

CUMBERLAND HISTORICAL SOCIETY

OFFICERS AND TRUSTEES MEETING

WEDNESDAY, FEBRUARY 15, 2017

MINUTES

ATTENDING: Margery Gruber, Linda Fulda, Carolyn Small, Diana Copp, Lynda Jensen, Thomas Bennett, Pete Wilson, Betsy Huston.

President Carolyn Small called the meeting to order at 10:15 a.m. at the Prince Memorial Library. (Meeting location changed from the CHS headquarters to the library due to snow).

Secretary's Minutes: The minutes of January 11, 2017 were approved following a correction noting that the museum would be open one or more Saturday morning per month.

TREASURER'S REPORT: Treasurer Pete Wilson distributed a profit and loss statement and balance sheet. Insurance issues were discussed and Pete has been in contact with agencies regarding coverage. CHS should inventory (written and photograph) contents at the museum. Pete will undertake this project. The Expenditures/Commitments of Resources Policy was discussed. After a few changes, a motion to accept Policy A was approved with seven voting yes and one voting no. A final version will be sent to all board members. The Profit and Loss Statement and Balance Sheet will be placed in file.

REPORTS:

DRUM REPAIR: The drum repair will be done by East Point Furniture Conservation. Carolyn Small will notify East Point that they can come and pick up the drum.

BUILDING REPAIR: Thomas Bennett and Carolyn Small met with engineering firms to assess the condition of the schoolhouse for the Town of Cumberland per request of Town Manager Bill Shane. 3 firms were contacted. Town Manager Bill Shane will review the engineering reports the 2nd week in March. The report done by Resurgence showed structural issues as well as the presence of mold.

MEMBERSHIP: Lynda Jensen reported that she and Brian Jensen have been working hard on an Excel membership list. 120 members have been entered on the list with some refining being done. Thomas Bennett offered to help by transferring membership names, etc. from Excel to Access, a program that is at the library. Lynda and Brian will communicate with Thomas about doing this.

SCHOLARSHIP: Linda Fulda reported that the application form and guidelines have been sent to the Greely guidance office for distribution to graduating seniors. This year's format will only require the student to just write an essay and not to provide transcripts, letters of recommendations, etc. The guidance office will notify us when the application process is closed.

UNFINISHED BUSINESS:

FACEBOOK: Thomas Bennett discussed the Society's Facebook page. Improvements are badly needed. He also noted that we might be in violation of copyright laws. This needs to be put on the agenda for the March board meeting.

FINANCE COMMITTEE: Pete Wilson is looking for members. So far the committee comprises Betsy Huston, Linda Fulda, and Pete Wilson. President Carolyn Small is ex-officio.

NEW BUSINESS:

COLLECTIONS POLICY: Thomas Bennett recommends that the board review and modify its collections policy. The Board asked Thomas to secure expert advice and a proposal regarding collection management. It was noted that the Society has many issues regarding storage and preservation. This will be on the March agenda. The board also thanked Thomas for the donation of office chairs from the library.

BY LAWS: Thomas Bennett and Linda Fulda will review and make recommendations to the board for any changes to the by-laws and constitution. Thomas feels that we need to look at the "purpose" of the society as it has to deal with "collections". Any changes will need to have board approval first, and then posted in the newsletter before the June annual membership meeting for approval.

COMMUNICATION: Margery Gruber felt that there were some issues with an over-abundance of e-mails in the past few weeks and hoped that the board could keep that in mind with future communicating.

BICENTENNIAL: it would helpful to have some idea as to what the Town has in mind for the Bicentennial in 2021. Margery Gruber felt that the historical society could help define the scope of the celebration.

MEMORIAL DAY OPEN HOUSE: Thomas Bennett would like the CHS to display many of the photos that he has from the Library's collection at the open house. The building foyer would be the ideal location and CHS Monday morning volunteers will begin to remove items from the walls in order to display the photos.

With no further business, the meeting was adjourned at 12 noon.

Respectfully submitted;

Elizabeth Huston, Secretary

Next Board Meeting: Wednesday, March 15, 2017, 10 a.m.