



C e n t r a l   F i r e  
S t a t i o n  
B U I L D I N G  
C O M M I T T E E

Meeting Minutes  
Council Chamber  
Monday, June 27<sup>th</sup>  
6:00 PM to 8:00 PM

**Present:** Chair Jim Orser, Vice Chair Brian Cashin, Linda Fulda, John Hankinson, Bert Kendall, Harland Storey, George Small, Mike Edes Council Liaison, Bill Stiles Council Liaison

**Absent:** Adrian Kendall, Dave Swan

**Town Staff:** Bill Shane Town Manager, Dan Small Fire Chief, Annemarie Dawson Recording Secretary

**I. Welcome and Roll Call**

Chair Jim Orser called the meeting to order at 6:00 PM. Jim welcomed Architect Andy Hyland to the meeting.

**II. Approval of Monday, June 13<sup>th</sup> Meeting Minutes**

**Vote:** Unanimous

Recording Secretary will add email addendums to last meeting notes for the official record.

**III. Re-Cap of June 13<sup>th</sup> Meeting**

Jim thanked Chief Dan Small and Architect Andy Hyland for a job well-done working together the past couple weeks involving some of the prior meeting concerns. Jim re-capped the last meeting stating the committee's concern regarding more bays, storage and a larger parking area for the community. Jim stated that "functional flow to the design is critical."

He reiterated we have two options:

- Option #1: Renovation of existing building
- Option #2: Total Rebuild of the CFS

**IV. Presentation by Architect Andy Hyland**

- a) Andy began the presentation with Option #1 of the Renovation with using the existing building. He explained that with the increased lot size he was able to maximize the site.

The lower level consists of the Community Training room which is large enough to hold 80 persons. It also has a small kitchen facility, storage areas and bathrooms

The first floor is the Administrative floor with offices file record room, and the Community Para-Medicine Room which would then flow directly into the first bay area where the ambulances would be located. The six bays extend from the Admin building. Turn-out gear and lockers are located behind the last two bays for easy access.

The second floor contains the bunk rooms, bathrooms, kitchen and dayroom. The fitness/workout area is also located on this floor.

Total Conceptual Construction Costs: \$3,758,165.73

b) Option #2: Preliminary Plans for new construction were presented to the committee.

Chair Jim Orser explained to the committee that there was about a \$500,000 difference between the two plans, and we must keep in mind the demolition would consume time from the plan. Andy Hyland said whichever plan we use the generator would need to be upgraded. Bill Shane said we do not charge ourselves (meaning the town) for building permits so those fees are waived.

Committee members discussed finishing or not finishing certain areas of the building in order to help in cost reduction. Vice Chair Brian Cashin reminded the committee that we had addressed our “wants and needs” already and should move forward with the whole project.

Chair Jim Orser asked if the committee was prepared to vote on Option #1 – Rebuild, or Option #2 – Reconstruction.

Total Conceptual Construction Costs: \$4,372,000.94

**Vote:** Option #1: 6 – 1 (opposed, John Hankinson)

Option #2: 1 – 6

The committee voted for **Option #1 in favor of Renovation/additions to the Central Fire Station.**

The committee checked in with Fire Chief Dan Small. Dan said he would have been very pleased with either decision.

Jim Orser thanked Architect Andy Hyland for the presentations to the committee.

#### **V. Time Line Review and Input – Subcommittee**

Bill explained that the architect has given the committee everything that was asked for by him, and the next step would be an Abutter’s meeting and informing the public of the upcoming build. Jim Orser created a Timeline of Events and Council Members Bill Stiles and Mike Edes made suggestions and gave guidance to the sub-committee in regards to working with the public and Town Council.

#### **VI. Other Business**

- a. Bill Shane reported that the “Soil’s Report” (see report in packet) by S.W. Cole Engineering; will support any construction taking place on the site.
- b. Bert Kendall as well as the Sub-Committee agreed to meet with the abutters directly next door to the Fire Station as well as others in regards to the building process. New dates

based on the revised Timeline will be forthcoming at the next CFS Committee meeting.  
The committee should plan on two abutter meetings.

- c. The next scheduled CFS meeting is scheduled for **Monday, July 11<sup>th</sup>**.

## **VII. Adjournment**

The meeting adjourned at 7:46 PM.

**Vote:** Unanimous

Respectfully Submitted, *Annemarie Dawson*