

**CUMBERLAND HISTORICAL SOCIETY  
BOARD MEETING**

**Thursday, January 17, 2019**

***Note: since the November 15, 2018 meeting there have been changes in board membership: Margery Gruber resigned. Chair, Linda Fulda contacted other board members and Pete Wilson has been appointed to and by the board.***

***Pete will serve in the capacity of Treasurer for the Cumberland Historical Society  
Kathy Kenny will serve as Vice Chairman as long as she does not have to deal with finances. Sandy Nickerson will help regarding "Separation of duties" regarding recording of our finances.***

***Email dated 12-21-18 reports that Former CHS board member Margie Gruber applied for a Foundation 51 grant to cover costs of publishing a soft-cover book of the Second Grade Walking tour which Carolyn Small has done for many years. \*\*Letter dated Dec. 17, 2018 from Foundation 51 states that the grant proposal entitled "Bringing Local Town History to Life" was awarded in the amount of \$299.82 to buy 20 "Town Center Walking Tour" soft covered booklets.***

- Meeting was called to order by Chair, Linda Fulda at 6:37 pm.
- **Attendance:** Linda Fulda, Sandy Nickerson, Deb Dugas, Judy Gagnon, Pete Wilson and Kathy Kenny. Absent: Martha Morrison, Curator Carolyn Small (popped in at end of meeting)
- **Secretary Report:** Deb Dugas is now serving as secretary, replacing Margery Gruber. The report from November 15, 2018 was reviewed. **Corrections made to minutes:**
  - \*Item 5 c of the Treasurer's Report. It should read **FY 18 YTD Profit/Loss Statement.**
  - \*Item 9a of New Business: A motion was made and seconded then **voted** to begin charging non-members \$5.00 suggested donation to attend programs such as the monthly speaker series.
  - \*Item 9b of New Business: A motion was made and seconded then **voted** unanimously to increase the membership fees of the Cumberland Historical Society.After corrections were made, a motion to accept the amended minutes was made and seconded. The board voted to accept the amended minutes.
- **Treasurer's Report:** Pete Wilson, Treasurer presented the board with a three-page report. Page one lists current accounts/Balance Sheet. Page two is an income statement for six months ending Dec. 31, 2018. Page three shows checks written/disbursements from July 1, 2018 through Dec. 31, 2018. Explanations and discussion included a correction to
  - \*page three line 11: check # 2254 payable to Joann Fabric was for textiles (muslin for packing) not acid free boxesExplanations included:
  - \* page one line 217: ASSETS 101 Savings acct amount \$28.98This account will be closed and the money consolidated into a different account.

\*page one lines 221 and 222: ASSETS 110 and 111 Town Held accounts \$50,000.16 and 72,280.83 (Linda explained that Town Manager, Bill Shane has specified that there will be a line item for moving expenses out of one of the town-held accounts) These two accounts are results of past endowments to the Historical Society.

\*page one line 233: LIABILITIES 202 Other payable \$655.19 (Pete explained that there had been a past issue with unpaid sales tax and \$1000 had been set aside for that to be corrected. This is the reserve from that money.

\* page one line 238: TOTAL LIAB 301 Temp restricted assets Ending 191.40 / Beginning 327.00 (Pete and Kathy explained that there was money donated by a bank that was specifically to be used for advertising for the monthly education programs that Kathy schedules for the Cumberland Historical Society. The full amount is not reflected because it was for a calendar year and this report reflects our fiscal year.)

A motion was made and seconded. The board voted unanimously to accept the Treasurer's Report with explanations and the one correction.

- **Curator Report** was received via email for this month.
- **Monthly Education Programs:** Kathy Kenny reported on the education programs scheduled for 2019. There was discussion that some presenters charge the Cumberland Historical Society a fee but others do not. In the past there have been occasions where funds were used to give a gift certificate in the amount of \$25 or one of our books (valued at \$29.95) to compensate presenters for their service. In the past there had been \$150.00 per monthly programs approved. Pete made a motion, Linda seconded and the board voted to approve that \$900.00 would be set aside for programs through June 30, 2018. Kathy will use those funds as needed to compensate presenters for their services.
- **Brainstorming Event Update:** Judy Gagnon reported that the Brainstorming meeting held January 9, 2019. Approximately a dozen folks attended resulting in 127 suggested ideas for fund raising options. The goal of the meeting was just to get ideas, not details. The board members have been asked to rate those items in an effort to make things easier for discussion as we move forward. We will then divide and conquer with committees, scheduling, etc. after more discussion. Judy will send the list via email again to Linda, Kathy and Pete. Linda gave her hard copy to Sandy. Kathy was unable to attend but wanted to add an idea. She reported that in the past, Freeport had a Quilt & Barn Tour which was very well received. Don Perkins (a Greely Grad) did the barn tours (he has published a book on barns) and Kathy provided the quilts, information and each quilt was based on the year/vintage of the particular barns visited. They had a central location to meet then bussed attendees to the four barns (2 then a picnic lunch then the other 2 in the afternoon) This would be a warm-weather event. It attracted both men and women and was about \$25 fee with hours approximately 10 to 3 on a weekend. The board agreed to add this as item #128 to our list of fund-raising options.
- **Town Manager, Bill Shane:** Linda will schedule a time for him to attend a meeting to bring the board and curator up to speed on plans for the move. She will report the date to us when she has it.

- **Prioritizing Donation Guidelines:** Thomas Bennett wants the board to decide what we want to keep of our current items and what we want to dispose of (toss, sell, donate, return). We need to establish guidelines for the acceptance of future donations. There was discussion with examples of situations that prove that there is a lot of grey area, nothing is black and white. The board and curator will need to work together on this topic. There is agreement among board members that future donations must have a specific tie/relevance to Cumberland and its history but specific guidelines have not yet been set. Linda provided a sheet about Mission Statement development “What should the over-riding purpose of the organization be?”. Items discussed that we want to accept included

Original Historical Records

Printed Materials (Books and Newspapers)

Artifacts

With subject focus on Industry, Marine, Agriculture, Social Life, Authors/Artists, Education, Business and Transportation

It was agreed that we are NOT INTERESTED in Buildings or Landscapes being accepted. We have a desire to present exhibits in the future once the Cumberland Historical Society has relocated to the new building/location adjacent to the Prince Memorial Library.

- **Scholarship program:** Board members agree that we want to continue offering scholarships to a Graduating Greely Senior, who resides in the town of Cumberland. In the past scholarship amount has been \$1000 total but can be divided if desired. Sally Wilkinson (Derek Soule’s mother) has shown an interest in being on the Scholarship Committee. The criteria for winning the scholarship is based on an Essay Contest. The applicants remain anonymous and the board provides the topic. Judy Gagnon also volunteered to be on the committee. No chair was chosen or appointed for the Scholarship Committee.
- **NEW BUSINESS:** Volunteers are working Monday mornings sorting and packing CHS items in preparation for the move to the library grounds. We were told July would be the time to move but now it may be more like September. Thomas Bennett has told us that several (furniture) cases will not be moving. There was also discussion that many books have been released to the library’s possession. Bill Shane and Thomas Bennett indicate that there are funds to be taken from our town-held accounts for new cases once the building is moved and we have a new home. The details of this and how it came about are unclear. When Bill Shane meets with us there are many such questions we need to clarify. Who makes these decisions?
- **NEW BUSINESS:** Judy Gagnon shared information about building grants. She gave each board member a copy of Maine Community Foundation – Community Building Grant Program. We discussed the fact that we need to find someone who is knowledgeable in applying for grants. Deb asked if the town of Cumberland employs any staff that are grant writers?
- **Membership:** Deb Dugas is taking over as Membership Chair. She is meeting with Lynda and Brian Jensen this weekend to review the forms used, the record keeping details and the schedule. It was agreed that the schedule would be left to the discretion of the Jensens

and Deb Dugas – keep it the same or change it to one renewal period as previously discussed. Membership is currently about 125 members. There will be a need to review and revise our brochure since we have restructured and changed the membership fees. Deb will review it and bring back to board next month. Linda’s daughter Leigh has been getting them printed for us.

- **Curator, Carolyn Small:** was away at another meeting but popped in at the end of our board meeting and made a request for some profit and loss statement information for a grant application she is applying for through the Davis Family Foundation. The grant request is for \$2100.00 to renovate the Maude Merrill Thomes painting by Fogg Restoration (Peter Fogg).
- **Meeting was adjourned at 8:03 pm**
- **Next monthly meeting of the Cumberland Historical Society Board will be held at the Historical Society Building on Thursday, February 21, 2019 at 6:30 pm**

Respectfully submitted

Deborah Dugas  
Secretary

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***NOTE: In an email dated January 20, 2019  
Linda Fulda, Chair informed board members that Carolyn Small  
had received a letter of resignation from Martha Morrison. Her  
position will need to be filled and discussed at the February  
Meeting.***