

C e n t r a l F i r e
S t a t i o n
B U I L D I N G
C O M M I T T E E

Meeting Minutes
Police Conference Room
Monday, June 13th
6:00 PM to 8:00 PM

Present: Chair Jim Orser, Vice Chair Brian Cashin, Linda Fulda, John Hankinson, Adrian Kendall, Bert Kendall, Harland Storey, David Swan, Bill Stiles Council Liaison

Absent: George Small

Town Staff: Bill Shane Town Manager, Annemarie Dawson Recording Secretary, Dan Small Fire Chief.

I. Welcome and Call to Order

Chair Jim Orser welcomed the Committee and Port City Architects Andy Hyland and Jason Pica.

II. Approval of May 16th CFS Minutes

Vote: Unanimous

III. Port City Architects – 3D Model

Andy Hyland introduced the CFS Expansion and presented the drawings to the committee via PowerPoint. Jason Pica handed out architectural plans to each committee member. He used the existing building and added multiple stories. He also added one existing bay to the plan.



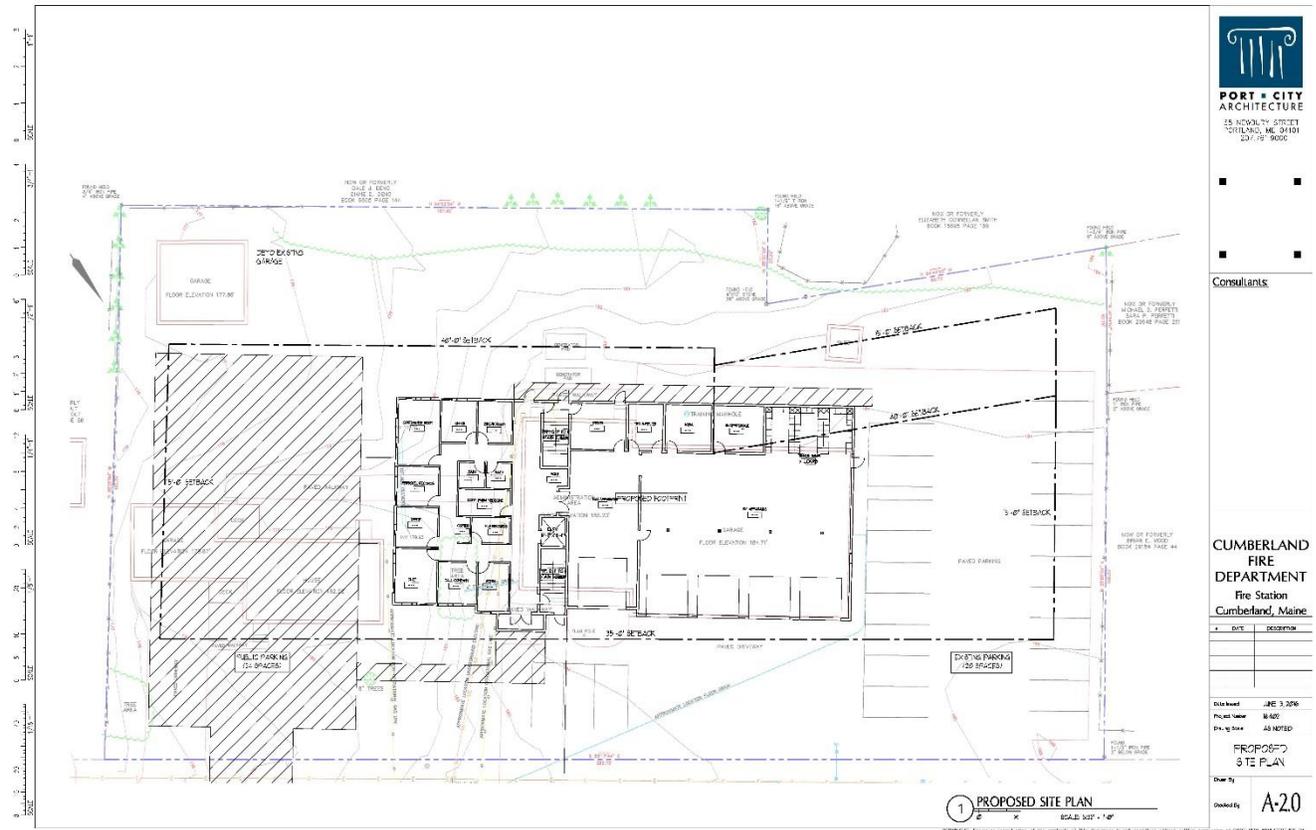
**Pitched
Roof**



**Flat
Roof**



Side View- 6' to 8' Grade difference



Overall Site Plan – June 2016 Proposal #1

Larger versions of the Drawing will be posted with minutes on website.

Discussion ensued in regards to the lay-out, parking and storage. These issues were big concerns for all the committee members. Both Bill Shane and Jim Orser expressed concerns over the lack of space, and that in general the space looked small. Bill would like to see an extra bay added. The Training/Community Room was much smaller than anticipated. Andy Hyland did explain that rooms can be changed within the template.

IV. Alternative Layouts for the Site

The committee has asked that Port City Architect's also present plans showing what "new construction" would look like and costs. Bill reminded the committee that we have to be prepared to look at both new build-out and using the existing building/expansion. The Architects recommended using a build budget of \$230 / SF and that a full demolition and rebuild will incur about \$400,000 to \$500,000.

V. Cost Estimate

Adrian Kendall added that we will need to know the budget and a detailed cost sheet from the architects in order to do due diligence while coordinating this project for the community. Bill Shane explained that if the project exceeds \$3.5 M it will require additional general fund monies presently not programmed in any five year plan for capital improvements. Numbers for a full rebuild were approaching \$6- \$7 M, but no one was prepared to talk in much detail on the costs for the reconstruction option.

VI. Volunteers for Sub-Committee

Bill Shane asked Chair Jim Orser and Vice-Chair Brian Cashin to put together a sub-committee which will build a time-line for the architect's and committee to use as a guide for timely completion of the project. Adrian Kendall also volunteered to be to part of the sub-committee.

Chief Dan Small will be working with the architects and reporting back to committee in regards to the building process.

Bill Shane asked that if committee members have any additional questions, concerns, or comments after any of the meetings to please email Annemarie or him.

VII. Other Business – Next Meeting

- Monday, June 27th at 6:00 PM in Council Chambers

VIII. Adjournment

The meeting was unanimously adjourned at 8:16 PM.

*Respectfully Submitted,
Annemarie Dawson*