOOK: A lengthy discussion ensued over the original publishing of the book, whose book is this (Town or Historical Society ?), the need to see a draft before publishing, the proposal sent to the Town Manager Bill Shane for cost/agreement for publishing, and the need to have all board members approve or disapprove any proposal before submitting it to the Town. A motion by Jeff Frost asking the Town to withhold action on the Dec. 17, 2015 proposal pending further review was unanimously approved. President Small will contact Bill Shane to withhold any action on the proposal as well as Island Port Press for a draft for review.

FINANCE COMMITTEE: Treasurer Sue Wall reported that the Committee met and has started the process of formulating a budget for next year. The membership list will be on-line. Betsy Huston will be looking into investments (CD's). Accounting improvements will be aided with Quick Books. A debit card was issued to President Small and Treasurer Sue Wall for use such as the purchase of stamps.

MEMBERSHIP COMMITTEE: Chairman Linda Fulda reported that the Committee worked on the layout of a new brochure at that committee's meeting prior to the board meeting. The Committee is suggesting that the Cumberland Historical Society offer more dues categories such as the following: \$10 – Individual; \$25 – Household; \$100 – Sustaining; Business: - \$100. There

will also be a line for "Other" which will allow those to join for as little as they can afford or those who will like to contribute to an amount which is different from the categories listed. Students will be free. A motion was made to accept the report of the Membership Committee was approved and the new membership dues categories was unanimously approved.

TECHNICAL SUPPORT: Jeff Frost reported that Quick Books is up and running. The Cumberland Library/Thomas Bennett has offered 2 computers to the Historical Society that the Library no longer needs. We need to get the wireless use/password from Sevee & Maher restored or to look into having our own internet. Jeff will talk with the Town regarding internet access and President Small will contact Sevee & Maher. Internet access is extremely important for those who come to the museum to do research.

SCHOLARSHIP COMMITTEE: Linda Fulda has heard from Shirley Storey-King who will meet with President Small, Leigh Fulda and herself next month to discuss the formulation of a Scholarship Fund/Award. The Society and Committee will form a fund-raising drive to add to the \$500.00 seed money that was given by TDBank.

NEW BUSINESS:

NOMINATING COMMITTEE: The Board and Trustees voted Brian Jensen to chair this committee. A slate of officers and trustees needs to be presented to the membership in May and June – prior to the June annual membership meeting.

TRUSTEE CHAIRMAN: According to Article VII of the By-Laws, the Trustees are to elect their own chairperson. A motion was made by Lynda Jensen and seconded by Sue Wall to elect Linda Fulda as chairman. The Trustee Chairman will oversee the agenda and running of meetings and will coordinate with President Carolyn Small on all meetings.

BY-LAW CORRECTION: There is a misprint in Article IV – Meetings. "January" should read "June" for the month of the annual meeting.

CHEBEAGUE CUMBERLAND LAND TRUST: Sue Wall sent to board members prior to today's meeting a copy of a letter from the CC Land Trust asking the Cumberland Historical Society to join with them and the Town in collaborating and being a partner in the grant application for interpretive signage at the Broad Cove Preserve. The goal being to come up with "some really nice interpretive signs that will inform and benefit those who use the property while also protecting the resources". Signage will include historical facts where appropriate which fall under our purpose/mission statement. Sue Wall made a motion which was second to approve \$500 to go toward a grant for interpretative signage at the Broad Cove Preserve in the Town of Cumberland. With one abstention, the motion was approved. Sue will contact the Land Trustee as to our vote.

CUMBERLAND REC. SUMMER BUS TOURS: President Small would like to offer bus tours of the Town of Cumberland this summer. The Recreation Department has a small bus available. Cynthia Stennett (Cumberland Rec) is very enthusiastic with this proposal. Board members agreed that

this would be a great PR and educational opportunity for the Society. Carolyn will pursue this idea.

FIRE PROTECTION: Discussion as to the need for a smoke alarm/CO2 detection connection. Betsy Huston contacted the company which is contracted for our security system. A smoke detection set up would cost in the neighborhood of \$5000. Being that the Society building is the property of the Town, the Board would like to know if such a system is the responsibility of the Town. President Small will invite Fire Chief Dan Small to the museum to talk with the museum volunteers (Lynda Jensen, Betsy Huston, Linda Fulda. Carolyn Small) in the next week or so.

FEBRUARY MEETING DATES: The next meeting of the Board will be on Sunday, February 21, 2016 at 2 p.m. at the Society headquarters. The Membership Committee will meet that same day but at 12:30 p.m.

With no further business, the meeting was adjourned at 3:58 p.m.

Respectively submitted;

Elizabeth Huston, Secretary