

# Town of Cumberland



## ★ Annual Report ★

July 1, 2003 - June 30, 2004

# Dedication

## Phillip Allen, Sr.

*In 1963, Phil Allen began serving the Cumberland Fire Department as a firefighter. Working his way up, Phil became a Lieutenant, Captain of Engines 2 and 5, and eventually Fire Chaplain. For his commitment and service to the Town of Cumberland and its residents, this year's annual report is dedicated in memory of Phil Allen.*



"The roll of the Cumberland Fire Department has been called and all have answered except Captain Phil Allen.

He has answered the summons of his Creator, and it is with solemn thoughts that we assemble here to pay our tribute of honor and affection to his memory. He was a loyal and faithful member of the Department, dedicated to the protection and service of our community in any time of need.

We rejoice in his unselfish spirit, and his devotion to the welfare of all mankind. He stood forth as a real man, a beloved firefighter, and has the high regard of all his brothers and sisters.

No expression of ours can fill the vacant place he held in the home and community. We do commit his friends and loved ones to the loving care of the Creator who "doeth all things well."

We can no longer be of service to him, who served others so well, but as the bell tolls for Captain Phil Allen, let us here resolve to render a better service in his memory and to the Glory of God who he served so faithfully."

(An excerpt from a firefighter tradition, the Tolling of the Bell)



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# TOWN MANAGER

WILLIAM R. SHANE, P.E.

It is with great pleasure that I present, for your review, the 2004 Annual Report. The report, as always, is a compilation of events that occurred during the previous Fiscal Year July 1, 2003 to June 30, 2004.

The Department Heads have worked diligently to try and capture last year's notable projects and I hope you will find the Report informational and insightful.

Please contact me directly if you need any additional information or could not find a report. We have some great things planned for the upcoming year and I hope our momentum in developing a commercial business base will carry forward.

Projects of note that were kicked off in Fiscal Year 2004:

- Beginning of Cumberland's first Habitat for Humanity House;
- Opening of the new Floats on Chebeague Island at the Stone Wharf;
- Rines Forest Committee appointed for oversight of the Range Road property;
- Twin Brook Advisory Committee appointed for oversight of the Tuttle and Greely Road properties;
- Opening of the Greely Road side of Twin Brook Recreation area;
- Sharing of the Code Enforcement Officer and Assessor positions with the Town of Yarmouth - saving over \$60,000 annually to both Towns.

Respectfully Submitted,

*William R. Shane*

Town Manager





# TOWN COUNCIL

JEFF PORTER, CHAIR 03-04

The 2004 Fiscal Year proved to be full of challenges, as well as advancements. The year began in early July, 2003 when the Town Council authorized the purchase of 209 acres of open space on Range Road known as the Rines Forest. This beautiful piece of open space is accented by nature trails, a network of streams, and even a cascading waterfall. With this purchase, the Town Council has committed to maintaining its natural beauty and continuing the Rines family's meticulous stewardship over the property.

Following the purchase of the Rines Property, the Town Council worked on yet another land acquisition venture with Sally Merrill and the Land for Maine's Future project. In September, the Council considered a report to authorize the purchase of development rights for the Merrill Farm on Winn Road and Range Road. Purchasing the development rights for less than 15% of their market value will ensure that the land remains a farm in perpetuity and that future farmers may have a place to thrive. The final agreements are scheduled to commence in the summer of 2004, and the Council remains optimistic that this purchase will exemplify our commitment to preservation of farmland and open space.

2003 ended slowly with a proposal to build a Credit Union on Main Street in October. Although the proposal was not accepted, it highlighted the need for us to look at our existing zoning and perhaps make some adjustments to better reflect how the community is changing.

The Council rang in the New Year with the introduction of a Habitat for Humanity Home in January. The home was not approved to be built until April of 2004, but the Town Council and staff worked diligently to see that the project remained in the best interest of the community, neighbors, and the family to be chosen for the home.

February marked the beginning of a series of regionalization efforts among the towns surrounding Cumberland. Yarmouth joined in the effort to create a shared position for the Town Assessor. Bill Healey, Cumberland's Assessor, was selected for the position and will take on the assessing responsibilities of both towns.

The 2004 fiscal year rounded out with challenges on Chebeague Island. In April, the construction and management of a new wave break system at the Stone Wharf was the center of much debate. Then in May, a proposal to consider an LNG terminal on Hope Island demonstrated the significant impacts and influence of community involvement.

On behalf of the Town Council, I would like to thank the citizens of Cumberland for your continued input and involvement within the community. As always, I encourage this activity and welcome your participation. Please contact myself or any other councilor with any concerns, suggestions, or general comments that you may have. We look forward to leading the community in a continued positive direction in fiscal year 2005.

## TOWN CLERK

NADEEN DANIELS, CMC

### Statistics for the Fiscal Year Ending June 30, 2004

#### VITAL RECORDS:

Births:	84
Deaths:	73
Marriages:	35
Dogs:	1,213
Fish & Game:	817
ATV:	90
Boat:	972
Snowmobile:	266

#### LICENSES:

#### ELECTIONS:

##### **November 5, 2003**

State Referendum & County Election

3,811 voted out of

5,522 registered voters (69%)

##### **June 8, 2004**

Referendum & Municipal Election

1,502 voted out of

5,547 registered voters (27%)



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## GENERAL ASSISTANCE

CHERYL BUXBAUM, DIRECTOR

The Town of Cumberland provides a General Assistance Program that is regulated by ordinance guidelines adopted by the Town Council. This program provides emergency financial assistance for basic needs such as housing, utilities, food, and medications. Historically, the Town of Cumberland has always provided for its poor. Prior to 1989, this assistance was funded totally by local property taxes. On July 1, 1989, legislation went into effect that required the state to reimburse municipalities a portion of their net general assistance costs. The Town of Cumberland is a very caring and giving community. Especially during the holidays, its various organizations, churches, and private citizens come forward to provide meals and generous gifts for many in the community. Also, the Cumberland Congregational Church provides a year round food pantry.

# FINANCE

MELODY MAIN, DIRECTOR

## Statement 3

## Balance Sheet Governmental Funds

June 30, 2004

		General	Other	TOTAL
<b>ASSETS</b>				
Cash	\$	858,766	23,563	882,329
Investments		-	257,569	257,569
Receivables:				
Accounts		40,908	186,965	227,873
Intergovernmental		38,877	-	38,877
Taxes - prior years		9,492	-	9,492
Taxes - current year		226,620	-	226,620
Tax Liens		85,323	-	85,323
Interfund Loans		915,399	1,027,586	1,942,985
<b>TOTAL</b>	<b>\$</b>	<b>2,175,385</b>	<b>1,495,683</b>	<b>3,671,068</b>
<b>LIABILITIES AND FUND</b>				
Liabilities:				
Accounts Payable		185,086	-	185,086
Accrued Payroll		39,764	-	39,764
Compensated Abs.		145,425	-	145,425
Interfund Loans		-	1,176,777	1,176,777
Deferred Revenues		226,066	-	226,066
Security Deposit		-	91,033	91,033
<b>TOTAL</b>		<b>596,341</b>	<b>1,267,810</b>	<b>1,864,151</b>
Fund balances:				
Reserved for:				
Principal		-	9,132	9,132
Unreserved, reported in:				
General Fund		1,579,044	-	1,579,044
Special Revenue Fund		-	51,837	51,837
Capital Projects Fund		-	(82,439)	(82,439)
Permanent Fund		-	249,343	249,343
<b>TOTAL</b>		<b>1,579,044</b>	<b>227,873</b>	<b>1,806,917</b>
<b>Total Liabilities &amp; Fund balance</b>	<b>\$</b>	<b>2,175,385</b>	<b>1,495,683</b>	

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. 16,070,032

Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds. 194,104

Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported in the funds:

Bonds and notes payable	5,418,970	
Capital Leases	141,584	
Landfill liability	658,200	(6,218,754)

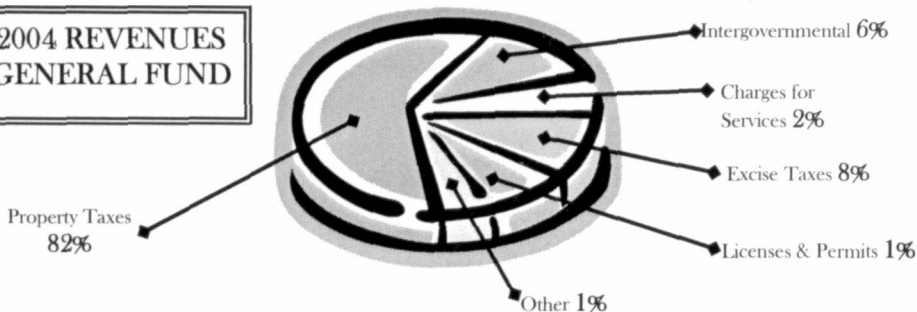
**Net assets of governmental activities** **\$11,852,299**

## Statement 4

For year ended June 30, 2004

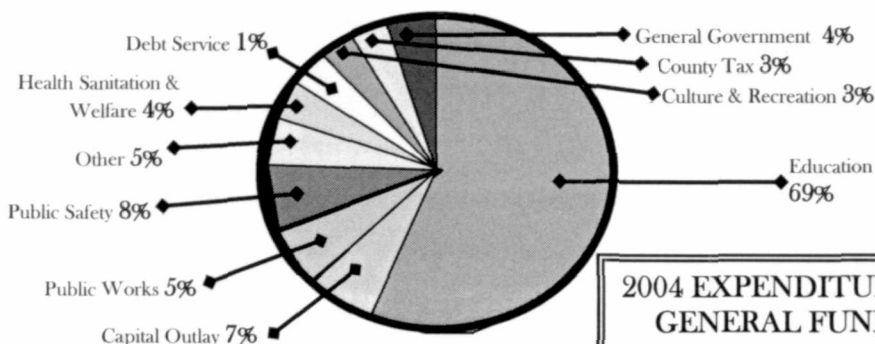
Statement of Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds

	General	Other	TOTAL
<b>REVENUES</b>			
Taxes	\$ 16,310,105	-	16,310,105
Licenses and permits	135,707	-	135,707
Intergovernmental	1,053,892	-	1,053,892
Charges for services	397,752	158,484	556,236
Rental income	-	210,941	210,941
Other	156,853	789,794	946,647
<b>TOTAL</b>	<b>18,054,309</b>	<b>1,159,219</b>	<b>19,213,528</b>
<b>EXPENDITURES</b>			
Current			
General government	807,842	-	807,842
Public safety	1,447,408	-	1,447,408
Public works	1,010,748	-	1,010,748
Health, sanitation and welfare	772,192	-	772,192
Recreation	470,660	-	470,660
Education and libraries	11,581,458	-	11,581,458
Unclassified	1,152,161	422,260	1,574,421
Capital Outlay	1,482,098	1,516,726	2,998,824
Debt Service	238,969	187,444	426,413
<b>TOTAL</b>	<b>18,963,536</b>	<b>2,126,430</b>	<b>21,089,966</b>
Deficiency of revenues under expenditures	(909,227)	(967,211)	(1,876,438)
Other financing sources (uses):			
Bond and note proceeds	1,241,000	600,000	1,841,000
Proceeds from capital lease	109,000	-	109,000
Transfers in	4,189	366,858	371,047
Transfers out	(239,386)	(131,661)	(371,047)
<b>TOTAL</b>	<b>1,114,803</b>	<b>835,197</b>	<b>1,950,000</b>
Net change in fund balances	205,576	(132,014)	73,562
Fund balances, beginning of year	1,373,468	359,887	1,733,355
<b>Fund balances, end of year</b>	<b>\$ 1,579,044</b>	<b>227,873</b>	<b>1,806,917</b>

2004 REVENUES  
GENERAL FUND

**Statement 6** **For year ended June 30, 2004**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**General Fund**

	Budgeted Original	Amounts Final	Actual	Variance
<b>REVENUES</b>				
Taxes \$	16,334,517	16,334,517	16,310,105	(24,412)
Licenses and permits	90,700	90,700	135,70	45,007
Intergovernmental	1,050,962	1,050,962	1,053,892	2,930
Charges for services	223,000	223,000	397,752	174,752
Other	130,500	130,500	156,853	26,353
<b>TOTAL</b>	<b>17,829,679</b>	<b>17,829,679</b>	<b>18,054,309</b>	<b>224,630</b>
<b>EXPENDITURES</b>				
Current				
General government	824,290	836,290	807,842	28,448
Public safety	1,521,461	1,549,461	1,447,408	102,053
Public works	1,019,003	1,019,003	1,010,748	8,255
Health, sanitation and welfare	739,890	740,090	772,192	(32,102)
Recreation programs	337,094	357,294	470,660	(113,366)
Education and libraries	11,581,458	11,581,458	11,581,458	-
Unclassified	1,317,750	1,356,650	1,152,161	204,489
Capital Outlay	1,368,254	1,373,254	1,373,098	156
Debt Service	238,963	238,973	238,969	4
<b>TOTAL</b>	<b>18,948,163</b>	<b>19,052,473</b>	<b>18,854,536</b>	<b>197,937</b>
Excess (deficiency) of revenues over (under) expenditures	(1,118,484)	(1,222,794)	(800,227)	422,567
Other financing sources (uses):				
Use of undesignated fund balance	-	104,310	-	(104,310)
Bond Proceeds	1,241,000	1,241,000	1,241,000	-
Transfers in	18,000	18,000	4,189	(13,811)
Transfers out	(140,516)	(140,516)	(239,386)	(98,870)
<b>TOTAL</b>	<b>1,118,484</b>	<b>1,222,794</b>	<b>1,005,803</b>	<b>(216,991)</b>
Excess of revenues and other financing sources over expenditures and other financing uses	-	-	205,576	205,576
Fund balance, beginning of year			1,373,468	
<b>Fund balance, end of year</b>	<b>\$</b>		<b>1,579,044</b>	



## Statement 7

Statement of Net Assets  
Proprietary Funds

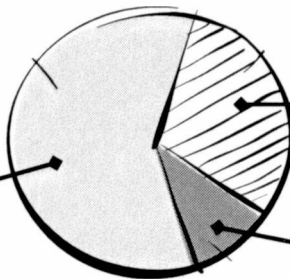
June 30, 2004

**Business-type Activities-Enterprise Funds**

	Senior Housing	Sewer System	Val Halla Center	TOTAL
<b>ASSETS</b>				
Current Assets:				
Cash	\$ 173,774	-	3,932	177,706
Investments	204,742	-	-	204,742
Accounts Receivable	-	102,129	27,461	129,590
Inventory	-	-	5,768	5,768
<b>TOTAL Current</b>	<b>378,516</b>	<b>102,129</b>	<b>37,161</b>	<b>517,806</b>
Non-current Assets:				
Property, plant, and equipment	1,616,340	3,536,621	2,526,614	7,679,575
Less accumulated depreciation	(602,947)	(1,036,745)	(997,078)	(2,636,770)
<b>TOTAL Non-current</b>	<b>1,013,393</b>	<b>2,499,876</b>	<b>1,529,536</b>	<b>5,042,805</b>
<b>TOTAL ASSETS</b>	<b>1,391,909</b>	<b>2,602,005</b>	<b>1,566,697</b>	<b>5,560,611</b>
<b>LIABILITIES</b>				
Current Liabilities:				
Accounts Payable	12,231	-	25,535	37,766
Accrued vacation	-	-	9,545	9,545
Interfund Loans	16,170	452,708	297,330	766,208
Security Deposit	19,905	-	-	19,905
Prepaid Rent	3,341	-	-	3,341
Bonds payable, current	44,306	20,929	46,412	111,647
<b>TOTAL Current</b>	<b>95,953</b>	<b>473,637</b>	<b>378,822</b>	<b>948,412</b>
Noncurrent Liabilities:				
Bonds Payable	1,434,201	41,859	652,915	2,128,975
<b>TOTAL Noncurrent</b>	<b>1,434,201</b>	<b>41,859</b>	<b>652,915</b>	<b>2,128,975</b>
<b>TOTAL LIABILITIES</b>	<b>1,530,154</b>	<b>515,496</b>	<b>1,031,737</b>	<b>3,077,387</b>
<b>NET ASSETS</b>				
Invested in capital assets, net of related debt	(465,114)	2,437,088	830,209	2,802,183
Unrestricted	326,869	(350,579)	(295,249)	(318,959)
<b>TOTAL NET ASSETS</b>	<b>\$ (138,245)</b>	<b>2,086,509</b>	<b>534,960</b>	<b>2,483,224</b>

YOUR 2003-2004  
PROPERTY TAX  
DOLLARS AT WORK

Education 76%



Municipal 20%

County 4%

# ASSESSOR

WILLIAM H. HEALEY, TOWN ASSESSOR

The Town Assessor's Office is responsible for discovering, listing, equalizing and valuing all property, real and personal, within the Town of Cumberland for the purpose of taxation. These duties and responsibilities are completed annually and must comply with Maine Taxation Statutes. Discovery is accomplished by reviewing deeds, surveys, subdivision plans, mailing of taxpayer list declaration forms, building permits, etc. Site inspections for new permits and verification of current data are important to the determination of value. Data entry of all property changes of ownership and/or value is required for the preparation of the tax roll. The tax roll is then committed to the Tax Collector for collection of taxes to raise funds for the budgets approved by the School Board and Town Council. As a result of these responsibilities, the Assessor's Office is a clearinghouse of information for property owners, title companies, real estate brokers, attorneys, and appraisers, as well as other Town Departments. It maintains historical and current data on each property, such as ownership, parcel boundaries, land and structure inventories, property characteristics, and exemptions for institutions and individuals such as veterans, blind, and homestead.

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## UPDATE ON REAL ESTATE VALUES

The real estate market in general continues to be quite active. The Assessor's Office has seen a high number of sales with assessment to sale price ratios of approximately 85%. This appears to be in line with most communities in Cumberland County. The most recent publication from the local real estate board indicates annual appreciation of approximately 16% with a high demand and relatively low supply of properties on the market.



# PUBLIC WORKS

ADAM OGDEN, DIRECTOR



The Public Works Department maintains a total of 77.71 miles of roads, comprised of: 48.61 miles of mainland roads, 10.13 miles of Chebeague Island roads, and an additional 18.97 miles of State roads. The department employs ten fulltime personnel (Director, Foreman, Island Foreman, 5 Equipment Operators, 1 Mechanic/Operator and 1 Mechanic) and two part-time personnel. The department also oversees the solid waste collection and recycling programs on the mainland and Chebeague Island.

The following projects were completed in the 2004 Fiscal Year:

- Installed a concrete pad and a 3000 gallon diesel fuel tank with pump at Chebeague Island garage for police, fire, rescue and public works
- Installed 6000 Lf. (3000 feet each side) of drain on Val Halla Road.
- Surveyed the Rines' property and installed monuments.
- Rebuilt Crestwood Road, including: 800 feet of excavation and drainage.
- Installed confined space rescue training manhole at Central Fire Station.
- Installed concrete pad and new oil tank at Central Fire Station.
- Trimmed trees at Moss Side, Congregational, Foreside, Ferris, Morgan Hill, and West Cumberland cemeteries
- Replaced a pick-up truck and purchased a rotary disc roadside mower.
- Took on the responsibility of plowing SAD 51 school facilities.
- Purchased a Komatsu loader and snow pusher to plow the schools and supplement the existing loader.
- Replaced the one-ton dump truck with plow and sander on Chebeague Island.
- Purchased and refurbished a boom truck to remove and install the new float system on Chebeague Island.
- Assisted Lucas Tree with removal of a large tree on Blanchard Road.
- Fixed West Cumberland Fire Department septic tank.
- Replaced culverts on Range Road, Cross Road, and Orchard Road.
- Began the process of constructing the sports fields in West Cumberland.
- Installed efficient lighting inside the maintenance portion of the town garage.
- Assisted Tom Moulton Paving with re-grading and resurfacing of Stone Pier.
- With guidance from the Stone Wharf Committee, the department assisted Prock Marine with the rehabilitation of the Stone Wharf Pier. This included repairing the walls of the pier, installing a wave break, and adding new floats.



# BUILDING INSPECTOR

WILLIAM LONGLEY, CEO

Type of Construction	No. of Permits	Construction Costs	Permit Costs
Access. Structure	4	\$130,000	\$332.40
Additions	64	3,708,080	7,768.40
Alterations	9	127,400	500.00
Barn	2	110,200	240.40
Bridge	1	19,000	75.00
Commercial	4	402,000	1,638.00
Conversion	0	0.00	0.00
Deck	29	152,960	655.50
Demolition	23	39,300	250.00
Duplex	1	238,000	391.60
Foundation	3	160,000	397.25
Garage	23	689,500	2,059.35
Guest House	0	0.00	0.00
House	82	16,098,900	31,048.45
House- Seasonal	3	230,000	655.75
Miscellaneous	2	21,500	85.00
Pier	3	43,800	300.00
Pool	13	262,750	931.15
Porches	6	63,500	202.00
Portable Classroom	0	0.00	0.00
Renovation	52	1,421,708	3,728.15
Screened Porch	1	26,000	62.00
Shed	40	110,425	909.32
Shoreland Zone	1	20,000	75.00
Storage Barn	2	14,200	86.00
Studio	0	0.00	0.00
Temp. Structure	1	0.00	25.00
Totals	369	\$24,089,223	\$52,415.72

## BOARD OF ADJUSTMENT & APPEALS

R. SCOTT WYMAN, CHAIR

The Board held 11 regular meetings and took action on the following:

Interpretations	1	Variances	8
Special Exceptions	14	Reconsiderations	1
Special Permit	1		

## PLANNING CARLA NIXON, TOWN PLANNER



The Planning Department assists the Planning Board with review of residential and commercial development proposals, and makes recommendations to the Town Council on amendments to the Zoning and Subdivision Ordinances. Technical assistance is also given to the Town Council on matters regarding the growth and development of the community. In addition to working with local boards, the staff also works with the public by answering zoning and subdivision questions relevant to their property. If you have any questions regarding your property or land use issues in the community, call the Planning Director at 829-2206.

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## PLANNING BOARD PHIL HUNT, CHAIR

The primary role of the Cumberland Planning Board is to review and approve applications for subdivision, and site plans for residential and commercial development. The Board also conducts public hearings relating to proposed changes to the zoning and subdivision ordinances and other land use related ordinances in the town.

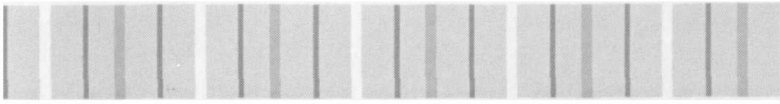
Planning Board members for this period included Chair Phil Hunt, Tom Powers, Terry Turner, Bill Ward, Bob Couillard, Chris Neagle and Beth Howe assisted by Town Planner, Carla Nixon, and Planning Secretary, Pam Bosarge. Martha Porch completed her service with the Planning Board on December 31, 2003, replaced by Chris Neagle, and Joe Taylor moved from Cumberland and was replaced by Bill Ward.

### **The Board conducted Minor Site Plan Reviews for the following projects:**

- Cumberland Glass, Longwoods Road
- Foreside Community Church, Foreside Road
- My School Day Care, Middle Road
- Nextel Communication Antenna Co location, Range Way
- U.S. Cellular Antenna Co location, Range Way
- U.S. Cellular Cell Tower, Congregational Church
- SHP Management, Cumberland Business Park, Thomas Drive

### **The Board conducted Major Site Plan Review for the following project:**

- Greely Institute Building Renovation, Main Street



The Board completed Major Subdivision Reviews for the Hawks Ridge town house project off Route One and for Mary Lane Subdivision off Foreside Road.

The Board conducted Sketch Plan Review for Old Colony Estates, a major subdivision project on Blackstrap Road, Orchard Ridge, a major subdivision project on Orchard Road, and made an initial Sketch Plan Review for Wellstone Estates, a minor subdivision project that was ultimately withdrawn.

The Board also reviewed and proposed minor technical changes and corrections to the zoning and subdivision ordinance.

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## HOUSING AUTHORITY

CARLA NIXON, EXECUTIVE DIRECTOR

The Cumberland Housing Authority is governed by a seven member Board of Directors. Their charge is to oversee public housing in the community. At this time, there is one such project, the Cumberland Meadows Senior Housing, which is a development of 30 rental units located in the center of town, near the Mabel I. Wilson School. The units are a mix of one and two bedrooms, and they feature an attractive, one-story floor plan with attached garages. The Housing Authority offers 6 subsidized units to those who meet eligibility requirements. Since their development in 1992, the units have been at full occupancy, with lengthy waiting lists. If you would like more information on Cumberland Meadows, call 829-2206.

The Housing Authority meets on a quarterly and as-needed basis. Current Housing Authority members are: Richard Foote, Chairman, Sandra Doughty, Scott Fox, Michael Perfetti, Bill Hansen, Joyce Frost, and John Raeke. Susan Larrabee is an ex-officio member and Mildred McGouldrick is the Cumberland Meadows representative.

Don Bolduc is responsible for maintenance of Cumberland Meadows, and Pam Bosarge, Administrative Assistant, assists tenants on a day to day basis with questions or concerns. The Housing Authority is fortunate to have such dedicated employees in these positions. If you have any questions regarding public housing in Cumberland, please call the Executive Director at 829-2206.

## RECREATION WILLIAM LANDIS, DIRECTOR



### Year of Challenges

2004 was a year of challenges; the largest challenge was facility space for our programs during the summer season.

The school department was undergoing a major move from the Junior High to the new Middle School. Secondly, minimal snow posed a threat to our ski programs and activities at the Twin Brook Recreation Area. The third obstacle, Parks Superintendent Phil Wentworth accepted a job offer in the private sector. His dedication to Twin Brook Recreation Area will be hard to replace. Lastly, the ever growing number of participants in year round sports is making scheduling of the facilities a full time job and near science!

### Program Highlights

- Math Camp, a new program offered in the summer of 2004, provided math games and activities, as well as robotics to over 20 students. The camp was held for two full weeks at the end of June, challenging the “engineering” campers to use math principles in everyday life.
- Adult Education, directed by Sarah Davis, provided a variety of enrichment programs for the adult learner. Everything from languages to hobbies and financial planning were offered. Cooperation with neighboring communities such as Yarmouth made for another successful year of adult education.
- The appointment of the Twin Brook Advisory Committee was completed by the Town Council. This committee developed a set of guidelines for use of the Twin Brook Recreation Area. They will also be a standing committee to oversee policy changes within the park.
- The Cumberland Public Works Department successfully completed the athletic field and Little League field in West Cumberland. With a strong growing season in the spring and summer, the field should be ready for play in the Fall of 2005.
- The North Yarmouth Public Works also completed a field behind the old “meeting house” on Route 9. This field will be a great addition for soccer, t-ball, lacrosse, and general recreation.

### 2005 - The goals for 2005 are as follows:

- Increase enrollment in the Summer Day Camp program.
- Provide more staff for the Parks Department.
- Develop a 5 year management plan for Twin Brook Recreation Area.
- Finishing the mapping and signage for the Parks in Cumberland..

# VAL HALLA

NED GRIBBIN, BUSINESS MANAGER



The 2004 golf season at Val Halla was very enjoyable and rewarding because of the condition of the course, which many of you know, due to past problems, was not an easy accomplishment. The Board of Trustees gave direction, the association offered valuable input, and Jim Hodge's grounds crew put in many hours of hard work and expertise to accomplish this daunting task. I offer a job well done to all of those who contributed!

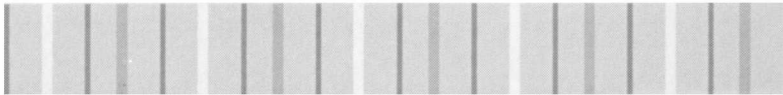
One result of all the aforementioned hard work is that Val Halla is still providing a first class golf facility with very reasonably priced memberships for Cumberland residents. The board is working on offering some alternative memberships for the 2005 golf season that may enable more Cumberland residents to utilize the golf course. The price of the individual golf cart rentals have been reduced for the coming season in order to keep the cost of play down.

The addition of Ned Gribbin as Val Halla's Business Manager is the only staff change this year. The primary focus of his responsibilities will be to increase the usage of the Banquet Room, followed closely by increasing revenues for the entire facility. The Val Halla Banquet Room continues to host numerous school social events, sports banquets, fund raisers, weddings, and family functions. Along with these uses, we will encourage use of the banquet room for business meetings and seminars.

Jim Hodge, Grounds Superintendent; Cory Mansfield, Val Halla's Golf Pro; and Kevin Googins, Food and Beverage Manager, are all looking forward to serving the residents of Cumberland, the golf course membership, and the general public once again this year. Look for a more mature, knowledgeable staff, eager to meet your needs and ensure an enjoyable golf experience.

There will be a beverage cart on the course this year serving soft drinks, water, sandwiches and snacks. Although there has been much discussion regarding a "beer" cart, this item is presently on the table until the legislature revises its current enforcement policies.

Val Halla's Board of Trustees and staff are constantly working to maintain and improve this facility. It is our hope that the residents of Cumberland will make use of everything that we have available. Please visit to see for yourself what Val Halla has to offer. We encourage your input as it is the only way for Val Halla to continue improving. Please feel free to contact Business Manager, Ned Gribbin, or the Town Manager with your comments or suggestions.



# POLICE

JOSEPH CHARRON, CHIEF



As always, the Department remains appreciative of the support from the community. Our main mission is to provide professional law enforcement services that will contribute to maintaining the quality of life of one of the safest communities in Maine.

## What's New?

- One of the most frequent complaints from residents continues to be speed and traffic related concerns. This year Officer Calder lead an initiative to distribute slow cones as a traffic calming measure. A survey of residents involved showed great results and interest in continuing the program next year. If you are interested in participating in the program, contact Officer Calder at [mcalder@cumberlandmaine.com](mailto:mcalder@cumberlandmaine.com) or give us a call at 829-6391.
- In an effort to better address the increasing frequency of drug and alcohol related motor vehicle offenses occurring within the community, the department has invested in the training of two Drug Recognition Experts, (DRE), Officers Ryan Martin and Bradley Rogers.

## Uniform Crime Reporting

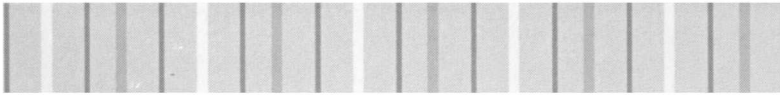
How safe is Cumberland compared to our surrounding communities? The Maine Department of Public Safety tracks reportable crimes including: murder, rape, robbery, aggravated assault, burglary, theft, motor vehicle theft, and arson.

Community	Crime Rate	Clearance Rate
Cumberland	3.88	24.1
Yarmouth	9.90	19.3
Falmouth	14.25	10.6
Windham	26.23	27.4

Although the crime rate for Cumberland is comparatively low, the crimes reported to UCR represent an extremely small percentage of the department's activities during this reporting period. The majority of officers' time is involved in non UCR reportable crimes such as: traffic enforcement, civil complaints, criminal mischief, criminal threatening, domestic violence, keep the peace, paperwork service, shellfish enforcement, and general assists to citizens. Additionally the department responded to assist the towns of Falmouth, Yarmouth, Windham, CCSO, the Maine State Police, and the Rescue Department on 1,077 separate occasions.

## Chebeague Island

- Upon taking the role of Island Patrol Officer two years ago, Richard Brewer identified three major resident concerns: consistency, fairness, and response time. Feedback has shown that Officer Brewer has been successful at meeting those concerns as well as issues of domestic abuse, criminal mischief, thefts, drug and alcohol violations, accidents, and animal complaints.
- Another concern, similar to the mainland, is motor vehicle complaints. In 2004 the island cruiser was replaced with a Ford Explorer complete with a radar unit, in which Officer Brewer processed two OUI violations and issued a number of traffic summonses and warnings for traffic infractions. The continued problem of parking at the Stone Wharf, led to the issuance of over 100 parking tickets.
- Officer Brewer also faces challenges in controlling the activities at Chandler's Cove Field. To aid Officer Brewer's enforcement, the Island's Committee and the Town Council are working to propose and adopt an ordinance regulating park use.



### School Resource Officer

- In late November, Officer Dalbec was reassigned as the department's School Resource Officer. John has been extremely well received by both students and staff after serving as the department's School Resource Officer from 1999 thru 2003 and gaining extensive experience in this role. The school has provided him a space to meet with students, staff, and parents as well as a pager to respond to immediate requests.

### Reassurance Program

- The department maintains and offers a reassurance program for seniors or other individuals living alone. The program allows for individuals enrolled to contact the police department every morning to let us know that they are well and if they are in need of any assistance. If the dispatch center does not hear from the individual the dispatcher will call to confirm their well-being. If the dispatcher does not get a response a cruiser is dispatched to conduct a well-being check. If you know of anyone within the community that could benefit from the program please contact the Cumberland Police Department at 829-6391.

### Upcoming Changes

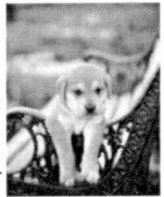
The Cumberland Police Department and Town Administration have been meeting on a regular basis to discuss regionalization of services in an effort to reduce costs. One such effort involves merging the current dispatch center with the Yarmouth Dispatch Center. After a number of meetings and many hours of research, both Cumberland and Yarmouth have reached a tentative agreement to consolidate dispatching services under one department. Although the project has not been finalized as of yet, we do anticipate a completed merger within 2005.

Finally I would like to thank all the staff members of the Cumberland Police Department for their hard work and dedication to their profession during the past year.

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## ANIMAL CONTROL      CHARLES BURNIE, ACO

The department's animal control officer Charles Burnie experienced a significant increase in the number of calls from 361 in 2003, to 411 in 2004. During the past year, the Town entered into an agreement to handle animal control calls for the Town of North Yarmouth on a per call rate of reimbursement. Additionally, Officer Burnie has been assisting the Town of Falmouth during the absence of their ACO. Dogs' running at large continues to be the majority of complaints received by the department. During the reporting period, the ACO responded to 170 dog at large calls resulting in 8 summonses and 35 warnings. Four of the at large calls resulted in dog bites.



When not responding to ACO calls, Officer Burnie assists the department in patrol activities as a certified reserve police officer. Officer "Chuck" Burnie is viewed as a valuable asset to the department for the level of assistance he has provided, is always ready to lend a hand, and is often called on to do so. Officer Burnie highly encourages all dog owners to register their dogs prior to February 1<sup>st</sup> of each year. After February 1<sup>st</sup>, there is a \$15.00 late fee assessed for each animal and After April 1<sup>st</sup>, the late fee increases to \$25.00.

# FIRE

DANIEL SMALL, CHIEF



I am once again pleased to submit the annual report for the Cumberland Fire Department after another successful year of the Department's increased level of emergency preparedness. The volunteers of the Department have once again shown their sustained commitment to training and responding to emergencies, offering our town a tremendous level of comfort and protection. In the year 2004 these men and women participated in approximately 10,000 hours of training and duty time. It is with great pride that I have the opportunity to serve as the Chief of such a fine organization.

- For the period included in this report, the Fire Department responded to 565 emergencies, up from 221 just years ago. Two major contributing factors for the increased call volume are mutual aid responses and community growth.
- Firefighter training was, again, a significant priority for the Department this year. Hazardous materials, weapons of mass destruction, confined space entries, ice/water rescue, snow mobile and sledding responses, vehicle and machinery entrapments, and firefighter rescues are just some of the areas that our department commits hundreds of hours to annually.
- In November, 2003 the Department received a grant in the amount of \$186,547 from the Federal Emergency Management Agency (FEMA). This grant funded the replacement of some of our personal protective equipment and added other safety devices for our protection, including: a thermal imaging camera, three automated external defibrillators (AED's), four self contained breathing apparatus, diesel exhaust systems, and portable radios for all firefighters that enter burning buildings. This grant has equipped our firefighters with unprecedented safety equipment that would have significantly impacted our operating budget.
- Additionally, in November of 2003, our department received a grant from the Maine Municipal Association in the amount of \$2000. This grant was utilized towards the purchase of a photo ID machine. ID's have been issued to our firefighters for fire scene accountability tags, as well as all full-time town employees, many of the school department employees, and several of our surrounding mutual aid fire departments. Another trend that the department continues to improve upon is the cooperative efforts among mutual aid communities.
- In February , 2004 the department was awarded a \$1000 grant from the State Forest Service. This grant money was utilized to purchase wild land firefighting personal protective equipment and foam. Since the year 2000, we have received approximately \$14,000 in state funds to help supplement our normal operating budget.
- The sixth annual Cumberland Fire Academy was successfully held in August , 2004. The academy consists of five days and four nights of training, maintenance, emergency responses, meal preparation, and physical fitness. Funding for the academy is handled through our explorer post and results in a zero dollar impact to the town budget.

Once again, Town Manager William Shane has shown a true commitment to the Fire Department., devoting many hours to attend meetings and trainings hosted by our firefighters. I'd also like to thank the Town Council for their continued support and Ms. Kristen Kloth for her unparalleled dedication to our department. I look forward to the next year, and the increased levels of protection we will be able to offer the community.



# RESCUE

CHRISTOPHER BOLDUC, CHIEF



The Town of Cumberland Rescue Department has transformed over the past 10 years, from a small town rescue squad with minimal staffing, to a rescue department responding to the needs of Cumberland residents and serving as a hub for regionalized paramedic services. Cumberland is currently leading the effort in the regionalization of emergency medical services in Southern Maine. In 2003/2004 the Town of Falmouth joined the towns of Cumberland, Yarmouth, and North Yarmouth in an established paramedic partnership, providing coverage to the partnering towns 12 hours a day at half the cost. A regionalization plan was developed which allows each town to staff a paramedic on its own for 12 hours per day and to join together in a partnership to share the cost of two paramedics for 12 hours at night. In 2003 these regionalized paramedics responded to over 350 calls for assistance among the four towns. This regionalization venture has saved each town approximately \$55,000.00 per year in payroll costs, has enhanced paramedic coverage, and has provided the framework for this partnership to grow into a larger regionalized service; hence, a more cost effective way to provide emergency medical services.

- Operating on a \$397,667.68 budget, of which \$245,000.00 is offset by revenues, the Cumberland Rescue Department currently staffs 45 volunteer EMT's, 18 per-diem paramedics, one full-time Chief and one part-time support person/billing clerk. The Department operates 3 advanced life support ambulances and 3 paramedic chase vehicles.
- 2003-2004 was a challenging year in providing emergency medical services. The Rescue Department still operates with primarily volunteer emergency medical technicians (EMT's). These EMT's are credited with responding to 910 calls for assistance 24 hours per day; they covered 27 sporting events and 3 major events at the fairgrounds attracting over 10,000 people. In addition; the rescue unit responded to area municipalities calls for assistance 62 times, while only calling for assistance from another municipality once. This type of call volume created a great strain on volunteerism, so we started supplementing the volunteer staff with paid staff on the weekends and will continue to do so in 2004/2005.
- In addition to the rescue crews on the mainland, the Department also has a very dedicated crew of EMT's on Chebeague Island. Under the leadership of Marlene Bowen and Bill Calthroe, the Island Rescue crew responded to 72 calls for assistance transporting 56 patients across the bay to the mainland. 2003 marks the first full year of service for the Island's new 2003 AEV ambulance.
- In 2003 the Cumberland Public Safety agencies received a \$43,000 homeland security grant to be used toward interoperability. The Rescue Department used its portion of this grant to upgrade our portable radios in an effort to make our communications with each other and the dispatch center more reliable. In 2004 we will once again be applying for homeland security funding in an effort to upgrade essential medical equipment both on the mainland and Chebeague Island.
- Even with the challenges of growth and increased call volume the medics of the Cumberland Rescue continue to provide the residents of Cumberland and Chebeague Island with the best emergency medical services available. We look forward to working together with the other Town of Cumberland departments in 2004 addressing the public safety needs of our community.



It is my pleasure to submit the M.S.A.D. #51 annual report to you, the citizens of Cumberland. The 2003-2004 year has been filled with learning and opportunities. The mission of MSAD #51 is to guide all students as they acquire enthusiasm for learning, assume responsibility for their education, achieve academic excellence, and discover and attain their personal bests. To accomplish this mission, the MSAD #51 community will collaborate to:

- Use effective instructional practices and provide professional development to assure that all students meet or exceed the District's Content Standards and Performance Indicators as they relate to the system of Maine Learning Results;
- Ensure a safe and respectful environment where all feel a sense of belonging; and
- Promote parental participation as fundamental to each student's success.

**The MSAD #51 School Board goals are to:**

1. Ensure that each student is effectively engaged in learning, meets or exceeds the District's Content Standards and Performance Indicators, and progresses towards attaining his/her personal best by:
  - Supporting the District's ongoing work in curriculum, assessment, instruction and professional development;
  - Measuring the District's progress towards attaining its mission by collecting, analyzing and sharing data on student performance;
  - Establishing measurable goals for improving student achievement; and
  - Developing and evaluating the structures and policies necessary to ensure all students meet the District's Content Standards and Performance Indicators as they relate to the system of Maine Learning Results.
2. Implement accountability systems for providing, assessing and supporting student learning by:
  - Recruiting, retaining and developing quality staff;
  - Encouraging the ongoing development of instructional and administrative leadership;
  - Developing and using a system of data analysis for decision making; and
  - Developing long range budgetary goals and strategies that take into account District needs and community resources and provide greater financial stability.
3. Promote community involvement in education by:
  - Improving the District website for use as a communication tool;
  - Establishing an ongoing dialog with community members; and
  - Collaborating with the community to meet student needs.
4. Provide a quality learning and work environment to support our educational mission by:
  - Developing a plan to acquire and fund land for future school space;
  - Renovating Greely Junior High into high school space for use beginning in fall of 2005; and
  - Developing plans and securing resources to renovate and construct an addition to Greely High School.

I take this opportunity annually to thank Bill Shane, the town employees, the town Council and the extensive number of Cumberland residents who continue to support the students and staff of M.S.A.D. #51. This support takes many different forms and continues to help the district perform at a higher level. I hope that we will continue to collaborate in finding a common ground on which to solve future issues. The new Greely Middle School is an outstanding example of such successful community involvement. As always, please contact the superintendent's office with ideas or concerns.

# PRINCE MEMORIAL LIBRARY

THOMAS BENNETT, LIBRARIAN



Prince Memorial Library ended FY2004 with 8,495 patrons, an increase of 495 patrons, or 6%, over FY2003. Cumberland residents account for 72.1% of cardholders, while North Yarmouth residents comprise 25.6% percent of the total. The remaining library patrons consist of employees of the towns of Cumberland and North Yarmouth, individuals working in the two towns and other non-residents.

- Total circulation of catalogued library materials (except periodicals) for the year was 82,731, a decrease of 3% over the previous year's circulation total of 85,324. Cumberland residents borrowed 70.1% of total materials circulated, while North Yarmouth residents circulated 25.9% of that total. July was the month with the highest total circulation, followed by June, March, and October, while August and December were the lowest. The highest circulating material categories were juvenile books, adult fiction, and videos.
- Reference Librarian, Betsy Hanna, resigned her position in August to relocate to Florida, and was replaced by Laura Bean. Laura, with seven years of experience at Curtis Memorial Library in Brunswick, brings a wealth of knowledge and a passion for public service to her job.
- Youth Services Librarian, Jan Hamilton, had a number of successful programs throughout the year. A total of 262 children participated in *Laugh It Up @ Your Library*, the 2003 Summer Reading program. Many thanks to all the volunteers, both young and old, who presented workshops or otherwise contributed to Summer Reading program events, and the Southern Maine Library District, which conceived the theme and organized the final party.
- Throughout the year, more than 613 children visited the library for Story Time, Toddler Time, and nursery school programs. In addition, Jan visited Mabel I. Wilson School and local nursery schools, where she entertained a total of 310 children. Other children's programs included: "Teen Games", a visit from author Jennifer Jacobson, a holiday craft session, "Puzzle Mania", a magic show by Bob Nixon, card tournament hosted by Rick Lowell of Casablanca Comics, Double Vision, and visits from author David Packhem and illustrator Iona Desmond. Jan also made visits to local classrooms and conducted library orientations for students of Drowne Road School. The library hosts twelve regularly scheduled classes of Drowne Road School students each week.
- The Friends of Prince Memorial Library continue to provide an invaluable service to the library and the community. The Friends supply the library with memberships to the Portland Museum of Art and the Children's Museum of Maine, sponsor the annual holiday party and sleigh ride, organize the annual book sale, and contribute financially to children's programs and other library needs. Library staff would like to thank the Friends of Prince Memorial Library and the Spicewood Fund of the Maine Community Foundation for its continuing support of the library, as well as to all the individuals who donated money and books.

The staff of Prince Memorial Library, including Reference Librarian Laura Bean; Youth Services Librarian Jan Hamilton; Circulation Librarian Sandy McGowan; circulation aides Pam Copenhagen, Ann Edwards, and Arabella Eldredge; pages Bill Earl, Michelle Fournier, and Betsy Perry; and custodian Julie Unruh, looks forward to serving the library's patrons and the communities of Cumberland and North Yarmouth during the coming year.



# PUBLIC HEALTH

EILEEN WYATT, HEALTH OFFICER

This year, the scarcity of available flu vaccine created a swirl of concern among those who, each Fall, usually receive their immunization. Those at greatest risk were given first priority for the vaccine and the rest were advised to avoid sick people, wash their hands often, and live a healthy lifestyle with plenty of rest and good nutrition. I hope this averts the contagiousness of Winter's illnesses. By next year our government will hopefully have remedied the vaccine production problems experienced this year, and people will also have learned good health habits to avoid the flu and other Winter illnesses.

West Nile Virus, which affects birds and humans through mosquitoes, has worked its way into the Northeast. To protect your family, prevent standing (pooling) water in and around your property. The mosquito larvae will not mature if water is flowing or disturbed regularly. Keep your screens in good repair and use bug protection on yourself and your family members when outdoors.

If you enjoy using a pool, give yourself and others a break if you or a family member has recently experienced a bout of diarrhea. The bacteria that is present can challenge the pool chemical's ability to make the water safe for others. Lakeshores can become contaminated as well by inconsiderate bathers. For everyone's protection, children's diapers should be changed well away from the shore. Diapers should be disposed of in a proper receptacle or taken home for disposal.

In order to protect family members (who enjoy the outdoors) from ticks, encourage the use of long sleeves and long pants with socks pulled up while they are out in the woods or in areas with heavy vegetation. Some ticks are miniscule in size but can contain virus producers in their bites. Several months of fever, aches, and general malaise can follow these tick bites. Avoidance is the best, prudent protection. Consult your health care provider if you think you have received a tick bite.

Walk to lose weight and be fit. Be active. In the United States, as many as 12% of all deaths, (250,000 per year) may be attributed indirectly to lack of regular physical activity. Only about one in four Americans exercises enough to be considered physically active.

Regular exercise inhibits or even reverses many of the problems commonly associated with aging. A long term regimen of three to five brisk, 30 minute walks each week, for instance, may not only add years to your life, but also life to your years.

Always drink water before, during, or after exercise. During physical activity, you may become significantly dehydrated before you feel thirsty. As you exercise, it's possible to lose up to two quarts of water. If you drink only when you are thirsty, you may not be drinking enough.

Have your tap water tested for lead contamination if your household includes a small child or pregnant woman.

## FOR YOUR INFORMATION...

### **NEW RESIDENTS**

Out of state individuals must, within 30 days of residency in Cumberland, register their vehicles in the Town Office with the previous out of state registration, title, and proof of insurance; and apply for a State of Maine driver's license at the DMV in Portland. Individuals moving to Cumberland from within the state are given 10 days to complete a change of address on their vehicle registration at Town Hall, and a change of address on their Driver's License at the DMV. Vehicle registration requires: the serial, weight, window sticker (if purchased from a dealer), and proof of insurance. The window sticker must be presented at time of registration for brand new vehicles. The State of Maine does not send notification for re-registration, so mark the month on your calendar!

### **VEHICLE REGISTRATIONS**

The Town office is authorized to issue renewal registrations for automobiles, combination vehicles, handicapped, firefighter, Veteran, motorcycles, mopeds, Motor driven cycles, trailers, tractors, special equipment, special mobile equipment, stock cars, antique autos, horseless carriage, street rods, ATVs, snowmobiles, boats, motor homes, and trucks.

**New Plates & New Registration:** For your convenience, the Town is also authorized to issue New Plates and New Registration for automobiles, motorcycles, mopeds, motor driven cycles, motor homes, trailers, mobile homes, farm tractors, and commercial trucks not more than 9,000 pounds gross vehicle weight.

In processing new registrations, the town is authorized to collect sales tax and Maine Title Applications for vehicles that were manufactured after 1988. Temporary Registrations will only be issued for snowmobiles, ATV's and boats.

### **PERMITS**

A building permit must be completed by the owner or agent. Applications can be received and returned to the Code Enforcement Office. A site plan must be submitted and all construction must meet the setback requirements of the zoning ordinance or obtain a variance from the board of adjustments and appeals before a building permit can be issued. All construction must meet the 1993 BOCA National Building code. Additional requirements may include: a full set of construction plans showing evaluations, section drawings, or floor plans, a special exception permit for the board of adjustments and appeals, and a site plan review. If construction takes place within the shoreland area, a shoreland zoning permit is required. If plumbing and/or electricity is required, you must obtain appropriate permits from the Licensed Plumbing Inspector and/or electrician.

### **STREET PARKING BAN**

From November 15, to April 1, between the hours of midnight and 7:00 am, no vehicle shall be parked on any street in the Town of Cumberland as it would interfere with, or hinder, the removal of snow.

### **SOLID WASTE**

**Mainland:** Residential solid waste and recyclables are picked up curbside weekly by Pine Tree Waste (773-1122). A temporary transfer station located on Drowne Road accepts white goods metals, yard waste, used motor oil, and hazardous waste for a fee on Tuesdays: 12:00 pm- 4:00 pm Saturdays: 9:00 am-1:00 pm. In order to use the temporary station, residents must purchase an annual sticker (\$1.00 fee) at Town Hall

**Chebeague Island:** Residential and commercial solid waste and recyclables must be taken to the transfer station, located at the site of the former landfill. Also accepted at the transfer station are white goods, metals, brush, yard waste, and construction/demolition debris.

### **PROPERTY TAX EXEMPTION**

Maine State law provides property tax exemption for veterans, their widows, minor children, and/or certain widowed mothers of veterans. Veterans must: have a taxable resident in their place of residence; have served in the Armed Forces of the United States during any federally recognized war period including the Korean Campaign and the Vietnam War; are at least 62 years of age; or are receiving any form of pension or compensation from the United States Government for disability. Applications for veteran property tax exemption must be filed with the Assessor's Office on or before April 1st. Proof of entitlement must be submitted along with the application. If you have any questions, call 829-2204.



# VITAL RECORDS & LICENSES

## Dog Licenses

All dogs 6 months or older must be licensed by January 31<sup>st</sup> of each year. Requirements for obtaining a license are: a Maine Rabies Certificate from your veterinarian to prove your dog has been vaccinated within the past three years and proof of spay/neuter - either a certificate or a letter from your veterinarian. License fees are \$6.00 per year Spayed/Neutered and \$10.00 per year Not Spayed/Neutered. Pursuant to State law, late fees are imposed for any unlicensed dog as follows: \$15.00 beginning February 1<sup>st</sup>, and \$25.00 beginning April 1<sup>st</sup>. Please note: Although cats do not require a license, they must be vaccinated against rabies.

## Marriage Licenses

Residents of the State of Maine intending to be joined in marriage shall record notice of their intentions in the office of the clerk of the municipality in which at least one of them resides. If both parties reside outside Maine, they may file their intentions in any Maine municipal office. The bride and groom must fill out an **Intention of Marriage Form** and a **Record of Social Security Numbers Form**. If either the bride or groom has been previously married, a certified copy of the death certificate or divorce decree must be presented to the clerk.

Once intentions have been properly filed, a marriage license may be issued immediately. There is no longer a 3 day waiting period. The marriage license must be signed by both parties in the clerk's presence before it may be issued. Upon issuance of the license, the parties may marry anywhere within the state of Maine.

This license is valid in any community in Maine for a period of **90 days** from the date the intentions are filed.

The cost of the marriage license is **\$30.00**. Certified copies of the completed license may be obtained from the clerk for a fee of **\$10.00** for one copy and **\$5.00** for each additional copy.

## Birth and Death Certificates

For certified copies of birth certificates or death certificates, there is a **\$15.00 charge per copy for the first copy and \$5.00 for additional copies only if requested at the same time**. If you need a birth certificate and a copy of a marriage license, it is \$15.00 for each copy. In order for the Town of Cumberland to have a copy of a birth or death certificate, the event had to occur in Cumberland or the person(s) who are the subject of the record must have been residents of Cumberland at the time of the event. You may obtain copies of birth records by mail by sending a signed written request, which includes the name(s) on the certificate and the date of the event, with pre-payment made payable to the Town of Cumberland. In the case of death records, you must state your relationship to the deceased and reason for request, along with contact information for verification. There will be a \$1.00 (per record) search fee, in addition to the cost of the certified document.

## Fish and Game Licenses

**Hunting License:** You must be at least 16 years old to obtain a fishing or hunting license. If you've held a license any time since 1976, you are not required to take a Hunter Safety Course. Upon age 16, if you have not held a license within that period, you must take a Hunter Safety Course in order to obtain a license. You must present the hunter safety card to the clerk. **Junior Hunter:** May be obtained for persons 10 to 15 years old and you must be accompanied at all times by a parent or guardian or an adult 18 years or older approved by your parent or guardian. **Combo License:** You must meet the requirements for both fishing and hunting licenses in order to obtain a combination license. Other fish and game licenses available at the Town Clerk's office include: archery, resident serviceman combination license, duplicate license(s), wild fowl stamps, muzzleloading license, pheasant stamps, and over 70 complimentary licenses.

APPLICATION TO BOARD OR COMMITTEE

Town of Cumberland

Application for membership to a Town Board or Committee

I am interested in serving on the following board(s) or committee(s):

- \_\_\_ Board of Adjustment & Appeals
- \_\_\_ Board of Assessment Review
- \_\_\_ Board of Sewer Appeals
- \_\_\_ Coastal Waters Commission
- \_\_\_ Cumberland Housing Authority
- \_\_\_ Cumberland Islands Committee
- \_\_\_ Lands & Conservation Commission
- \_\_\_ MSAD 51 Board of Directors
- \_\_\_ Prince Mem. Library Advisory Board
- \_\_\_ Personnel Appeals Board
- \_\_\_ Planning Board
- \_\_\_ Recreation/Com. Ed. Advisory Board
- \_\_\_ Rines Property Committee
- \_\_\_ Shellfish Conservation Commission
- \_\_\_ Solid Waste Advisory Committee
- \_\_\_ Stone Wharf Committee
- \_\_\_ Twin Brook Advisory Committee
- \_\_\_ Volunteer Fire/Rescue
- \_\_\_ Val Halla Board of Trustees

Please Print or Type:

NAME: \_\_\_\_\_  
STREET: \_\_\_\_\_  
TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
HOME: \_\_\_\_\_ WORK: \_\_\_\_\_ FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

Why are you interested in serving on the board(s) or committee(s) you have selected?  
Do you have any special training or skills in this area?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ARE YOU AVAILABLE FOR EVENING MEETINGS? \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**Note:** Thank you for your interest in serving the Town of Cumberland. This application will be kept on file for one year. You may be asked to attend a brief interview meeting with a subcommittee of the Town Council prior to your appointment when committee vacancies occur. Please return this form to the Town Clerk at 290 Tuttle Road, Cumberland, ME 04021.

# BOARDS & COMMITTEES

Town Council: Meetings are held at 7:00 p.m. on the 2nd and 4th Monday of every month unless otherwise noted.

**Jeffrey Porter** (Term exp. 6/05) FY 2004 Chairman  
37 Crossing Brook Road, Cumberland  
829-4129

**Stephen Moriarty**, Vice (Term exp. 6/04)  
34 Blanchard Road, Cumberland  
829-5095

**Donna Damon** (Term exp. 6/04)  
13 Fenderson Road, Chebeague Island  
846-5140

**Mark Kuntz** (Term exp. 6/06)  
66 Blackstrap Road, Cumberland  
829-6482

**Michael Savasuk** (Term exp. 6/06)  
26 Stony Ridge Road, Cumberland Foreside  
781-3061

**Bill Stiles** (Term exp. 6/05)  
494 Range Road, Cumberland  
829-6679

**Harland Storey** (Term exp. 6/06)  
45 Middle Road, Cumberland  
829-3939

## Board of Adjustment & Appeals

Andrew Black	12/04
Adrian Kendall	12/04
Matthew Manahan	12/05
Ronald Copp	12/05
George Turner	12/05
Michael Martin	12/06
R. Scott Wyman	12/06

## Board of Assessment Review

Robert Crawford	12/04
Field Griffith	12/04
Kenneth Charest	12/05
Mark Stevens	12/06
James Thomas	12/06

## Board of Sewer Appeals

Ralph Oulton	12/04
Donald H. McKenna	12/04
Michael Holmes	12/04
Don Miller	12/04
Paul Chesley	12/06

## Coastal Waters Commission

Lewis Incze	12/04
Hartley Brewer	12/05
Kenneth Hamilton	12/05
Jim Millinger	12/06
John Williams	12/06

## Cumberland Housing Authority

W. Scott Fox	12/04
Sandra Doughty	12/05
Joyce Frost	12/05
Richard Foote	12/06
Michael Perfetti	12/06
Mildred McGoldrick	12/06
Bill Hansen	12/06
John Raeke	12/06

## Cumberland Islands Committee

Beverly Johnson
J. Samuel Hunter II
Martha Hamilton
Donna Damon
Milton Calder
Sam Ballard
Nancy Adams
Marjorie Munroe
Elizabeth Howe
Jean Dyer
Jane Frizzell
Esther Knight
Michael Porter
Mabel Doughty
Thomas Calder
Bruce Riddle
Adam Dougherty

## Lands & Conservation Commission

Roger Monthey	12/03
Betty Surgi	12/03
Penny Asherman	12/05
William Ward	12/05
John Eldredge	12/05
Cindi Farris	12/05
James Hanley	12/05
David Young	12/06
Robert Heyner	12/06
Jennifer West	12/06
Sally Stockwell	12/06
William Barry	12/06
Ellen Hoffman	12/06

## MSAD #51 Board of Directors

Betts Gorsky	6/04
Henry Kennedy	6/04
Polly Haight-Frawley	6/04
Peter Bingham	6/05
Robert Vail	6/05
Jim Moulton	6/05
John Aromando	6/06
Audrey Lones	6/06



# MEMBER DIRECTORY

## Personnel Appeals Board

Kenneth Snitger	12/04
Terry Snow	12/04
James Hanley	12/05
William Ward	12/05
Philip Dobson	12/05
Randy Harriman	12/06
Virgil E. Beane	12/06

## Planning Board

Martha Porch	12/03
Joe Taylor	12/03
Stephen Sloan	12/04
Thomas Powers	12/04
Terrance Turner	12/04
Bob Couillard	12/05
Phil Hunt	12/05
Beth Howe	12/06

## Portland Water District

William Lunt, III	6/06
(Cumberland, Falmouth, Windham)	
Eileen Wyatt	6/05
(Cumberland, Falmouth, Windham)	

## Prince Memorial Library

### Advisory Board

Mary Porter	12/03
Linda Putnam	12/03
Paul Dymant	12/04
Carolyn Sloat	12/04
Leslie McKenney	12/04
Elizabeth Ventre	12/05
Lisa Nolan	12/05
Connie Russell	12/06
Kathie Harper	12/06

## Recreation/ Community

### Education Advisory Board

Barbara Hauke	12/04
Matthew Gilbert	12/04
George Collins	12/04
Charles Burnie	12/05
Robert Vail	12/05
Richard Wolfe	12/06
Callie Chase	12/06

## Regional Waste Systems

### Board of Directors

Susan McGinty	
William R. Shane	

### Rines Property Committee

Victor Otley	12/04
William Richards	12/04
Henry Milburn	12/04
Thomas Hinman	12/05
Lisa Judd	12/05
Robert Heyner	12/05
Robert Waterhouse	12/05
Jennifer West	12/06
Jeff Steinman	12/06
Sally Stockwell	12/06

## Shellfish Conservation

### Commission

Charles Adams	12/04
Richard Peterson	12/04
Cecil A. Doughty	12/05
Jim Higgins	12/06
Tom Peterson	12/06
Milton Calder	12/06

## Stone Wharf Committee

Malcolm Rice	
Linden Smith	
Winthrop Houghton	
Michael Porter	
Peter Rice	
Allen Malony	
Martha Hamilton	
A.E. Tad Runge	
Nelson Stevens	
Ernest Burgess	
Milton Calder	
Sam Ballard	
Robert Libby	
Stephen Moriarty	

## Twin Brook Facility

### Advisory Committee

John Eldredge	
Phil Gleason	
Mark Robinson	
Bob Stuart	
Jack Hardy	
Ellen Bowden	
Eliza Miller	
Peter Bingham	
Linda Brewster	
Pam Green	
Melissa Skahan	
Melanie Voisine	
Glenn Hutchins	
Stephen Moriarty	
Jeffrey Porter	
Michael Savasuk	
William Shane	
Scott Poulin	
Bill Landis	
Bob Vail	
John Andrews	

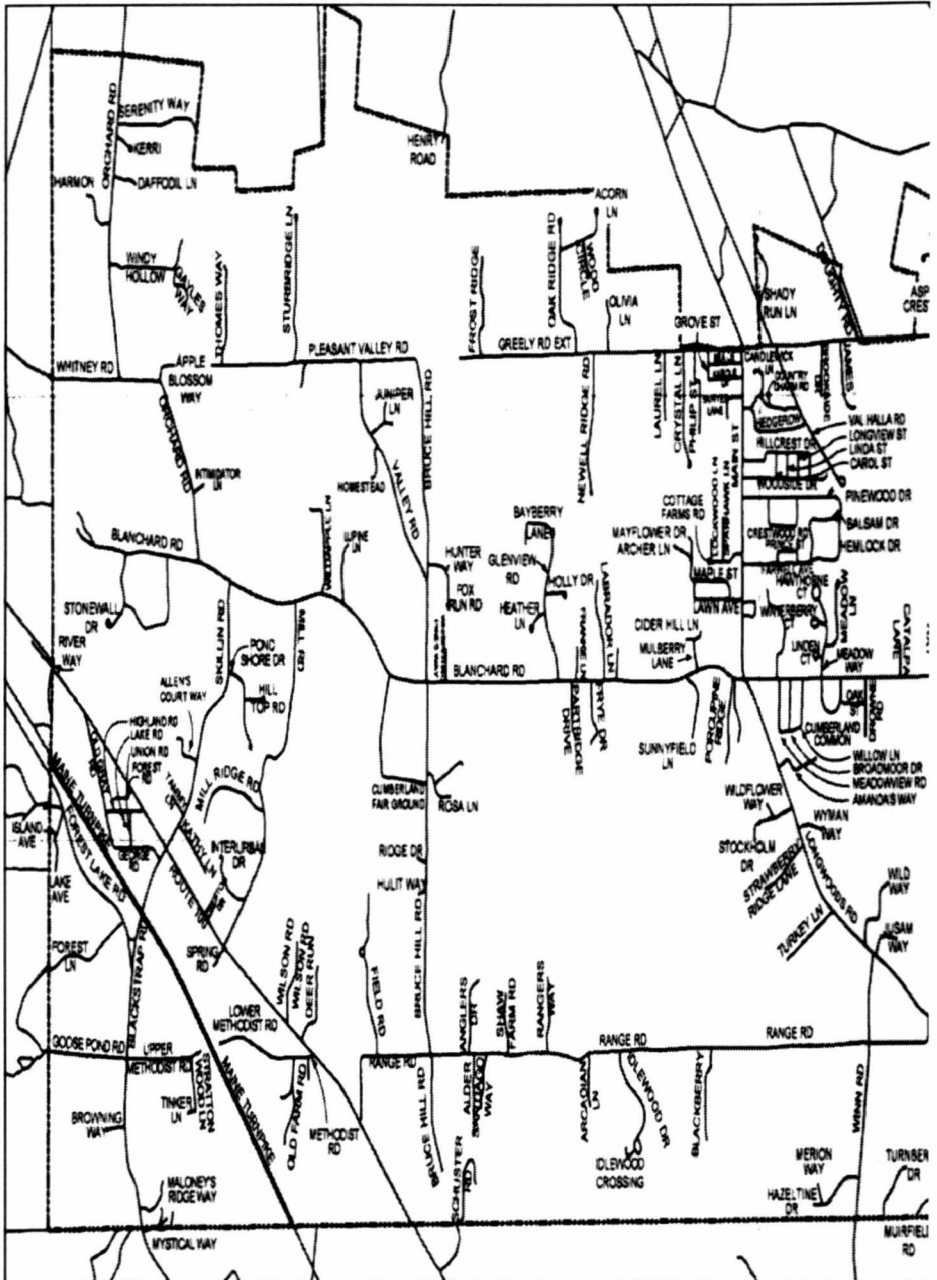
## Val Halla Golf & Recreation

### Center Board of Trustees

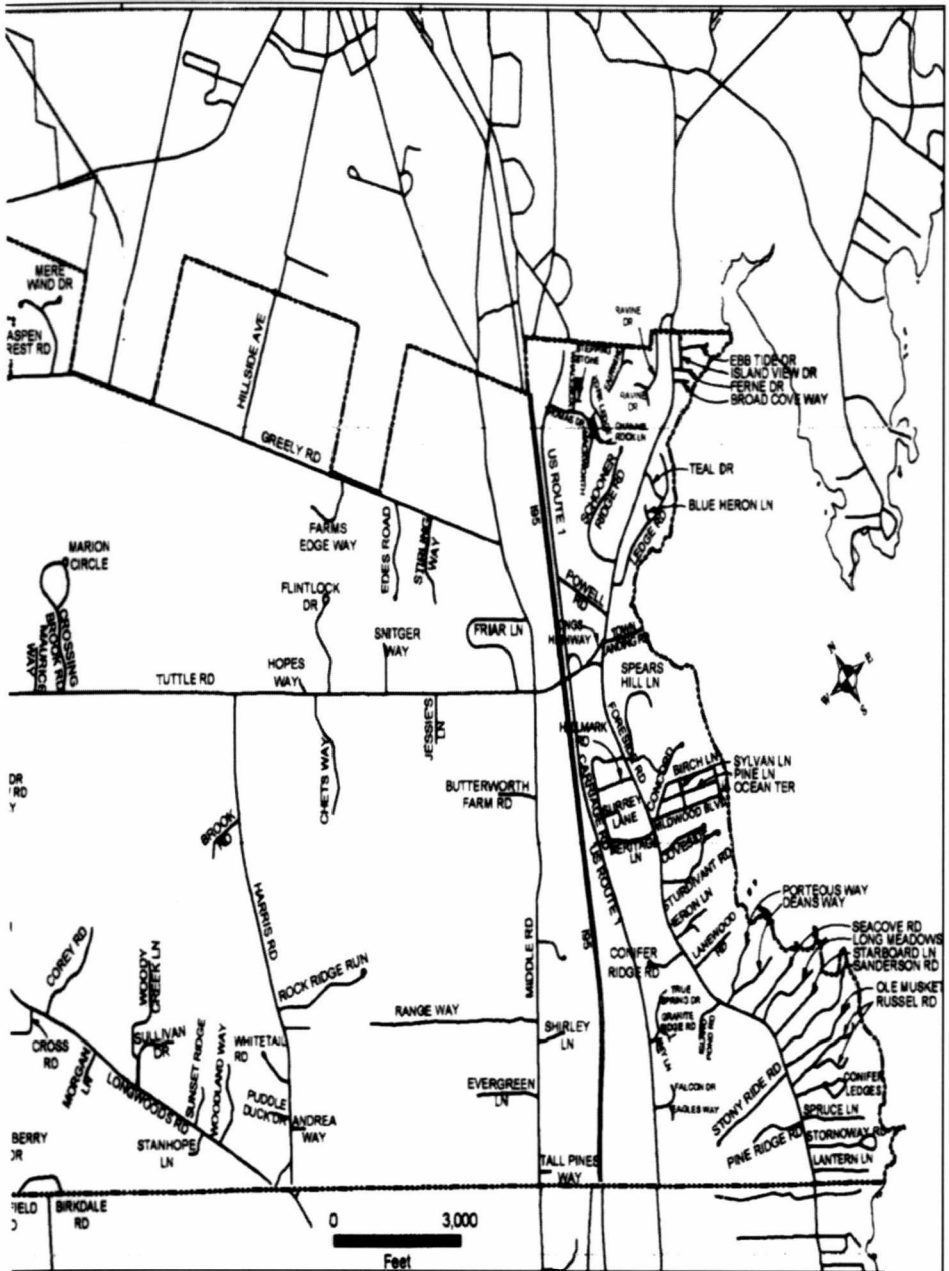
Margaret Kuss	12/03
Brian Walsh	12/03
KC Hughes	12/04
Mark Stauber	12/04
Randy Harriman	12/04
Frederick Bonville	12/05
Linda Tobey	12/05
Rick Doane	12/05
William Putnam	12/05
Peter Reed	12/06
Norene Ward	12/06

*The Town of Cumberland would like to thank the many board and committee members who so generously give their time and effort to assist in maintaining the character and beauty of our great community. To you, we offer a job well done!*

# CUMBERLAND



# STREET MAP



# MUNICIPAL DIRECTORY

## **Town Manager**

William R. Shane 829-2205

## **Town Clerk/ H.R. Director**

Nadeen Daniels 829-2205

## **Animal Control Officer**

Charles Burnie 829-6391

## **Assessor**

William Healey 829-2204

## **Building Inspector/Code Enforcement**

William Longley 829-2207

## **Chebeague Island**

Public Safety 829-5407

Transfer Station 846-4509

Garage 846-4635

Library 846-4351

Transportation 846-3700

Post Office 846-5820

## **Community Services Director**

William Landis 829-2208

## **Cumberland Cemeteries**

Chris Stilkey, Sup't 865-3940

## **Cumberland Post Office 829-3661**

## **Deputy Tax Collector**

Tammy O'Donnell 829-5559

## **Deputy Town Clerk**

Debbie Flanigan 829-5559

## **Electrical Inspector**

Stanford Brown 829-2207

## **Emergency Fire/Rescue/ Police: 911**

Mainland/C.I. Non-Emergency 829-6391

Poison Control 871-4720

## **Fire Chief**

Daniel Small 829-5421

## **Finance Director**

Melody Main 829-2205

## **Harbormaster**

Tom Burgess

## **Health Officer**

Eileen Wyatt 829-5238

## **Planner**

Carla Nixon 829-2206

## **Plumbing Inspector**

Richard Peterson 829-2207

## **Police Chief**

Joseph J. Charron 829-6391

## **Prince Memorial Library Director**

Thomas Bennett 829-2215

## **Public Works Director**

Adam Ogden 829-2220

## **Rescue Chief**

Christopher Bolduc 829-2213

## **Waste Transfer Station 846-4509**

## **Welfare Director**

Cheryl Buxbaum 829-5559

## **West Cumberland Recreation Hall 829-5464**

## **Val Halla Golf & Recreation Center 829-2226**

Pro Shop 829-2225

## **District 40:**

Hon. Gerald M. Davis

(H) 797-5309

Capitol: 207-287-1440

15 Hamlin Road

Falmouth, ME 04105

email: [gmdavis@maine.rt.com](mailto:gmdavis@maine.rt.com)

## **District 26:**

Karl W. Turner

(B) 829-6427

16 Town Landing Road

Cumberland Foreside, ME 04110

email: [KwTurner@yahoo.com](mailto:KwTurner@yahoo.com)

## **District 42:**

Hon. Terrence P. McKenney

(H) 829-5472

Capitol: 207-287-1400

14 Crystal Lane

Cumberland, ME 04021

email: [terrymck@maine.rt.com](mailto:terrymck@maine.rt.com)

## **U.S. Representative Thomas H. Allen**

207-774-5019

234 Oxford Street

Portland, ME 04101

## **U.S. Senator Olympia Snowe**

1-800-432-1599

PO Box 188 DTS 151 Forest Ave

Portland, ME 04112-0188

## **U.S. Senator Susan Collins**

207-780-3575

One City Center Suite 100

Portland, ME 04101

## **M.S.A.D. #51 Contacts**

Superintendent 829-4800

Athletic Director 829-4809

Social Service 829-4836

Mabel I. Wilson School 829-4825

North Yarmouth Memorial 829-5555

Bus Garage 829-4837

Greely High School 829-4162

Guidance Office 829-4809

Greely Junior High School 829-4815

Drowne Road School 829-2250

Special Education 829-4835

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