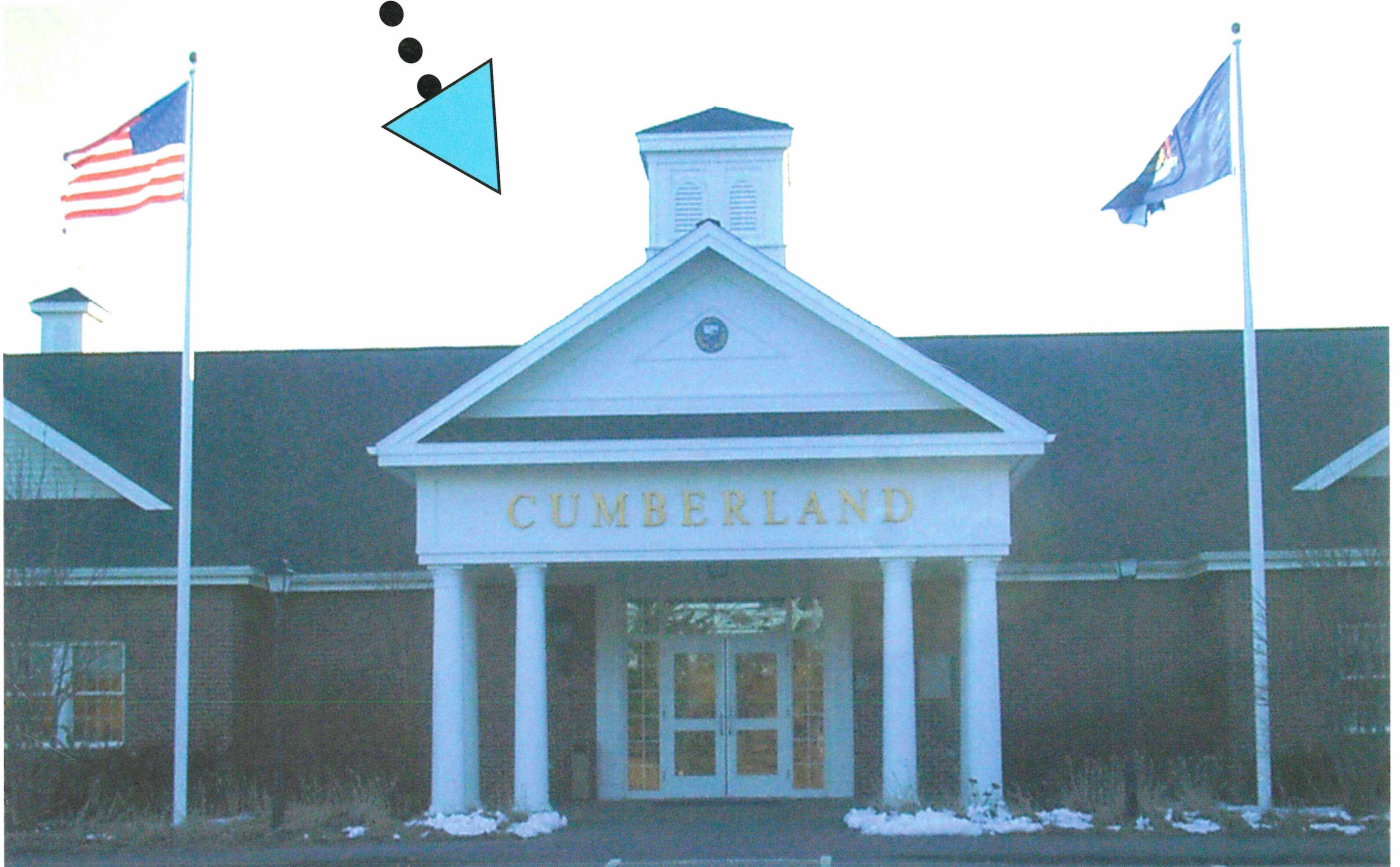


Town of
Cumberland

Annual Report

July 1, 2002—June 30, 2003



In Recognition of...

Richard Peterson

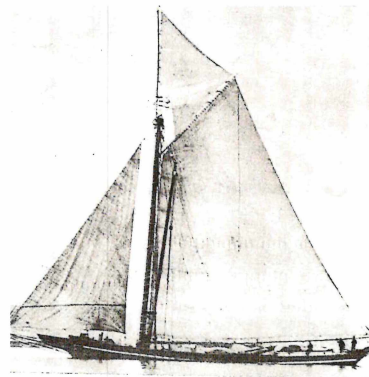
This annual report is dedicated to Richard C. Peterson in celebration of his 90th birthday on June 10, 2003.

Dick has lived in Falmouth, Yarmouth and, most recently, Cumberland throughout his life and has worked for many years around the Portland area in the plumbing trade.

Since November 1, 1967, Dick has worked for the Town of Cumberland as the primary Plumbing Inspector after spending several years as the assistant plumbing inspector.

Considerable time has been donated by Dick over the years as a water collection volunteer for, and a member of, the Shellfish Commission.

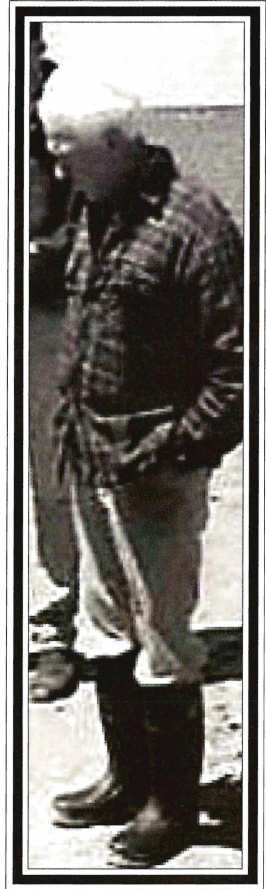
This past year, the Plumbing Inspector's records were transferred from Mr. Peterson's home on Middle Road and deposited at Town Hall. Dick and his dog Bo have been holding regular morning office hours since that time. The schedule is supposed to be one hour – between 8:00 a.m. and 9:00 a.m. – however, Dick is usually here longer than that helping the staff and public with plumbing, septic and sewer questions.



Annual Report

TOWN OF CUMBERLAND

1968



*If you have the
opportunity
please stop by
and
congratulate
Dick on his long
career with the
Town and wish
him many more!*

Town of Cumberland		59
TOWN PLANNING BOARD		
Receipts		
Appropriation	\$	500.00
Sale of Maps		31.00
		<u>\$ 531.00</u>

Expenditures		
John E. O'Donnell & Associates, maps	\$	38.00
E. C. Jordan Company, accounts payable		41.76
		<u>\$ 79.76</u>
Unexpended Balance to Summary		451.24
		<u>\$ 531.00</u>

ISLAND PHYSICIAN		
Receipts		
Appropriation		\$2,800.00
Expenditures		
None (Doctor Resigned)		
Balance to Summary		<u>\$2,800.00</u>

PLUMBING INSPECTOR'S REPORT FOR 1968

98 Permits taken out.

73 Jobs completed.

Respectfully submitted,

RICHARD C. PETERSON,
Plumbing Inspector

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Report of the...

Cumberland Town Council

Jeffrey Porter, Chairman

To the Citizens of Cumberland:

This year included many changes, the most significant of which was the retirement of Bob Benson, our Town Manager of 25 years. Bob served the community well and was responsible for developing and organizing many significant community improvements during his tenure. Twin Brook Recreation Area, Small's Brook Crossing Affordable Housing Property, Val Halla Golf, Banquet and Recreation Center, Chebeague Island Public Works and Transfer Station and Cumberland Center's Senior Housing Project were each produced through his vision and oversight. Bob will be missed, but his contributions will leave an indelible mark on this community.

The Town Council spent a considerable amount of time during the beginning of the fiscal year in search of our next Town Manager. This extensive search process resulted in the selection of Cumberland resident Bill Shane. The combination of Bill's engineering background and his 18 years of municipal experience will benefit the community extensively as we continue to face a continued difficult financial climate.

The Town Council also took a major step toward retaining the character of Cumberland through the purchase of 209 acres of open space on Range Road, known as the Rines Forest. This picturesque land is accented by nature trails and a network of streams, including a cascading waterfall. The Town Council has committed to maintaining its natural beauty by minimizing impact and continuing the Rines Family's meticulous stewardship. The property is a significant natural landscape important to the character of Cumberland and must be protected for Cumberland's future generations.

During this same period, the council actively worked with Sally Merrill and Land for Maine's Future to secure development rights to the Merrill Farm located on Winn Road and Range Road. Acquiring the development rights will ensure that the land remains a working farm in perpetuity. The Council hopes to secure a walking trail as part of this agreement. Though the final agreements are yet to be determined, we are optimistic that this purchase will be seen as our commitment to the preservation of farmland and open space, two key priorities identified in Cumberland's Comprehensive and Open Space Plans.

While the concept of a Credit Union on Main Street failed, it nevertheless highlighted the need to review our current zoning regulations to reflect the community's desire and need for change. The opportunity for Senior Housing at our Route One site appears to be in significant demand. We will continue to explore needed services for this ever-increasing population. I envision professional care services, medical practices, pharmaceutical services, and other non-intrusive development more available to our community in order to support all citizens' needs.

Fiscal year 2003 witnessed change and success. On behalf of the Town Council, I strongly encourage your participation in community issues. Each council member is committed to the practice of open government. We strive to continue Cumberland's tradition of responsible planning so that we, and our children, may enjoy the splendor that is Cumberland.

Yours truly,

Jeffrey Porter,
Council Chairman

Report of the...

Town Manager

William R. Shane, P.E.



To the Citizens of Cumberland:

In March of 2003 I took on the role of Town Manager, replacing Bob Benson who had been serving the community for 25 years. These are big shoes to fill, but I look forward to the challenges the next few years will bring to our community.

I spent my first year meeting the people, organizations and vast numbers of committees in Town. It was a very busy year. The challenges we face as a community have been compounded by shrinking revenues and an increased demand for government reform. In Cumberland, we have been actively working with our neighbors to regionalize services wherever possible, and will continue to explore ways to reduce costs without significantly decreasing the high level of services we now provide.

Our community will survive this present economic recession by working collaboratively with our school system and other communities. We are fortunate to have a dedicated and professional staff that is committed to serve the town and its residents. Our outstanding Police Department is beginning to explore new community related initiatives, and our Rescue and Fire volunteers continue to amaze me with their high level of skills and strong commitment to our community.

Finally, I would like to thank the Town staff for their hard work in difficult and changing times. We are all here to serve the public and we appreciate your confidence and respect your trust. Please feel comfortable in calling or e-mailing me with any concerns, ideas, and/or thoughts that you may have regarding the Town. I will continue to focus on building public forums for open discussion and dialogue through neighborhood and community meetings enabling all residents to be heard and involved.

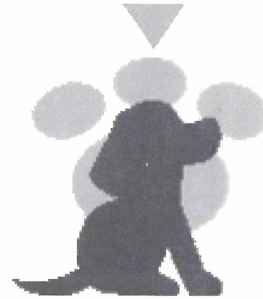
Sincerely,

William R. Shane
Town Manager
wshane@cumberlandmaine.com

Report of the...

Animal Control Officer

Chuck Burnie



General Laws & Regulations:

- ALL dogs within the town of Cumberland must be under the control of their owner or keeper. This control may be with the use of a fence (invisible or structural) dog run, leash, voice control, or any other means in order to control the dog.
- A person found not to be in control of their dog is subject to court fines of \$50.00 or less, and no greater than \$250.00.
- A person driving an open vehicle may not transport a dog in the open portion of that vehicle on a public way unless the dog is protected in a manner that prevents the dog from falling, jumping or being thrown from the vehicle.
- An open vehicle is considered a motor vehicle with a portion of the vehicle not enclosed by a top and windows or sides, which would include a convertible and pick-up truck.
- A person found in violation of the above statute is subject to a court fine of \$126.00

Outdoor shelter standards for dogs:

- At a minimum, dogs left out in inclement weather must be provided an artificial shelter with a minimum of three sides, a waterproof roof and, in cold weather conditions, a floor above ground.
- Inclement weather includes everything from the heat of the summer to the severe cold of the winter.

Licensing Fees:

- | | |
|---------------------------------------|---------|
| • Dogs capable of producing young | \$7.50 |
| • Dogs not capable of producing young | \$4.00 |
| • Late fee after January 31 | \$5.00 |
| • Late fee after March 15 | \$10.00 |

Report of the...

Assessor

William H. Healey, CMA

The Town Assessor's Office is responsible for discovering, listing, equalizing and valuing all taxable property, real and personal, within the Town of Cumberland for the purpose of taxation. These duties and responsibilities are completed annually and must comply with Maine Taxation Statutes. Discovery is accomplished by reviewing deeds, surveys, subdivision plans, taxpayer list declaration forms, building permits, etc. Site inspections for new permits and verification of current data are important to the determination of value. Data entry of all property changes of ownership and/or value is required for the preparation of the tax roll. The tax roll is then committed to the Tax Collector for collection of taxes to raise funds for the budgets approved by the School Board and the Town Council. As a result of these responsibilities, the Assessor's Office is a clearinghouse of information for property owners, title companies, real estate brokers, attorneys and appraisers, as well as other Town Departments. It maintains historical and current data on each property such as ownership, parcel boundaries, land and structure inventories, property characteristics and exemptions for institutions and individuals such as veterans, blind and homestead.

STATISTICS FROM APRIL 2001 TO APRIL 2002

Total Land Valuation	\$ 386,682,700
Total Building Value	409,070,500
Total Real Estate Valuation (3,699 parcels)	795,753,200
Total Personal Property Valuation (177 accounts)	7,991,200
Veteran Exemptions (176)	880,000
Blind Exemptions (8)	32,000
Parsonage Exemptions (2)	40,000
Homestead Exemptions (1,838)	12,866,000
Property Exemptions (119)	39,403,600
Tree Growth Classification (55 parcels-1,882 acres)	435,000
Farmland Classification (22 parcels-587 acres)	179,300
Open Space Classification (11 parcels-119 acres)	231,700

	2001	2002	% INCREASE
TAX LEVY	\$ 12,508,466	\$ 13,784,216	10.20%
ASSESSMENT	\$ 539,158,000	\$ 803,744,400	49.01%
TAX RATE	\$23.20/\$1,000	\$17.15/\$1,000	-35.28%

2002 TAX YEAR (TOWN FISCAL YEAR 7/02 TO 6/03)

April 1, 2002	Ownership & Assessment of Property Fixed (State Taxation Law Title
August 7, 2002	Tax Roll
September 15, 2002	Payment Due
September 16, 2002	Interest begins
February 8, 2003	Deadline for filing

Revaluation Update Complete

This year's Revaluation Update proved difficult for a number of property owners. Although every homeowner saw an increase in valuation, some saw their assessments double or triple, resulting in a higher property tax bill. However, as is typically the scenario in a Revaluation, approximately 1/3 of the property owners saw a property tax decrease. Another 1/3 stayed near the same and the final 1/3 saw an increase. This is consistent with most Revaluations due to a re-distribution of the tax burden.

My goal throughout the revaluation process was to address every concern swiftly, with respect and courtesy. I thank the citizens of Cumberland for your patience and understanding throughout the process.

Report of the...

Cumberland Cemetery Association

Robert Storey, President

Purpose of the Association: As defined in By-laws (Article 1)

The purpose of this association shall be to manage, protect and improve all lots and appurtenances comprising the public cemeteries in the Town of Cumberland, now held or hereafter acquired by said Town or this Association; to buy, own and sell lots in said cemeteries and to receive, hold and apply within the limitations prescribed by law, such money or property as may be given, devised, bequeathed or transferred to it for the care, perpetual preservation and ornamentation of said cemeteries and the appurtenances and the lots therein contained.

Officers:

Robert Storey, President

Peter McKenney, Treasurer

Larry Lathrop, Clerk (or Secretary)

Administrator:

Debbie Flanigan (Town of Cumberland)

Liaison:

Jeffrey Porter (Town Council)

Barb McPheters (Town of Cumberland)

Superintendents:

Richard Calder (Chebeague Island)

Chris Stilkey of D.C. Stilkey and Son Inc. (Mainland)

Perpetual Care Contractors:

Richard Calder (Chebeague Island)

D.C. Stilkey and Son Inc. (Mainland)

Trustees: Term expires:

Diane Calder 2005

Herb Foster 2006

Peter McKenney 2005

Judy Potter 2004

Carolyn Small 2006

Robert Storey 2004

Leroy (Bud) Stratton 2006

Cemeteries:

Chebeague Island
Foreside
Methodist
Universalist
Ferris
Congregational
Moss Side

Location:

North Road
Behind Foreside Church
Blackstrap Road
Morrison's Hill
Blanchard Rd. @ Bruce Hill Rd.
Main Street @ Tuttle Rd.
Main Street

Report of the...

Cumberland Cemetery Association

Lots: There are no new burials at Congregational. There are a limited number of unsold lots at Methodist, Universalist, and Ferris. There are enough unsold lots in Foreside, Chebeague, and Moss Side to handle (projected) burials for at least 30 (thirty) years.

Lot Cost: Lots currently sell for \$450.00.

Administrative fee or Interment fee: A fee of \$175 is collected by the funeral director on all interments and passed onto the Association to help recover Superintendent fees.

Choosing a Lot: Superintendents are generally available for appointments Monday through Saturday (No Sundays please).

Annual Expense: The cost to maintain the cemeteries in the Year 2003 was \$24,559.87

Current Projects: Projects included applying an herbicide to the front portion of Moss Side, removing the build-up of road sand along the front of Methodist, removing brush and dirt piles from all cemeteries, and tree work.

Un-funded Projects: Many projects are deferred due to lack of funding. They include, but are not limited to, veteran compliance issues, stone maintenance, soil and turf rebuilding, road and drainage concerns, debris removal, tree work, tree and brush removal, and administrative concerns including mapping of cemeteries and computerization of records.

Assets: As of December 31, 2003, The Association had \$222,374.89 in various savings and/or investment accounts.

Source of Income: The Association relies on earnings from savings, lot sales (commonly referred to as burial or interment rights), and an annual appropriation from the Town to fund maintenance.

Operation and Investment Strategy: Fifty percent of the proceeds from lot sales go into the annual operating fund with the remaining fifty percent going into a perpetual care fund. Fifty percent of the growth of the perpetual care fund is transferred into the annual operating fund.

Volunteers: Organizations, businesses, civic groups, schools, and individuals are encouraged to volunteer.

New Business: Larry Lathrop has resigned from the Association after many years of service to the Town and the Association. Larry will be missed.

2003 Accomplishments: This past year may prove to be a turnaround year for the Association. Due to poor returns on our investments and little support from the Town in past years, we have not been able to meet our goals. In 2003, with more favorable returns on investments and a greater commitment from the Town, we were able to make the cemeteries safer and more attractive. The stumps were removed at Moss Side and the area loamed and seeded. We received much positive feedback from residents. Volunteers straightened stones at Congregational. The Town purchased 100 Veteran grave markers. Town employee, Barbara McPheters, will coordinate projects and issues as needed among residents, the Association, and Town Administration. The Trustees implemented a \$175 fee to help offset our Superintendents' salaries. The RULES AND REGULATIONS have been rewritten. A brief version of the RULES AND REGULATIONS will be posted in all cemeteries, and a complete copy will be available on the Town's web site. Sales were relatively low, however, many residents are expressing an interest in purchasing burial rights.



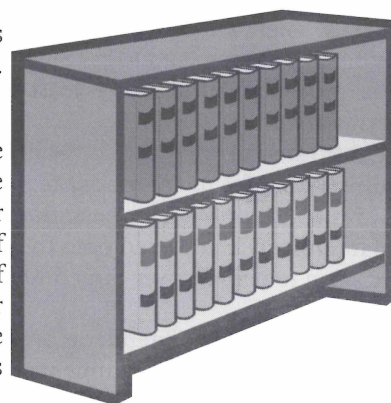
Report of the...

Chebeague Island Library

Deborah A. Bowman, Library Director

The community of Chebeague has come to rely on our full array of services and hours, and our goal is to continue providing what the community expects. The library is the heart of many small towns, and ours is no exception.

In FY 2003, we counted just fewer than 16,000 patron visits. Throughout the year, they checked out almost 17,000 books, videotapes, and other items. We presently have 1,353 patrons in our system. This is a significant portion of our population, including both year round and seasonal residents. While some of the cardholders may not be active users, others represent entire households of very active library users. In comparison with other libraries of our size, our circulation is very high. This is particularly true for the number of hours we are open: 6 days, 38 hours weekly. Your access to this library and its resources is better than most libraries of comparable size.



1,901 people accessed our public use computers. During the busy summer months, staff has to enforce the 15-minute use limit in order to accommodate everyone. We have heard comments from patrons that if it were not for the library and internet access, it would be more difficult to stay in touch with business and homes elsewhere when coming to Chebeague.

702 students came to the library to make use of the many resources we have to offer. The library also acts as the school library during the school year. Children's librarian, Sheila Putnam, provides literary appreciation and direction in library science to the Island School's two classes of students. Displays often mirror units of study at school and materials are provided to teachers for use in the classroom.

Programs offered during the past year were many and diverse. Phil Jordan acted as leader for a new Maine Humanities "Let's Read About It" series on the American Revolution. Noted Portland Historian, Cissie Lindemann, took us on guided tours of historic sites in Portland, and Jim Millinger hosted a group at the Portland Harbor Museum.

The Library continues to provide local artists and artisans with a place to display their works. As always, sculptor BJ Abrahamson starts out the season with his new pieces. Lee Bowman again dazzled us with his photography of familiar and foreign locales. Sandra Rice treated us to her lovely paintings of Indonesia and Chebeague scenes. Artisan, David Scrase showcased his wood-working talents with a display of his hand turned wooden bowls. Alice Haiss finished out the year with a series of lovely watercolors.

As always, we rely on the time and talents of a very involved Board of Trustees and ever-active volunteers. If something needs doing, it gets done. Come and check us out!

Report of the...

Code Enforcement & Building Inspector

Barbara McPheters, CEO

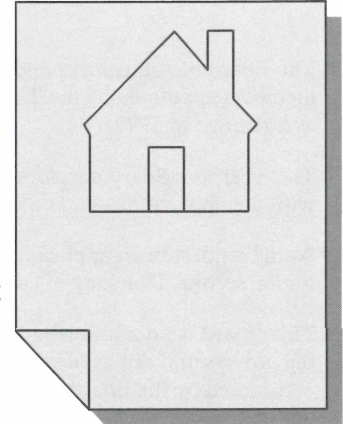
Staffing has remained stable the past few years. We are very fortunate to have the continued administrative support provided by Pam Bosarge.

The department works closely with others to administer and update ordinances, assist with projects and reviews, and provide support to the Town Administration and Council.

In addition to our regular staff, the Fire Chief, Dan Small, serves as an Alternate Building Inspector and Bill Longley, Yarmouth Code Enforcement Officer, serves as the Alternate Code Enforcement Officer. Our team protects the health, safety and general welfare of the citizens of Cumberland through enforcement of Local, State and Federal building, plumbing, electrical, and land use regulations.

The department is responsible for processing building, electrical, floodplain and zoning permits. Inspections are conducted for new construction, renovations, junkyards, victualers licenses, complaints and violations on all properties in the Town of Cumberland.

In addition to our regular duties, the department provides staffing to the Board of Adjustment and Appeals by assisting residents in completing their applications, explaining the Board's procedures, researching the history of the properties, visiting proposed work sites, developing and distributing agenda materials, attending monthly meetings and providing secretarial support services.



2002-03 Fiscal Year Report			
Type of Construction	No. of Permits	Construction Costs	Permit Costs
Access. Structure	6	\$143,200.00	\$312.65
Additions	54	4,071,329.00	8,579.14
Barn	4	133,000.00	310.00
Commercial	4	10,858,600.00	1,501.00
Conversion	1	175,000.00	435.00
Deck	27	174,875.00	712.00
Demolition	16	75,500.00	235.00
Duplex	1	158,000.00	319.20
Foundation	5	171,900.00	549.35
Garage	13	635,708.00	1,390.90
House	51	9,437,000.00	17,962.50
Miscellaneous	3	120,000.00	225.00
Pier	1	100,000.00	75.00
Pool	11	182,444.50	786.41
Porches	11	90,650.00	286.00
Portable Classroom	1	75,000.00	0.00
Renovation	36	1,059,448.00	2,635.00
Shed	26	82,770.00	524.00
Shoreland Zone	2	26,000.00	150.00
Studio	1	30,000.00	70.00
Temp. Structure	2	0.00	35.00
Totals	276	\$27,800,424.50	\$37,094.00

Report of the...

Board of Adjustment & Appeals

The Board of Adjustment and Appeals is comprised of seven volunteer members appointed by the Town Council to serve for a term of three years, as amended in 1999.

This year, the Board developed Rules of Procedure and they are provided with the applications and on the printed agendas.

At the request of an applicant, the Board of Adjustment and Appeals meets on the second Thursday of each month at 7:00 p.m.

This Board is an administrative one authorized and created under the law, the powers and duties of which are strictly governed and limited by Town Ordinances and State Statute. Some of the matters to be considered by the Board are as follows:

Interpretation: Upon appeal from a decision of the Code Enforcement Officer, the Board shall determine whether the decision of the Code Enforcement Officer is in conformity with the provisions of the Zoning Ordinance. The Board shall interpret the meaning of the Zoning Ordinance in cases of uncertainty.

Variances: Upon appeal from a decision of the Code Enforcement Officer, the Board shall have the power to vary the dimensional requirements of the Zoning Ordinance that relate to size and height of structures, setback distances, and size of signs.

The variance shall only be granted where such variance will not be contrary to public health, safety or general welfare, and where, owing to conditions peculiar to the property and not the result of the actions of the applicants, a literal enforcement of this Ordinance would result in unnecessary and undue hardship.

A variance shall not be granted for the establishment or expansion of a use otherwise prohibited. The presence of other non-conformities in the neighborhood or zoning district shall not constitute grounds of a variance.

Special Exception: A use that would not be generally appropriate throughout a zoning district, but which may be permitted by the Board of Adjustment and Appeals if specific provision for such conditional use is made in the zoning ordinances; and if the Board finds that the proposed use meets certain standards as set forth in the Ordinance.

Other Permits: The Board also has the power and duty to review and authorize other permits or approval, where expressly authorized by the local ordinances.

Successive Appeals: After a decision has been made by the Board of Adjustment and Appeals, a new appeal of similar import concerning the same property shall not be entertained by the Board until one year shall have elapsed from the date of said decision, except that the Board may entertain a new appeal if the Chairman believes that, owing to a mistake of law or misunderstanding of fact, an injustice was done, or if he believes that a change has taken place in some essential aspect of the case sufficient to warrant a reconsideration of the appeal.

The Board held 12 regular meetings and took action on the following:

Interpretations	5
Variances	20
Special Exceptions	17
Reconsiderations	0
Special Permits	2



Members of the 2002-03 Board

Seated from left: Adrian Kendall, Scott Wyman and George Turner
Standing from left: Andrew Black, Michael Martin, and Matthew Manahan
Missing: Ron Copp

Report of the...

Finance Department

Melody Main, Director

Certificate of Achievement for Excellence in Financial Reporting

Presented to

**Town of Cumberland,
Maine**

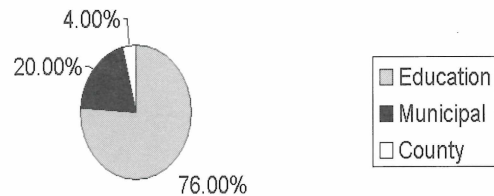
For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
June 30, 2002

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

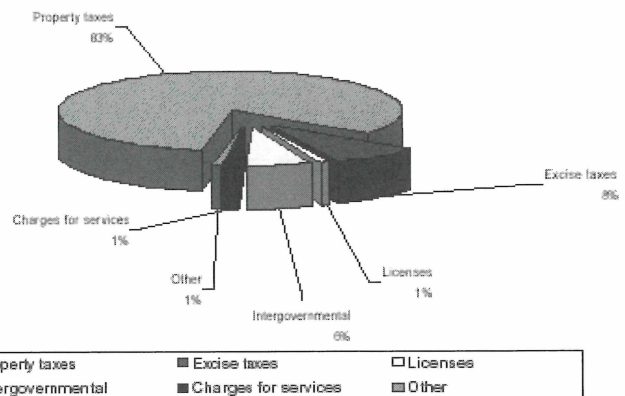


Jeffrey L. Essex
President
Jeffrey L. Essex
Executive Director

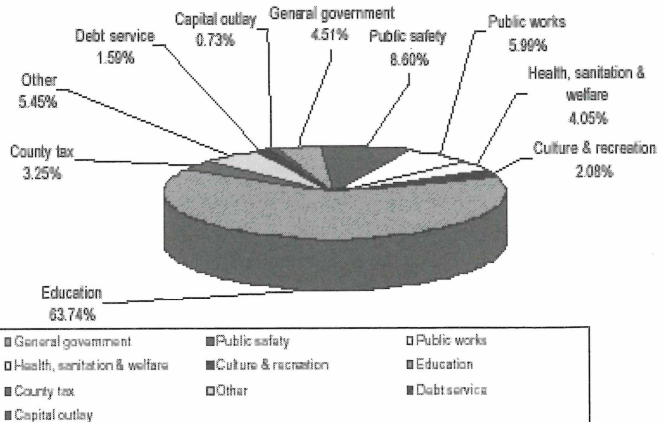
Your 2002-03 Property Tax Dollars at Work



2003 REVENUES - GENERAL FUND



2003 EXPENDITURES - GENERAL FUND



TOWN OF CUMBERLAND, MAINE

Balance Sheet
Governmental Funds
June 30, 2003

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash	\$ 920,778	156,918	1,077,696
Investments	-	270,426	270,426
Receivables:			
Accounts	57,365	169,932	227,297
Intergovernmental	41,117	-	41,117
Taxes receivable - prior years	6,656	-	6,656
Taxes receivable - current year	190,095	-	190,095
Tax liens	82,788	-	82,788
Interfund loans receivable	580,152	846,285	1,426,437
Interfund advance	20,205	-	20,205
Total assets	\$ 1,899,156	1,443,561	3,342,717
LIABILITIES AND FUND BALANCE			
Liabilities:			
Accounts payable	177,851	-	177,851
Accrued payroll	12,517	-	12,517
Compensated absences payable	139,311	-	139,311
Interfund loans payable	-	963,490	963,490
Deferred revenues	196,009	-	196,009
Security deposit	-	99,979	99,979
Interfund advance	-	20,205	20,205
Total liabilities	525,688	1,083,674	1,609,362
Fund balances:			
Reserved for:			
Interfund advance	20,205	-	20,205
Principal	-	9,132	9,132
Unreserved, reported in:			
General fund	1,353,263	-	1,353,263
Special revenue funds	-	12,108	12,108
Capital projects funds	-	77,353	77,353
Permanent funds	-	261,294	261,294
Total fund balance	1,373,468	359,887	1,733,355
Total liabilities and fund balance	\$ 1,899,156	1,443,561	
Amounts reported for governmental activities in the statement of net assets are different because:			
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.			13,556,108
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.			216,208
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore, are not reported in the funds.			(4,565,205)
Net Assets of governmental activities			\$ 10,940,466

*See accompanying
notes to financial
statements.*

TOWN OF CUMBERLAND, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the year ended June 30, 2003

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 15,264,327	-	15,264,327
Licenses and permits	109,581	-	109,581
Intergovernmental	1,069,932	-	1,069,932
Charges for services	210,508	302,880	513,388
Rental income	-	184,862	184,862
Other	140,577	1,512,638	1,653,215
Total revenues	16,794,925	2,000,380	18,795,305
Expenditures:			
Current:			
General government	766,715	-	766,715
Public safety	1,461,167	-	1,461,167
Public works	1,017,672	-	1,017,672
Health, sanitation and welfare	687,963	-	687,963
Recreation	353,782	-	353,782
Education and libraries	10,827,411	-	10,827,411
Unclassified	1,124,062	292,228	1,416,290
Capital outlay	206,596	2,358,391	2,564,987
Debt service	270,365	192,807	463,172
Total expenditures	16,715,733	2,843,426	19,559,159
Excess (deficiency) of revenues over (under) expenditures	79,192	(843,046)	(763,854)
Other financing sources (uses):			
Proceeds from capital leases	82,477	-	82,477
Transfers in	16,869	469,531	486,400
Transfers out	(354,181)	(119,218)	(473,399)
Total other financing sources (uses)	(254,835)	350,313	95,478
Deficiency of revenues and other financing sources under expenditures and other financing uses	(175,643)	(492,733)	(668,376)
Fund balances, beginning of year	1,549,111	852,620	2,401,731
Fund balances, end of year	\$ 1,373,468	359,887	1,733,355

*See accompanying
notes to financial
statements*

TOWN OF CUMBERLAND, MAINE
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual - All Budgeted Governmental Fund Types
General Fund
For the year ended June 30, 2003

	Budgeted amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Taxes	\$ 15,229,226	15,229,226	15,264,327	35,101
Licenses and permits	88,250	88,250	109,581	21,331
Intergovernmental	1,161,490	1,161,490	1,069,932	(91,558)
Charges for services	212,000	212,000	210,508	(1,492)
Other	159,400	159,400	140,577	(18,823)
Total revenues	16,850,366	16,850,366	16,794,925	(55,441)
Expenditures:				
Current:				
General government	759,080	759,080	766,715	(7,635)
Public safety	1,491,730	1,491,730	1,461,167	30,563
Public works	1,010,872	1,010,872	1,017,672	(6,800)
Health, sanitation and welfare	682,532	682,532	687,963	(5,431)
Recreation programs	331,525	331,525	353,782	(22,257)
Education and libraries	10,820,524	10,820,524	10,827,411	(6,887)
Unclassified	1,289,883	1,289,883	1,124,062	165,821
Capital outlay	124,990	124,990	124,119	871
Debt service	272,346	272,346	270,365	1,981
Total expenditures	16,783,482	16,783,482	16,633,256	150,226
Excess of revenues over expenditures	66,884	66,884	161,669	94,785
Other financing sources (uses):				
Use of undesignated fund balance	75,000	221,000	-	(221,000)
Transfers in	18,500	18,500	16,869	(1,631)
Transfers out	(160,384)	(306,384)	(354,181)	(47,797)
Total other financing sources (uses)	(66,884)	(66,884)	(337,312)	(270,428)
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing uses	-	-	(175,643)	(175,643)
Fund balance, beginning of year			1,549,111	
Fund balance, end of year	\$		1,373,468	

See accompanying
notes to financial
statements.

TOWN OF CUMBERLAND, MAINE
Statement of Net Assets
Proprietary Funds
June 30, 2003

Business-type Activities - Enterprise Funds				
	Senior Housing Fund	Sewer System	Val Halla Golf and Recreation Center	Totals
ASSETS				
Current assets:				
Cash	\$ 200,444	-	7,582	208,026
Investments	199,296	-	-	199,296
Accounts receivable	-	85,082	16,009	101,091
Inventory	-	-	5,768	5,768
Total current assets	399,740	85,082	29,359	514,181
Non-current assets:				
Property, plant, and equipment	1,616,340	3,536,621	2,460,403	7,613,364
Less accumulated depreciation	(561,151)	(966,013)	(936,089)	(2,463,253)
Total noncurrent assets	1,055,189	2,570,608	1,524,314	5,150,111
Total assets	\$ 1,454,929	2,655,690	1,553,673	5,664,292
LIABILITIES				
Current liabilities:				
Accounts payable	3,597	-	19,401	22,998
Accrued vacation	-	-	15,314	15,314
Interfund loans	23,023	326,790	116,185	465,998
Security deposit	21,085	-	-	21,085
Bonds payable, current	58,745	20,929	25,152	104,826
Total current liabilities	106,450	347,719	176,052	630,221
Noncurrent liabilities:				
Bonds payable	1,458,785	62,788	719,049	2,240,622
Total noncurrent liabilities	1,458,785	62,788	719,049	2,240,622
Total liabilities	\$ 1,565,235	410,507	895,101	2,870,843
NET ASSETS				
Invested in capital assets, net of related debt	(462,341)	2,486,891	780,113	2,804,663
Unrestricted	352,035	(241,708)	(121,541)	(11,214)
Total net assets	\$ (110,306)	2,245,183	658,572	2,793,449

*See accompanying
notes to financial
statements.*

Report of the...

Cumberland Fire Department

Daniel Small, Fire Chief



I am once again proud to submit the annual report for the Cumberland Fire Department. The fiscal period of July 1, 2002 to June 30, 2003 resulted in our community's fire department improving its level of emergency preparedness. I owe a heartfelt thank you to the volunteers for their tireless efforts, they are truly second to none!

I am pleased to announce that our response volume has maintained a near consistent level as that of last year. For the period included in this report the fire department responded to 559 emergencies. This is still a dramatic increase from a few years ago when we responded to 221 incidents. Two major contributing factors for the increased call volume are increased mutual aid responses and the recent increase in community growth.

While maintaining our basic training program we have also improved our service capabilities to the community. The Department of Public Works installed a confined space mock up unit behind central fire station. This training device allows our personnel to safely practice our entry skills in a controlled environment. The Maine Bureau of Labor has conducted training with our staff and we are now prepared to conduct basic confined space entries.

CUMBERLAND FIRE DEPARTMENT FISCAL YEAR 2003 RUN STATISTICS AS OF JUNE 30, 2003

LEGEND: LYT = Last Year Total; LYTD = Last Year to Date
YTD = Year to Date; TFCM = Total for Current Month

NUMBER OF RUNS ASSIGNED PER COMPANY

	LYT	LYTD	YTD	TFCM
Engine 1	161	161	157	13
Engine 2	090	090	096	08
Engine 3	183	183	158	14
Engine 4	079	079	024	02
Engine 5	126	126	131	04
Engine 6	005	005	004	00
Engine 8	001	001	004	00
Engine 9	002	002	003	00
Engine 17	018	018	016	00
Forestry 2	008	008	008	00
Ladder 7	124	124	150	11
Squad 1	245	245	255	13
Tank 1	003	003	003	00

TYPE OF INCIDENTS REPORTED

	LYT	LYTD	YTD	TFC
=====				
=				
			Structure	
Fire/Smoke in bldg 021	021	025	02	
Chimney Fire	008	008	008	00
Vehicle Accident	071	071	054	02
Vehicle Fire	019	019	027	00
Mutual Aid	070	070	072	04
RIT	057	057	047	00
Fire Alarm Activation	044	044	051	06
Flammable Liquid Spills	006	006	012	00
Grass/Brush/Woods Fire	066	066	028	04
Water Rescue	000	000	002	00
EMS	102	102	111	08
Carbon Monoxide	008	008	005	00
Water Problem	006	006	008	00
Outside Electrical Problem	021	021	026	04
Public Assistance	022	022	026	02
LP Gas Problem	007	007	010	00
Interior Electrical Problem	002	002	002	00
Station Staffing	009	009	002	00
Outside Event Coverage	030	030	034	03
Other	010	010	009	01
TOTALS	579	579	559	36

The department continued to improve our ice/water rescue skills this year. We performed another training exercise on Forest Lake and feel much more prepared to handle these types of incidents. Additionally, the members of the department purchased a snowmobile with their own funds to improve our abilities to respond to off road emergencies in the winter season.

In an effort to help lessen the workload of the Chebeague volunteers a one day per month firefighter position was added. This position includes the following responsibilities: maintenance of air packs and air cylinders and maintenance of vehicles and equipment. This position has greatly lessened the workload for the company level fire officers who were in the past required to perform these duties in addition to supervising their assigned firefighters at emergency incidents and trainings.

Report of the...

Cumberland Fire Department

In February the department was awarded a \$1,400 grant from the Maine State Forest Service. This grant money was utilized to purchase wild land firefighting gear for Chebeague Island. This is the fourth year in a row that the department has been awarded a grant from the Maine Forest Service. Since the year 2000, we have received over \$12,500 in state funds to help supplement our normal operating budget.

The addition of our fire/police unit has made our emergency scenes much safer for our personnel, as well as the commuting public who happen to be traveling by an emergency scene. This is one of many positions that our department offers that isn't limited to the traditional firefighting job description. Chances are we have a job that suits most everyone's abilities.



The fifth annual Cumberland Fire Academy was held in August and was once again a tremendous success. This program has become an invaluable feeder system for our explorer post. The academy consists of five days and four nights of training, maintenance, emergency responses, meal preparation and physical fitness. Firefighters from several surrounding towns participate in the academy. The program is the only regional academy of its type in the state. Funding for the academy is handled through our explorer post and results in a zero dollar impact to the town budget.

The Captain of our ladder truck, Mr. Rick Young, retired in June after many years of service. Rick is remaining active with the department as a firefighter and I thank him for his outstanding leadership of Ladder Company 7.

In March, the department entered into a multi-town agreement with several surrounding communities for OSHA-mandated health care clearance evaluations. This regional agreement has given us considerable financial bargaining power that we could have never accomplished on our own. Additionally, the medical exams that we are offering our personnel are far superior to those we were previously offering.

I would like to commend the efforts of the volunteer firefighters who are so dedicated to the Town of Cumberland. In the year 2003 these professional men and women donated 10,625 hours of free labor to the Town through training and duty time, keeping themselves and the equipment ready to respond. This training helps ensure that our citizens receive the best possible service available to them.

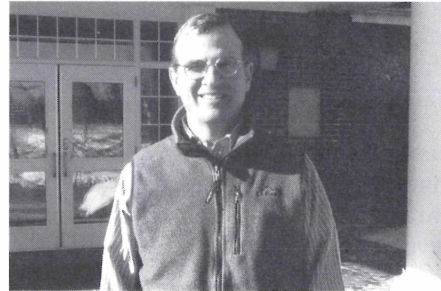
We welcome Mr. William Shane (pictured far right) as our new Town Manager. Mr. Shane has devoted many hours attending meetings and trainings hosted by our firefighters. He has an excellent understanding of our department's needs and has been instrumental in preparing goals for the department's future. I'd also like to thank the Town Council for their continued support of the department, and to Ms. Kristen Kloth for her unparalleled dedication to this fine organization.

In closing, I look forward to the next year, and the increased levels of protection we will be able to offer the community. The firefighters of the Cumberland Fire Department train tirelessly to ensure that we can safely and efficiently respond to any emergency in our community.



Report of the...

Harbor Master
Ted Curtis



Last year was one of the best boating summers that I can remember. The weather was excellent and everyone got to do a lot of boating.

My major activities included enforcing parking and docking at both the Stone Pier and Chandler's Wharf, checking moorings, answering mooring questions, relocating dead seals and deer, assisting in locating lost boats, and returning wayward boats.

Additional activities included working with the Chebeague Island and Mainland Rescue, checking the shellfish flats in the capacity of Shellfish Warden, collecting water samples for the Department of Marine Resources (DMR), and testing water for the Friends of Casco Bay Water Monitoring Program.

I would encourage everyone to pay your annual mooring fee at the same time you pay your boat registration fee. Completion of a new mooring form is only necessary if you are registering a new mooring. There is no paperwork required for a renewal mooring.

If you have any questions please call me at 1-207-846-4613, or call Cumberland Police Dispatch at 1-207-829-6391, or email me anytime at cheabis@maine.rr.com.

Since I will again be checking mooring registrations closely this year, please make sure your mooring number is on your buoy, or attach a smaller float with your assigned mooring number to the mooring pennant. Also, please display your mooring sticker on the port bow or port cabin window. If you are replacing your mooring buoy this spring, please use a white mooring buoy.

Everyone is reminded that children ten years old and younger are required to wear Type I, II, or III, life jackets in all watercraft or near water.

Personal thanks to Med Bowen, David Campbell, and the other Cumberland Public Works employees, my fellow officers on the Cumberland Police Department, especially, Rich Brewer the Chebeague Island Officer, and the always helpful dispatchers, the rescuers on Great Chebeague and the Mainland, Hartley and Diane Brewer at the Chebeague Boatyard, and finally, the ever-helpful town office employees. Their support and corporation greatly assisted me in carrying out my assigned duties as Harbor Master and Shellfish Warden.

This season we will reap the benefits of a newly upgraded Stone Wharf facility, the dividend of many long hours of planning by Chebeague Islanders. I personally ask for everyone's assistance and cooperation as we start off this boating year adapting to our new facility and changing guidelines.

Report of the...

Shellfish Conservation Commission

Ted Curtis, Shellfish Warden/ Administrative Support

I would like to recognize the effort of the Cumberland Police Department for their enforcement efforts, and the water-sampling volunteers for their continued dedicated service.

The activities of the Shellfish Conservation Commission for the 2002-2003 fiscal year included formal and informal field surveys of our shellfish resources, detailed shoreline surveys, and planning meetings coordinated with the Department of Marine Resources (DMR) biologists.

Enforcement: The Cumberland Police Department including the Chebeague Officer, Rich Brewer, in coordination with the Harbor Master, continued to provide effective enforcement of our Shellfish Ordinance. Their enforcement activities led to the issuance of four warnings.

Field Surveys: Shellfish Commission members, shellfish volunteers and the Harbor Master conducted three informal surveys on Great Chebeague, the outer islands, and the mainland. We conducted five formal surveys on Great Chebeague and Little Chebeague, and seven formal surveys on the mainland covering all the productive shellfish areas.

Shellfish Commission Meetings: The Shellfish Commission held four meetings during the year. The following topics were discussed:

- Management goals for shellfish resources
- Volunteer water sampling program
- Scheduling shoreline surveys as required by DMR
- Maintaining effective enforcement of the shellfish ordinance
- Volunteer program for shellfish surveys

Department of Marine Resources Coordination: The Shellfish Commission met with our assigned biologist, Don Card, to get assistance on shellfish surveying and support in determining the number of shellfish licenses to issue.

Water Quality Sampling Program: Cumberland enjoys a close working relationship with the Maine Department of Marine Resources (DMR), especially biologist Laura Livingston.

Laura coordinated the scheduling, collection, and delivery of the water samples from our volunteers to the marine lab in Boothbay. The Town of Cumberland provides the lab with six complete sets of water samples collected at thirteen specific sites around Great Chebeague and the mainland. This important sampling activity permits Cumberland to keep our shellfish areas open to safe shellfish harvesting.

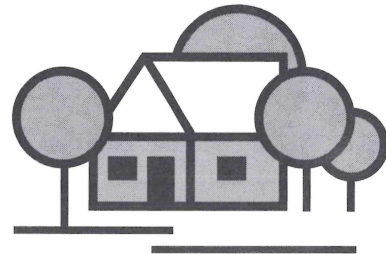
The water collection volunteers include Dick Peterson and Ted Curtis.



Report of the...

Cumberland Housing Authority

Carla Nixon, Executive Director



The Cumberland Housing Authority is governed by a seven member Board of Commissioners. Their charge is to oversee public housing in the community. At this time, there is one such project - the Cumberland Meadows Senior Housing. This development of 30 rental units is located in the center of town, near the Mabel I. Wilson School. The units are a mix of one and two bedrooms, and they feature an attractive, one-story floor plan with attached garages. The Housing Authority offers 6 subsidized units to those who meet eligibility requirements. Since their development in 1992, the units have been at full occupancy, with lengthy waiting lists. If you would like more information on Cumberland Meadows, call 829-2206.

The Housing Authority is also working on the development of plans for a new project to be located on Route One, near the Falmouth town line. We hope to finalize the design and bid process in the summer, go through permitting with the Planning Board in the fall/winter, and begin construction in the spring.

The Housing Authority meets on a quarterly basis and as needed. In addition to work on the new project, the Authority members reviewed changes to the Rules and Regulations for Cumberland Meadows, including changes to the transfer policy.

Don Bolduc is responsible for maintenance of Cumberland Meadows, and Pam Bosarge, Administrative Assistant, assists tenants on a day to day basis with questions or concerns. The Housing Authority is fortunate to have such dedicated employees in these positions.

If you have any questions regarding public housing in Cumberland, please call the Executive Director at 829-2206.

Respectfully submitted,

Carla A. Nixon

Executive Director

Report of the...

Cumberland Town Lands and Conservation Commission

Sally Stockwell, Chair

The Town Lands and Conservation Commission is charged with promoting conservation of natural resources, encouraging the conservation of land and open space, and developing educational programs to increase public awareness of the importance of conservation. Responsibilities include making recommendations to the Town Council and Recreation Department about acquisition and management of town lands and providing input to the Planning Board about important natural resources on lands being considered for development.

During the course of the year, the CTLCC identified a number of priority issues to work on, and several subcommittees were created to take the lead on each issue. The Phosphorous Ordinance subcommittee reviewed ordinances recently adopted by the neighboring towns of Windham and Falmouth to reduce phosphorous input in lakes and streams and will be making recommendations for how to improve Cumberland's ordinances to be stronger and more consistent with our neighbors, especially as related to Forest Lake. The Subdivision Ordinance subcommittee will be meeting in 2004 to discuss possible changes that could improve the likelihood that information from the Open Space Plan and *Beginning with Habitat* data and maps will be incorporated into the permit review process. The Wetlands subcommittee reviewed a model town wetlands ordinance drafted by the State Planning Office and will be determining if it would be useful for Cumberland to adopt. The committee is also exploring several options for mapping vernal pools and other wetlands in town. The Town Forest subcommittee worked with students from the Drowne Road School and Greely High School to clear the trail and build a new bridge at Stop #3. The Stewards of Town Properties subcommittee identified all town-owned properties that could benefit from having a member of the Conservation Commission visit and review the status of the property on an annual basis and then assigned individuals to do so.

In addition to the subcommittee work, the CTLCC reviewed, and in a number of cases attended site walks, submitted comments, and presented testimony to the Planning Board on proposals for eight different minor or major subdivisions. The Commission also held a special workshop with members of the Planning Board and Town Council to discuss the best way in which all three groups could work together. At that meeting and a subsequent meeting of the Town Council, one of the Commission members introduced the *Beginning with Habitat* project, which provides communities with maps and information about the location and conservation of important plant and animal habitat. The Town Planner now has a 3-ring binder with seven different maps and associated resource materials for the Conservation Commission, Planning Board, Town Council, and interested citizens to review and use whenever making land use decisions. To facilitate communication between the Planning Board and the Conservation Commission, one member of the Conservation Commission attends the monthly meeting of the Planning Board.

Finally, the Conservation Commission submitted comments supporting the Town's proposed acquisition of the Rines Forest and partial funding of the purchase of development rights at Sunrise Acres Farm.

We were fortunate to welcome several new members to the Commission in 2003, which reinvigorated the Commission. We welcome anyone to join us at our meetings or bring an issue of importance to our attention that we may have missed.

Respectfully Submitted,

Sally Stockwell, Co-Chair

Report of the...

M.S.A.D. 51

Robert G. Haggson, Jr. Ed.D., Superintendent



Dear Citizens of Cumberland,

It is my pleasure to submit the M.S.A.D. #51 Cumberland/North Yarmouth annual report to you, the citizens of Cumberland. The 2002-2003 year has been filled with learning and opportunities.

The mission of MSAD #51 is to guide all students as they acquire enthusiasm for learning, assume responsibility for their education, achieve academic excellence, and discover and attain their personal bests.

To accomplish this mission, the MSAD #51 community will collaborate to:

- Use effective instructional practices and provide professional development to assure that all students meet or exceed the District's Content Standards and Performance Indicators as they relate to the system of Maine Learning Results
- Ensure a safe and respectful environment where all feel a sense of belonging
- Promote parental participation as fundamental to each student's success

The MSAD #51 School Board goals are to:

1. Effectively engage students in learning to ensure that each student meets or exceeds the District's Content Standards and Performance Indicators and progresses towards attaining his/her personal best. In support of this goal, the Board will:
 - Support the District's ongoing work in curriculum, assessment, instruction and professional development
 - Measure the District's progress towards attaining its mission by collecting, analyzing and sharing data on student performance
 - Establish measurable goals for improving student achievement
 - Develop and evaluate the structures and policies necessary to ensure all students meet the District's Content Standards and Performance Indicators as they relate to the system of Maine Learning Results
2. Implement accountability systems for providing, assessing, and supporting student learning. In support of this goal, the District will:
 - Recruit, retain and develop quality staff
 - Encourage the ongoing development of instructional and administrative leadership
 - Develop and use a system of data analysis for decision making
 - Develop 3-year budgetary goals and strategies to provide greater financial stability

Report of the...

MSAD 51

3. Promote community involvement in education by:

- Establishing an ongoing dialogue with community members
- Collaborating with the community to meet student needs

4. Provide a quality learning and work environment to support our educational mission by:

- Constructing a new middle school to open in fall of 2004
- Renovating Greely Junior High into high school space for use beginning in fall of 2005
- Securing resources to renovate and construct an addition to Greely High School

I take this opportunity annually to thank Bill Shane, the town employees, the council members and the extensive number of Cumberland residents who continue to support the students and staff of M.S.A.D. #51. This support takes many different forms and continues to help the district perform at a higher level. There are many challenges facing us. I hope that we will continue to collaborate and cooperate to find common ground and solve issues that arise as we enter this period of opening a new middle school and renovating existing space.

As always, please contact me at the superintendent's office with your ideas or concerns.



Report of the...

Planning Department

Carla Nixon, Planner

The Planning Department assists the Planning Board with review of residential and commercial development proposals, and makes recommendations to the Town Council with amendments to the Zoning and Subdivision Ordinances. Technical assistance is also given to the Town Council on matters regarding the growth and development of the community.

In addition to working with local boards, the staff also works with the public by answering zoning and subdivision questions relevant to their property.

If you have any questions regarding your property or land use issues in the community, please call the Planning Director at 829-2206.

Cumberland Planning Board

Philip C. Hunt, Chair

The primary role of the Planning Board in Cumberland is to review and approve applications for subdivision and site plans for residential and commercial development. The Board also conducts public hearings relating to proposed changes to the zoning and subdivision ordinances and other land use related ordinances in the town.

Planning Board members for FY 02/03 included Chairs Phil Hunt and Martha Porph, Tom Powers, Steve Sloan, Terry Turner, Joe Taylor, and Beth Howe assisted by Town Planner Carla Nixon and Planning Secretary Pam Bosarge. Steve Sloan, Joe Taylor and Martha Porph have since been replaced by Bill Ward, Bob Couillard, and Chris Neagle.

The Board conducted Minor Site Plan Reviews for the following projects:

- Homeless Animal Rescue Team – Route 100
- Expert Lawn Care – Wilson Road
- Verizon Wireless – Equipment Upgrades
- Chebeague Island Hall – Addition Fitness Room
- Chebeague Island Hall – Addition Storage – Generator
- West Cumberland Multi-purpose Field
- Greely Junior High School – Portable Classroom

The Board conducted Major Site Plan Reviews for the following projects:

- Rockwood Senior Housing
- Ledgeview Estates

The Board completed a Major Subdivision Review for the Jordan Farms Subdivision on Tuttle Road, which consisted of a 7 lot residential subdivision.

The Board completed Minor Subdivision Reviews for a 2 lot residential project on Main Street proposed by the heirs of Ben Stockholm, and a 5 lot residential project known as Ridge Road near the Cumberland Fairgrounds.

The Board also reviewed and proposed minor technical changes and corrections to the zoning and subdivision ordinance.

Report of the...

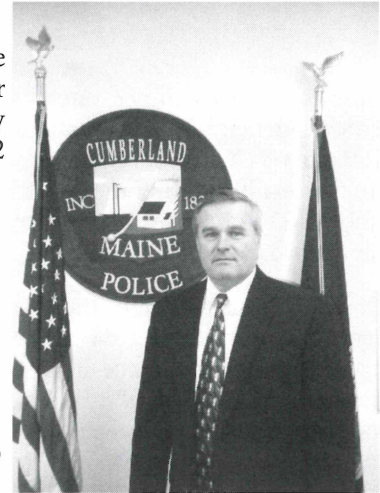
Cumberland Police Department

Joseph Charron, Chief of Police

On behalf of the officers of the Cumberland Police Department and the Communications Center, I extend my sincere appreciation to the residents for their support of the department in its efforts to provide quality public safety services. This report covers the activities of the department from July 2002 through June 2003.

WHAT'S NEW

In November of 2002, the Maine Freedom of Information Coalition conducted clandestine audits of public offices to include town halls, police departments and school superintendent offices, to name a few, in an attempt to determine if the current laws pertaining to access to public records were being followed. The Cumberland Police Department received a visit from one individual requesting police records that are considered public information. As a result of that audit, I am proud to say that we responded to the request appropriately. However, due to a significant number of non-compliance on May 16, 2003 Governor John Baldacci signed into law a requirement that the chief administrators from each municipality, county and state law enforcement agency certify that departments have a written policy on how to respond to open records requests by December 31, 2003 and that a person from each police agency be trained to respond to FOI requests each year.



In addition to the FOI policy updates, several changes were made to existing policies to include domestic abuse, death scene protocol, and video taping of interviews in certain cases. Officers received orientation and training that demonstrates their knowledge of these policies each year. The department policies and procedures, better known as SOP, are public information and can be viewed by any member of the public wishing to do so Monday thru Friday between 8:00 AM and 4:00 PM.

You may have noticed a new look in the department's cruiser markings. The new markings will be phased in as vehicles are replaced. Although the black and white scheme is traditional to police vehicles, the new look is more cost effective. The new markings eliminate the need to paint the white on black, which saves approximately half the cost of vehicle set up.

The department is pleased to announce the selection of Ryan Martin to fill a patrol vacancy. Prior to his selection for the patrol position, Ryan worked for us as an E-9-1-1 public safety dispatcher. Ryan completed his 18 weeks of full-time law enforcement training at the Maine Criminal Justice Academy in Vassalboro in December 2003. We are very happy to have Ryan on board and wish him well in his professional career.

During 2003 all officers of the department were recertified in CPR and certified to administer oxygen as part of our efforts to provide additional services to the residents of the community. During the reporting period the Cumberland Police Department assisted the rescue department on 568 rescue calls. Often, because officers are on patrol, they are the first to arrive at a rescue call. Because the officers are certified on the Automatic Electronic Defibrillator and hold certifications in CPR and oxygen administration, we are better able to provide assistance to the Cumberland Rescue, and in many cases begin treatment prior to the rescue arrival.

STATISTICAL INFORMATION

All law enforcement agencies are required to report certain crimes each month to the Uniform Crime Reporting division of the FBI. For purposes of statistical data and crime trends UCR tracks seven types of reportable crimes, murder, aggravated assault, forcible rape, robbery, theft, motor vehicle theft, burglary and arson. Nationally, the clearance rate of UCR reportable crimes was 20%.

Report of the...

Cumberland Police Department

An examination of clearance rates by region showed that, in 2002, law enforcement agencies in the Northeast recorded the highest Crime Index clearance rate of UCR reportable crimes at 24.9%. How does Cumberland compare nationally? During the reporting period of July 2002 to June 2003 the Cumberland Police Department investigated 64 UCR reportable crimes and experienced a 40% clearance rate.

The FBI/UCR tracks seven of the most serious criminal offenses of which this department investigated 64 reported crimes. Although these criminal investigations take precedence in regards to manpower and hours, what isn't reported nationally is the time officers spend in the investigation of non-reportable crimes and calls for service. For instance during the reporting period the department responded to 62 criminal mischief complaints, 8 criminal threatening, 24 criminal trespass, 40 disturbances, 29 domestic abuse calls, 10 forgery complaints, served 129 paper services which include warrants and subpoenas, 205 suspicious activity complaints and a number of various other calls for service. The department recorded a total of 9,757 calls for service during this reporting period.



Also noted during the reporting period was a significant increase in the number of drug and alcohol arrests up from 41 to 50 during the reporting period. The majority of these arrests are adults between the ages of 18 and 20.

However a disturbing trend the department is experiencing currently is a significant increase in the number of officer/juvenile contact resulting in arrest or summons for drug and alcohol offenses.

WHATS ON THE HORIZON

The most frequent complaints received by the department involve motor vehicle complaints. The majority of these complaints are speed and operation concerns. During the reporting period two neighborhood meetings were held at the town hall. During these meetings residents were given the opportunity to voice their concerns regarding these issues. The town provided statistical data regarding enforcement efforts as well as future commitments by the department to respond effectively to their concerns. Now that the department is close to full strength we can begin a more aggressive motor vehicle enforcement program. Officer Milton Calder is heading up our enforcement efforts. Milt is providing officers with information on target areas and maintains a database of roads and streets where enforcement activities are taking place. We hope to bring back the motorcycle patrol this year as a more cost effective measure to provide dedicated motor vehicle enforcement activities. If you have a particular concern in your neighborhood regarding motor vehicle complaints you can contact Officer Calder at 829-6391 ext. 455.

Arrests	100
Alcohol/Drug (arrests/summons)	50
Defects Issued	351
Warnings Issued	2891
Citations Issued	988
Stolen Motor Vehicles	4
Unf	1
Cleared	1
Clearance Rate	33%
Assaults	15
Unf	1
Cleared	14
Clearance Rate	100%
Thefts	33
Unf	1
Cleared	3
Clearance Rate	10%
Burglary	10
Unf	0
Cleared	3
Clearance Rate	30
Rape	1
Unf	0
Cleared	1
Clearance Rate	100%
Armed Robbery	1
Unf	0
Cleared	1
Clearance Rate	100%

Report of the...

Cumberland Police Department

In an effort to reduce the time needed for an officer to complete a crime or accident report, the department will be moving to install mobile data terminals, (MDT) in the marked vehicles. Currently when an officer takes an accident report, the report is completed on a paper form at the accident scene. After completing the paper report, the officer has to return to the station to complete the report a second time on the computer. The state requires all accident reports to be completed on the Maine Crash Reporting System, (MCRS) and filed with the state electronically. This creates a redundancy easily eliminated by installing MDT's, and provides the operators involved with a copy of the report for insurance purposes without having to wait for the report to be mailed. Additionally, the officers will no longer have to return to the station, requiring taking a unit out of service in order to complete just that one process. We hope that in the near future, with the upgrade to the computer server, each officer will receive an e-mail address. This will allow members of the community to contact any particular officer regarding any issue of concern, voice a complaint, or simply communicate with the department. Once this is accomplished, the e-mail addresses will be posted on the town web site, and can be obtained by contacting the communications center at 829-6391.

Officer Brad Rogers has proposed a Citizens Police Academy. The academy is a seven-week program that provides participants a basic understanding of the roll and responsibility of today's police officers. Examples of the curriculum include employment process, traffic enforcement, accident report taking, OUI enforcement and processing, crimes, probable cause, warrants, search and seizure, evidence collection, and use of force. Some of the training will be delivered in live scenarios for the attendees to participate in.

Finally, in an effort to reduce the traffic congestion on Main Street, especially in the morning, I would ask that parents require their children to utilize the school bus transportation for commuting to school. Parents dropping their children off at school then exiting back onto Main Street cause the majority of the congestion. I certainly understand that there are times and circumstances to necessitate parents dropping their children off, however if this practice can be avoided it will greatly reduce the congestion problem.

As always, the department is open to suggestions, comments, and yes, even criticism. I can be reached at 829-6391. If I am not in to take your call immediately, you can leave me a voice mail at ext. 207, or you can contact me via e-mail at jcharron@cumberlandmaine.com.

Call Type	# of Calls
Accidents	175
Alarms	293
Animal Complaints	361
Armed Robbery	1
Assaults	17
Assists to Citizens	70
Assists to Other Departments	1046
Attended Deaths	2
Burglary	13
Civil Complaints	19
Concealed Weapon Permits Issued	23
Criminal Mischief	62
Criminal Threatening	8
Criminal Trespass	24
Disturbances	40
Domestic Disturbances	29
Driving to Endanger	2
Found Items	35
Fraud/Forgery	10
Gross Sexual Misconduct	2
Harassment (person/phone)	57
Juvenile Petitions	25
Loud Party Complaints	8
Miscellaneous	4932
Missing Items	36
Missing Persons	24
Paper Services	129
Property Checks	1637
Prowler Complaints	17
Rape	1
Shellfish Checks	236
Speed of Motor Vehicles (recreational)	15
Speed of Motor Vehicles Complaints	137
Stolen Motor Vehicles	9
Suicides	3
Suspicious Activity	205
Thefts	53
Unattended Deaths	1
Total Calls for Services	9757

Report of the...

Prince Memorial Library

Thomas Bennett, Library Director

Prince Memorial Library ended FY2003 with 8,008 patrons, an increase of 30 patrons, or less than one percent, over FY2002. Much of the seemingly small rate of growth in the number of patrons is due in part to a purging of cardholders who no longer live in the service area. Cumberland residents now account for 72 percent of cardholders, while North Yarmouth residents comprise 25.8 percent of the total. Employees of the towns of Cumberland and North Yarmouth, individuals working in the two towns, and non-residents make up the remaining library users.

Total circulation of catalogued library materials (including all materials except periodicals) for the year was 85,324, a decrease of 5.33 percent over the previous year's circulation total of 90,128. Cumberland residents borrowed 60,566 materials, or 71 percent of total materials circulated, while North Yarmouth residents circulated 20,732 materials, or 24.3 percent of the total. October was the month with the highest total circulation, followed by July, April and March. December and June had the lowest circulation totals for the year. The highest circulating material categories were picture books for our youngest readers, adult fiction, and adult non-fiction, including biographies. Borrowing of large print books and audio books continues to increase.



Library Aide Pam Copenhagen joined the library staff on a permanent, part-time basis at the beginning of the fiscal year. Pam is responsible for Technical Services, which involves the physical processing of books and other materials before they circulate to our users. Pam has also become the first person most morning visitors to the library are likely to encounter, and has proven to be a valuable addition to the circulation staff. Youth Services Librarian Jan Hamilton had a number of successful programs throughout the year. A total of 245 children participated in 'Summertime and Reading is Easy', the 2002 Summer Reading program. Thirteen young adults also took part in the program by acting as volunteer "caretakers," with each caretaker contributing two or more hours per week during the six-week program. The program kick-off event on June 12 featured members of Cadet Girl Scout Troop 1953 leading the crafts and painting faces. Bob Ray of Northern Sky Toyz contributed to the kick-off by presenting a kite-making workshop, while children's book illustrator Cynthia Jabar of Portland helped participants create a wall mural in the library's Activity Center. Master gardeners Beth Richardson and Kendra Bavor assisted Jan both before and during the kick-off. A number of other special events took place during the Summer Reading program, including a Bees and Candles workshop led by Maggie Hansel; a Tomato Hornworm workshop led by Holly Hurd and David Champlin; a garden story time for children of all ages presented by Kathy Harper; a Flower Power workshop led by Arabella Eldredge; story programs presented by Genny Brandon; a presentation by the Open Book Players; and the Southern Maine Library District party at the Seaside Trolley Museum in Kennebunkport. Many thanks to all the volunteers, both young and old, who presented workshops or otherwise contributed to Summer Reading program events; the Southern Maine Library District, which conceived the theme and organized the final party; and the Friends of Prince Memorial Library, whose financial assistance helped us stage another successful Summer Reading program at Prince Memorial Library.

Throughout the year, more than 777 children visited the library for Story Time, Toddler Time, Mother Goose and nursery school programs. In January, 15 young adults attended "TeenGames," during which they played board and other games in the Prince Room. Val Halla Banquet Center was the setting for a presentation by storyteller Antonio Rocha during the February school vacation that drew more than 200 people. A further 224 children and adults attended a performance by magician BJ Hickman during the April school vacation, also held at Val Halla. In May, Junior Girl Scout Troop # 1683 performed an original play for an enthusiastic audience. Jan also made visits to local classrooms, and conducted library orientations for students of Drowne Road School, who continue to depend on Prince Memorial Library to function as their library and reference center. The library hosts twelve regularly scheduled classes of Drowne Road School students each week.

Report of the...

Prince Memorial Library

One addition to the library was the creation of the Young Adult Advisory Board, which met for the first time in October 2002. The board's purpose is to make recommendations regarding the Young Adult Room; present and discuss ideas for Young Adult programming; and assist Jan in reviewing YA materials. The Young Adult Advisory Board will continue to meet on a monthly or bi-monthly basis to assist Youth Services Librarian Jan Hamilton with issues concerning the library's young adult users.

In January we celebrated the 80th anniversary of the opening of Prince Memorial Library, which occurred on January 7, 1923. The gathering featured readings by numerous individuals, including former Librarian Martha B. Pawle; Town Councilors Donna Damon and Steve Moriarty; Library Advisory Board member Paul Dymont; and Cumberland resident Sally Merrill, whose grandmother, Mrs. Wallace L. Merrill, was one of the original incorporators of the library. Sally read from her grandmother's diary, providing a vivid account of the period between when Carroll D. and Annie L. Prince left the bequest establishing the library in November 1921 and the opening of the brick colonial-style building fourteen months later.



The Library lost two long-time friends during FY2003. Rebecca Hilton, 92, was a founding member of the Friends of Prince Memorial Library, and for many years maintained the Memory Garden between the library and the parking lot. Estelle Blanchard Heraptha, 89, taught at Greely High School for ten years, and donations made to the library in her name allowed the purchase of numerous volumes for the library's children's collection. During the year the library received a check from the estate of Louis M. Wright, 94, of Cumberland, who left the library a \$5,000 bequest when he passed away in December 2001.

The Friends of Prince Memorial Library continue to provide an invaluable service to the library and the community. The Friends supply the library with memberships to the Portland Museum of Art and the Children's Museum of Maine, making day passes available to area families and individuals. The Friends sponsor the annual holiday party and sleigh ride, organize the annual book sale, and contribute financially to children's programs and other library needs. Library staff would like to thank the Friends of Prince Memorial Library for their generous assistance in offering services to the residents of Cumberland and North Yarmouth.

Prince Memorial Library serves as the community library for the residents of Cumberland and North Yarmouth, and as the school library for students attending the Drowne Road School. The increased use of the Prince Room as a community meeting space enhances and improves the library's ability to serve its patrons and the needs of the residents of Cumberland and North Yarmouth. The staff of Prince Memorial Library, including Youth Services Librarian Jan Hamilton, Reference Librarian Betsy Hanna, Circulation Librarian Sandy McGowan, circulation aides Ann Edwards, Arabella Eldredge and Pam Copenhagen, pages Betsy Perry and Bill Earl, and custodian Julie Unruh, looks forward to serving the library's patrons and the communities of Cumberland and North Yarmouth during the coming year.

Respectfully Submitted,
Thomas C. Bennett, Library Director

Report of the...

Public Health

Eileen Wyatt, Health Officer

Again this year, several places of business serving food have changed hands, thus requiring an additional inspection to re-license the new owners.

I have reviewed the Summary of Maine Statutes Relating to Health Officers produced by the Bureau of Health, Maine Department of Human Services, and the latest edition of the Maine Health Officer's Manual of June 25, 2003. A great deal of useful information is included in these two documents.

Generally, I find the food preparation businesses in this community abide by good food handling practices. If you have a complaint relative to the food you purchased, please call me so I can work to prevent future problems. (829-5238)

The American Academy of Pediatrics now recommends that you **not** use ipecac syrup when children ingest toxic substances. Instead, they recommend you call the Poison Control Center at 1-800-442-6305.

A recent case of poisoning in Maine was determined to have been caused by a cleansing agent that accidentally spilled onto a case of bottled water. The bottled water was in plastic containers. Consider the drip line and never store your cleaners or toxic materials above food or beverage products.

Boaters should be aware of the dangers of carbon monoxide poisoning if someone either in or out of the water is near the boat's exhaust. Some drownings are the result of a person falling into the water after becoming unconscious due to exposure to carbon monoxide fumes.

On these cold days, a hot tub seems like a pleasant diversion. A new respiratory condition called hot tub lung has surfaced in unventilated hot tub areas. This respiratory ailment has flu like symptoms and exhaustion.

If you fear mad cow disease, you might want to become a vegetarian. Other meat products might cause you some immediate problems if they contain listeria. A large recall occurred in September for sausage and ham products found to be contaminated.



Inspections:

Take Out	7	Fairground Events with Food Vendors	2
Restaurants	7	Bakery	1
Bed & Breakfast	2		
Craft Show at the Fairgrounds			
Vendors	14	Sampling Tent	14
Cumberland Fair			
Restaurants	3	Food Booths	47
Complaints Investigated	3	Inquiries	4

I attended two Town Hall neighborhood meetings: One on speeding and one on a child sexual predator in residence in a neighborhood.

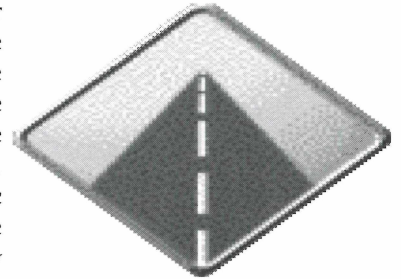
I also worked with other Town staff to revise the Swimming Pool Ordinance.

I have done monthly monitoring of the Greely Swimming Pool and the Chebeague Island Recreation Center Pool.

Report of the...

Public Works Department
Adam Ogden, Director

The Public Works Department oversaw and completed numerous improvements throughout the town during the year, in addition to our regular summer/winter maintenance activities. The most significant project on the mainland was the reconstruction of 1.6 miles of Blanchard Road. On Chebeague Island, the Stone Wharf Committee, with assistance from the department and staff, facilitated the design and permitting of the stone wharf reconstruction and expansion. The department built a bridge over Sabrina's Brook at the Twin Brook Recreation Area. This project received first place from the Maine Chapter of the American Public Works Association for efforts performed on this project, which demonstrates the department's commitment to excellence, quality, innovation, value and community satisfaction.



The Public Works Department maintains a total of 77.71 miles of roads. The mainland roads consist of 48.61 miles and the island roads 10.13 miles. During the winter, the town maintains additional state aid roads, which contain 18.97 miles of roadway. The department has eleven full-time personnel (Director, Foreman, Island Foreman, 6 Equipment Operators, 1 Mechanic/Operator and 1 Mechanic) and two part-time personnel. The department also oversees the solid waste collection and recycling program at the island transfer station, as well as the mainland metal/yard waste station.

The Public Works Department completed the following projects during 2002-2003:

The town paved the following roads during the 2002-03 season:

- Harris Rd from Tuttle Road to end (8510 l.f. of surface Pavement)
- Hillside Rd from Greely Rd to Yarmouth (2650 l.f. of Surface Pavement)
- Val Halla Rd from Greely Rd to end (2665 l.f. reclaimed and Base Pavement)
- The Val Halla parking lot
- Greely Rd Ext. from Main Street to end (3670 l.f. reclaimed the length of the road and Base Pavement)

Twin Brooks:

- Built the bridge over Sabrina's Brook
- Constructed 3 Level Lip Spreaders

Ditching:

- Hillside 2,650 ft

Surveying:

- Rines property – 216 acres off Range Rd
- Wharf Rd on Chebeague Island
- West Cumberland recreation facility

Miscellaneous activities:

- Supplemental detail work was done by the Public Works Employees on the Blanchard Road Reconstruction Project to enhance drainage and further protect the utility systems.

Report of the...

Public Works Department

- Became a member of PACTS (Portland Area Comprehensive Transportation)
- Assisted the Cumberland Cemetery Association with various projects including the Moss Side Cemetery – removed/stumped trees, loamed and seeded to provide additional plots for public acquisition
- Built leaf containment area at town garage
- Striped various areas throughout town
- Construction of Route 1 sewer extension
- Design/planning of the West Cumberland recreation facility
- Sub-division reviews
- Senior Housing Project – surveying 10 acres on RT 1
- Added a fourth float at stone pier
- Installed 50 ft of curbing by Littlefield Ave on Chebeague Island
- Stone Wharf Design: The department would like to thank the Stone Wharf committee for their guidance and support.
- NPDES Phase II Stormwater Program: The Town of Cumberland is required to develop storm water management plans. Cumberland recognized the value of a regional approach and partnered with 11 other communities to evaluate and meet the mandates under NPDES Phase II. The Town is required to develop a plan that implements the following:

Public education and outreach

Public involvement and participation

Illicit discharge detection and elimination

Construction site runoff control

Post-Construction stormwater management

Pollution prevention measures for municipal operations

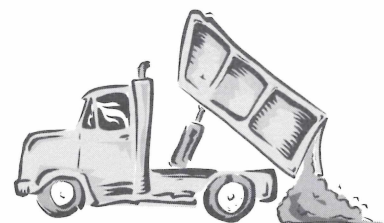
More information is available on the EPA website below:

http://cfpub.epa.gov/npdes/faqs.cfm?program_id=6

Equipment Purchases:

Komatsu Excavator – to replace the 1990 CAT Excavator

Full Size International Dump Truck to replace the 1986 Brigadier



Report of the...

Community Education and Recreation

J. William Landis, Director



New Programs and/or Facilities in 2003

First, 2003 brought the completion of the long anticipated Greely Varsity Baseball and Softball fields, the fields were part of the Middle School construction project. Located on the Greely Road side of Twin Brook Recreation Area, the fields will play host to the 2004 season of Greely Baseball and Softball.

Second, a multi-purpose field was also constructed between the baseball and softball fields, this field will quite possibly be the practice field for the Greely Varsity and Junior Varsity football program

The addition of these three fields does not increase the number of athletic fields for the Cumberland athletic programs, instead they are replacement fields for those lost due to school construction. The aforementioned fields will be leased to MSAD51 and will be scheduled and maintained by the school athletic department.

Program Highlights

The winter of 2003 was one of the best snow winters Maine has experienced in a decade. The Nordic skiing at Twin Brook was the best skiing since the trails were established in 1996. The Piston Bully snow groomer from the Coastal Nordic Ski Club was kept busy grooming the 7k of trails for skiing and snowshoeing. Once again Park Superintendent, Phil Wentworth, did a fantastic job of providing a quality winter playground for the residents.

Another strong program affiliated with the Recreation Department was the Seacoast Swim Club. Seacoast provides quality swim coaching to over 100 age group swimmers who are between the ages of 7 and 17. At the state meet in March the Seacoast Swim team posted their best finish since 1990. Head Coach Patti Seiders has developed a team that will continue to challenge the age group teams of Maine for the next few years. Congratulations Seacoast Swimmers!

Recreation Programs

The year 2003 will be remembered for a sluggish economy. The year saw a general slowdown in the number of Recreation registrations, particularly the Summer Adventure Day Camp. The Day Camp attendance was at a seven year low. This slowdown not only affected the summer programs, but also had noticeable affect on the spring, fall and winter registrations. Instead of registering for multiple programs, parents were giving the children a limit on the number of programs they could enroll in during the specific season. Hopefully this is a short term challenge. Summer Adventure Director Carley Homa is working on solutions to bring about an increase in enrollment for 2004.

Report of the...

Community Education & Recreation

Adult Education:

The other half of the Community Recreation Department is Community Education, which is primarily the Adult Education program for MSAD51. This program is led by Sarah Davis, who is relatively new to the position, she was hired in early February of 2003. Sarah brings a lot of enthusiasm and perseverance to the department. One of her challenges will be to provide the MSAD51 residents with opportunities to enhance their hobby and life skill education. Many of the general education courses ranging from learning Italian to how to fix a computer are offered at the Greely Schools, primarily in the evening. The challenge noted, was to provide courses that are “cutting edge”, this may be new craft idea or a new hobby. The “hot” course for 2003 was knitting. This skilled technique of creating a scarf, mittens, or any other article of clothing was the popular class for adult women. The goal for 2004 is to find other “hot” classes.

2004

The goals for 2004 are as follows:

- Increase enrollment in the Summer programs
- Provide more staff for the Parks Department
- See the completion of the West Cumberland multi-purpose field
- Develop a 5 year management plan for Twin Brook Recreation Area
- Utilize the resources of the new Middle School



Report of the...

Regionalization Committee

William Stiles, Chairman



The four communities of Cumberland, Falmouth, Freeport, and North Yarmouth joined host community Yarmouth at the Pineland Convention Facility to discuss the possibilities for joint efforts between the five communities for regionalized municipal services.

The towns discussed a multiplicity of opportunities conducive to regionalization and agreed to explore the merits of the various concepts. Each municipality was charged with the appointment of two delegates to serve as representatives on a newly formed committee known as the Regionalization Consolidation of Municipal Services Committee. Cumberland's representatives include Councilors Stephen Moriarty and William Stiles. Councilor Stiles was elected chair of the committee during their first meeting held in January, 2003.

The purpose of the Committee, as set forth in its January, 2003 Work Plan, is to "investigate, and when appropriate, recommend consolidation, sharing or regionalization of municipal services and activities between two or more of the five communities of Cumberland, Falmouth, Freeport, North Yarmouth and Yarmouth." The Committee meets regularly on the third Wednesday of each month at Cumberland Town Hall. Several ideas have been generated and discussed, with an initial concentration on Fire, Police and Rescue dispatch services. The committee applied for and received a Maine State Planning Office Grant of \$15,000 to fund a study and development of an action plan to consolidate dispatch services for the five towns. Representatives from each of the five municipalities have provided critical input during this study, and the consultant's report is anticipated February 25, 2004.

Other activities by the Committee have included receipt of reports from the municipal Tax Assessors, Cumberland County dispatch operation, and Governor Baldacci. As is often the case with complex issues like regionalization, progress has been paced but steady. An added benefit of the committee's exercises has been the enhanced communication and cooperation between communities at the elected and appointed levels. In fact, elected officials have met on two distinct occasions to brainstorm service topics and further our mutual aid efforts.

Cumberland's Paramedic coverage has expanded to now include Cumberland, Yarmouth, Falmouth and North Yarmouth; a first tangible step in our regionalization efforts. The Committee hopes this success will soon be followed by dispatching service consolidation. Topics on the table for future study include Assessing, Community and Economic Development, Comprehensive and Community Planning, Adult Education, Recreation Programming, Town Forest and Municipal Property Management, Facility Maintenance and Management, General Assistance, Cemetery Recordkeeping, Schools, and Public Safety services.

It can be anticipated that such a wide berth of regionalization discussions will produce fear: fear of loss of identity, loss of turf, loss of community spirit and loss of departmental control. Change is seldom easy. However, our communities are committed to continuing our investigative processes for possible consolidation or regionalization opportunities which will increase cost efficiencies and improve public service delivery.

Respectfully Submitted,

Councilor William Stiles

Report of the...

Rescue Department

Christopher Bolduc, Chief



I am very proud to be submitting my 12th annual report on behalf of the Cumberland Rescue Department.

The Rescue Department, both on the mainland and Chebeague Island, responded to 890 calls for assistance this year. Not all of these calls resulted in transports, but all required a response and a level of emergency medical assistance. To some, this may not seem like a large number of calls for a community the size of Cumberland, but the commendable part of this high call volume is that the Cumberland Rescue Department consists of primarily volunteer residents of Cumberland and we were able to get a response crew for every call, no matter what time of day it was, and we did not have to call for mutual aid assistance from another Town at all this year; but we were requested for assistance 58 times. I am much honored to be working with this group of dedicated individuals whose years of service range from 27 years to 3 years, with the average being 9 years, who continuously give up their personal time to donate hundreds of hours of community service to the town they live in. Over the years, training requirements and time commitments have become greater and greater, we have lost some medics because of this, but the majority have stuck with it, and together to make up one of the best emergency medical teams in the State of Maine.

One of the major buzz words throughout the communities this year has been regionalization of services. "Consolidation of essential services in an effort to make them more efficient and cost effective." In my 2002 annual report I reported that the Town of Yarmouth had agreed to join with Cumberland on a regionalization venture to share the essential services of a paramedic for an eight hour time period, at night, when our call volumes were historically lower. We did this because both towns wanted to ensure the level of advanced emergency medical care a paramedic can provide to its citizens, but realized the shortage of paramedics available, coupled with the cost of providing the service, made it difficult and less cost effective to provide the service on an individual basis. The regionalized program started up in September 2002 and has become a great success. In 2003 the program was working so well that Yarmouth decided to increase their involvement in the program from 8 hours to 12 hours. In addition, the Town of North Yarmouth requested and was placed into the regional program and is now an active partner. The additional hours for Yarmouth and the addition of North Yarmouth along with our pay for service revenues, have allowed the Cumberland Rescue to be a proactive department with 24 hour paramedic coverage, while still running cost effectively and efficiently and without placing an overwhelming burden on tax dollars. In addition to the three towns currently in the program, Falmouth and Freeport are showing a sincere interest in the program and I am confident they will see the benefit of the program and that they will also become a partner in the program in the near future.



In 2003 the Town of Cumberland delivered a new 2002 trauma hawk ambulance to the residents of Chebeague Island. This new unit replaced a 1984 ambulance that was stationed on the island after it was replaced with a new ambulance on the mainland. Historically Chebeague Island has always received the mainland's used ambulances when they were replaced; this was due to the relatively low call volume on the island which prolonged the life of the ambulance.

Report of the...

Rescue Department

Now that Chebeague Island's emergency call volume has increased drastically and maintenance on ambulances is more frequent, technical, and costly, the probability of the unit breaking down with no back up to fill in was becoming increasingly probable. It was decided to place a new ambulance on the island with a projected 20 year life; lower maintenance costs, and more reliability made this decision cost effective and gave the medics on the island piece of mind, knowing that they now have a more reliable rescue unit. Along with the rescue unit, the Cumberland Rescue purchased and donated a new automatic defibrillator to the Chebeague Island Recreation Center. This unit was placed into service at the recreation center by Deputy Chief Marlene Bowen after she spent several hours training employees in CPR and defibrillator use. With the highly trained medics on Chebeague, the new ambulance, and defibrillators located at the Recreation Center and on the CTC boat, we feel we have excellent emergency medical coverage on Chebeague Island.

Once again our American Heart Association community training site supervised by Captain Chesley certified over 700 persons in CPR and First Aid, representing 42 instructors across Southern Maine. Our child car seat fitting station, operated by Paramedic Bernier, assisted over 150 persons fitting car seats safely into their personal vehicles. Under the guidance of Rescue Department staff the Greely High School health class embarked on an endeavor to provide the "Vial of Life" to our senior citizens in Cumberland and on Chebeague Island. This vial is a plastic container where pertinent medical information and contact information for the person is stored, and then the vial is placed in the refrigerator. A magnet is attached on the outside of the refrigerator door alerting emergency medical staff that the information is there in case the person can not communicate on their own. The students did an excellent, thorough job and the program has been put into place, vials and information packets can be picked up at the Rescue Station on Tuttle Road.

In the upcoming year 2003/2004, the Rescue Departments number one goal will be to continue providing the high level of emergency medical care it currently provides to the residents of Cumberland and Chebeague Island. In addition we will be looking to increase our volunteer staff by offering a variety of emergency medical technician training classes both in Cumberland and in partnership with other communities. We will also be reaching out to the schools in an effort to educate the students about emergency medical service and the merits of its rewarding community involvement, in hopes that students will explore a career path in emergency medical services. We will continue to find ways to enrich the community through community education and the placement of automatic defibrillators in community gathering places.

The Cumberland Rescue Department has achieved great success over the years and all of the credit lies with the individual medics who make up this great team. We have watched other departments prosper, struggle and in some instances fail, but this department has managed to thrive and move forward with little struggle. We owe our success to the support we receive from the Community, the Town Council and the Manager who always support our endeavors by funding requests and never holding us back. Thank you for all your support and we look forward to the challenges of the upcoming year.

Respectfully Submitted,

Christopher Bolduc, Rescue Chief

Report of the...

Sewer Department

Ralph Oulton Sewer Appeals Board Chairman

William Shane, Superintendent

The Town of Cumberland has a limited sewer system that serves about 1/3 of the Town with the costs paid entirely by the property owners who use the system. During 2003, the expenditures for operating and maintaining the sewer system began to exceed the revenues generated with the current fee structure. Therefore an increase in sewer user fees was proposed and adopted by the Town Council.

The Board of Sewer Appeals met on December 15, 2003 to review the current Sewer Use Ordinance and propose changes. The agreed upon amendments to the Sewer Use Ordinance were presented to the Town Council on December 22, 2003 for consideration. The proposed amendments to Articles II, IV, VII and XII concerning the annual fee structure for sewer user unit holders were approved by the Town Council.



Respectfully Submitted,

Ralph Oulton, Chairman

Report of the...

Solid Waste Advisory Committee Gregory Poitras, Chair

The members of the Cumberland Solid Waste Advisory Committee (the "SWAC" - formerly the Recycling Committee) in 2003 were Charles Burnie, Hope Foster, Nathan Hagelin, Susan Kneeland, Susan McGinty, Michael Perfetti, and Mindy Schott. Jeff Porter is the Council liaison to the SWAC.

THE SWAC REPORT

Cumberland's current recycling rate is approximately 16%, placing the Town increasingly lower on the list of other Regional Waste System (RWS) communities. As a result of Cumberland's relatively low recycling rate, the Town is bearing an increasingly greater proportional share of RWS costs.

Responding to this growing fiscal problem, the SWAC's primary task in 2003 was the preparation of a report to the Town Council examining a broad range of means by which the Town could potentially minimize its municipal solid waste volume. (The SWAC Report was completed and presented to the Council in December 2003.) The Report contains a detailed analysis of three primary waste reduction options: (1) a heightened recycling public awareness campaign; (2) the implementation of a mandatory recycling program; and (3) the adoption of a pay-as-you-throw (PAYT) program. The Report includes detailed fiscal impact analysis of a PAYT program – both at a Town budget and household budget level. The Report is available on the Town's website.

OTHER SWAC ACTIVITIES

Members of the SWAC were busy in 2003 on tasks other than the preparation of the Report. SWAC member Chuck "This Old Display Case" Burnie constructed a portable "WHAT'S RECYCLABLE" display, which includes a see-through panel containing an assortment of recyclable items. The display has been used at the Town Hall during elections, and has been available for use at the schools, the library, and the farmers' market. In addition, SWAC member Melinda Schott conducted a number of recycling awareness presentations in Cumberland's elementary school.

The SWAC also assisted the Town in a town-sponsored discount home composting bin sale, to facilitate and encourage greater use of home composting. We hope to continue the program in FY 03/04.

Solid Waste Advisory Board

RECYCLING FREQUENTLY ASKED QUESTIONS

WHAT'S RECYCLABLE?

The Town's website includes a printable "What's Recyclable" guide. Generally speaking, most metals and glass are recyclable, as is junk mail, newspapers, and #1 and #2 plastics. Ugly ties can be re-gifted, as can most rumcakes. Please visit the Town website for details.

IS CORROGATED CARDBOARD RECYCLABLE?

Yes, BUT, it must first be flattened and broken up into sections no greater than 3' x 3'.

DO I NEED TO SORT MY RECYCLABLES, OR USE A SPECIAL CURBSIDE CONTAINER?

No and No. While sorting your recyclables makes recycling collection easier, it is not required. Recyclables can be set out in just about any container, so long as the container is manageable in size.

PLEASE COVER YOUR TRASH (OR WE ALL PAY MORE)

Cumberland is charged a per-ton fee for trash brought to RWS. If you leave your trash out uncovered and it rains or snows, we all pay for the water-weight. If you are recycling paper and rain or snow is expected, please set such items out for collection on the next sunny collection day.

DOES RECYCLING REALLY SAVE TAXPAYERS MONEY?

Yes. Cumberland households recycle about 45 tons of materials per month, which, if disposed of as trash, would cost the Town an additional \$70,000 annually.

Report of the...

Town Clerk & General Assistance

Nadeen Daniels, CMC

The Town Clerk is the keeper of the public record and the major reference resource for the past as well as the present. The Town Clerk is responsible for the conduct of all elections, federal, state and municipal, held within the community; records and issues marriage, hunting & fishing, dog, victualer's licenses, cemetery deeds, and burial permits; and issues certified copies of marriage, birth and death records.

Statistics for the Fiscal Year Ending June 30, 2003

Vital Statistics:

Births:	86	Deaths:	38
Marriages:	45	Licenses:	14
Dogs:	1,217	Fish & Game:	1,074
ATV:	84	Boat:	849
Snowmobile:	304		

Elections: November 5, 2002 General/Referendum Election: 3,876 voted out of 5,221 registered voters (74%)
June 10, 2003 State Referendum & Municipal Elections: 711 voted out of 5,301 registered voters (13%)

GENERAL ASSISTANCE:

The Town of Cumberland provides a General Assistance Program that is regulated by ordinance guidelines adopted by the Town Council. This program provides emergency financial assistance for basic needs such as housing, utilities, food and medications.

Historically, the Town of Cumberland has always provided for its poor. Prior to 1989, this assistance was funded totally by local property taxes. On July 1, 1989, legislation went into effect that required the state to reimburse municipalities a portion of their net general assistance costs.

The Town of Cumberland is a very caring and giving community. Especially during the holidays, its various organizations, churches and private citizens come forward to provide meals and generous and helpful gifts for many in the community. Also, the Cumberland Congregational Church provides a year round food pantry.

COUNCIL MEETINGS:

The Town of Cumberland holds regular Council Meetings on the second and fourth Mondays of each month at 7:00 p.m. in the Town Council Chambers, Town Hall, 290 Tuttle Road. These meetings are televised on our local public access channel and are rebroadcast at different times throughout the month. A schedule of rebroadcast times can be found on the Town's website.

Total Meetings Held: Regular Meetings: 19 Special Meetings: 10

Report of the...

Val Halla Golf & Recreation Center

With Cumberland's first open space approaching its 40th birthday, the Board of Trustees have been working extensively on refinements and improvements to the facility.

The Board's focus continues to revolve around providing a first class facility with very reasonably priced golf memberships for residents. This year we have lowered the price of junior memberships to increase the amount of play received by students and facilitate the family atmosphere that Val Halla is known for.

Jim Hodge, our superintendent, is working on various projects ranging from drainage to fairway repairs and leveling tees that have settled. After a relatively mild winter, the golf course has come through with flying colors. The greens and fairways look fabulous in April, so the course will only look better as the weather improves.

Our Banquet Room has been host to many local events from high school sports banquets to weddings. During the course of the year we will be installing a full kitchen to better handle the events that we had previously had to rely on outside caterers for. Additionally, we have established standardized hours of operations; so please consider the Viking Grill for a casual lunch or dinner.

At the time of this writing, the board has completed its selection of a new Golf Pro: Cory Mansfield. Cory's professionalism and experience has already reinvigorated the members interest and his focus will revolve around junior golf, beginners clinics and fine-tuning players' games. The Val Halla Golf Association continues to run tournaments regularly for both men and women.

Val Halla's Board of Trustees has worked diligently to maintain this great facility. We hope that you can come down and experience the camaraderie and atmosphere for which Val Halla is known.

As we try and build upon a great operation, we continue to seek input from golfers and residents alike. Please feel free to provide comments and input either to the Town Manager or myself (email: ltskc@maine.rr.com).

Thank you!

Respectively yours,

K.C. Hughes
Chairman
Val Halla Board of Trustees



Board & Committee Members

Town Council:

Meetings are held at 7:00 p.m. on the 2nd and 4th Monday of every month unless oth-

Stephen Moriarty, Vice Chair (Term exp. 6/04)
829-5095
34 Blanchard Road, Cumberland, ME 04021

Donna Damon (Term exp. 6/04)
846-5140
13 Fenderson Road, Chebeague Island, ME 04017

Jeffrey Porter, Chair (Term to 6/05)
829-4129
37 Crossing Brook Road, Cumberland, ME 04021

Bill Stiles (Term to 6/05)
829-6679
494 Range Road, Cumberland, ME 04021

Mark Kuntz (Term to 6/06)
829-6482
66 Blackstrap Road, Cumberland, ME 04021

Michael Savasuk (Term to 6/06)
781-3061
26 Stony Ridge Road, Cumberland Foreside, ME 04110

Harland Storey (Term exp. 6/06)
829-3939
45 Middle Road, Cumberland, ME 04021

Board of Adjustment & Appeals

Andrew Black	12/04
Adrian Kendall	12/04
Matthew Manahan	12/04
Ronald Copp	12/05
George Turner	12/05
Michael Martin	12/06
Scott R. Wyman	12/06

Board of Assessment Review

Robert Crawford	12/04
Field Griffith	12/04
Kenneth Charest	12/05
Mark Stevens	12/06
James Thomas	12/06

Board of Sewer Appeals

Ralph Oulton	12/04
Donald H. McKenna	12/04
Michael Holmes	12/04
Don Miller	12/04
Paul Chesley	12/06

Coastal Waters Commission

Lewis Incze	12/04
Hartley Brewer	12/05
Kenneth Hamilton	12/05
Jim Millinger	12/06
John Williams	12/06

Cumberland Housing Authority

W. Scott Fox	12/04
Sandra Doughty	12/05
Joyce Frost	12/05
Richard Foote	12/06
Michael Perfetti	12/06
Mildred McGoldrick	12/06
Bill Hansen	12/06
John Raeke	12/06

Cumberland Islands Committee

Beverly Johnson
J. Samuel Hunter II
Martha Hamilton
Donna Damon
Milton Calder
Sam Ballard
Nancy Adams
Marjorie Munroe
Elizabeth Howe
Jean Dyer

Cumberland Islands Committee

Jane Frizzell
Esther Knight
Michael Porter
Mabel Doughty
Thomas Calder
Bruce Riddle
Adam Dougherty

Lands & Conservation Commission

Roger Monthey	12/03
Betty Surgi	12/03
Penny Asherman	12/05
William Ward	12/05
John Eldredge	12/05
Cindi Farris	12/05
James Hanley	12/05
David Young	12/06
Robert Heyner	12/06
Jennifer West	12/06
Sally Stockwell	12/06
William Barry	12/06
Ellen Hoffman	12/06

Board & Committee

Members

MSAD #51 Board of Directors

Betts Gorsky	6/04
Henry Kennedy	6/04
Polly Haight-Frawley	6/04
Peter Bingham	6/05
Robert Vail	6/05
Jim Moulton	6/05
John Aromando	6/06
Audrey Lones	6/06

Personnel Appeals Board

Kenneth Snitger	12/04
Terry Snow	12/04
James Hanley	12/05
William Ward	12/05
Philip Dobson	12/05
Randy Harriman	12/06
Virgil E. Beane	12/06

Planning Board

Martha Porch	12/03
Joe Taylor	12/03
Stephen Sloan	12/04
Thomas Powers	12/04
Terrance Turner	12/04
Bob Couillard	12/05
Phil Hunt	12/05
Beth Howe	12/06

Portland Water District

Local Representative (5 yr. Term)	
William Lunt, III	6/06
(Cumberland, Falmouth, Windham)	
Eileen Wyatt	6/05
(Cumberland, Falmouth, Windham)	

Prince Memorial Library Advisory Board

Mary Porter	12/03
Linda Putnam	12/03
Paul Dymont	12/04
Carolyn Sloat	12/04
Leslie McKenney	12/04
Elizabeth Ventre	12/05
Lisa Nolan	12/05
Connie Russell	12/06
Kathie Harper	12/06

Recreation/ Community Education Advisory Board

Barbara Hauke	12/04
Matthew Gilbert	12/04
George Collins	12/04
Charles Burnie	12/05
Robert Vail	12/05
Richard Wolfe	12/06
Callie Chase	12/06

Regional Waste Systems Board of Directors

Susan McGinty	
William R. Shane	

Rines Property Committee

Victor Otley	12/04
William Richards	12/04
Henry Milburn	12/04
Thomas Hinman	12/05
Lisa Judd	12/05
Robert Heyner	12/05
Robert Waterhouse	12/05
Jennifer West	12/06
Jeff Steinman	12/06
Sally Stockwell	12/06

Shellfish Conservation Commission

Charles Adams	12/04
Richard Peterson	12/04
Cecil A. Doughty	12/05
Jim Higgins	12/06
Tom Peterson	12/06
Milton Calder	12/06

Stone Wharf Committee

Malcolm Rice	
Linden Smith	
Winthrop Houghton	
Michael Porter	
Peter Rice	
Allen Malony	
Martha Hamilton	
A.E. Tad Runge	
Nelson Stevens	

Stone Wharf Committee

Ernest Burgess	
Milton Calder	
Sam Ballard	
Robert Libby	
Stephen Moriarty	

Twin Brook Facility Advisory Committee

John Eldredge	Phil Gleason
Mark Robinson	Bob Stuart
Jack Hardy	Ellen Bowden
Eliza Miller	Peter Bingham
Linda Brewster	Pam Green
Melissa Skahan	Melanie Voisine
Glenn Hutchins	Stephen Moriarty
Jeffrey Porter	Michael Savasuk
William Shane	Scott Poulin
Bill Landis	Bob Vail
John Andrews	

Val Halla Golf & Recreation Center Board of Trustees

Margaret Kuss	12/03
Brian Walsh	12/03
KC Hughes	12/04
Mark Stauber	12/04
Randy Harriman	12/04
Frederick Bonville	12/05
Linda Tobey	12/05
Rick Doane	12/05
William Putnam	12/05
Peter Reed	12/06
Norene Ward	12/06

If you are a citizen of Cumberland or Chebeague Island, Maine and are interested in serving on a board or committee, please detach the enclosed form on the following page, complete and return or mail to the Town of Cumberland Administrative Department, 290 Tuttle Road, Cumberland, ME 04021. Also visit our website for a printable application or call 829-2205 for more information

Town of Cumberland

Application for membership to a Town Board or Committee

I am interested in serving on the following board (s) or committee (s):

- | | |
|---|---|
| <input type="checkbox"/> Board of Adjustment & Appeals | <input type="checkbox"/> Board of Assessment Review |
| <input type="checkbox"/> Board of Sewer Appeals | <input type="checkbox"/> Coastal Waters Commission |
| <input type="checkbox"/> Cumberland Housing Authority | <input type="checkbox"/> Cumberland Islands Committee |
| <input type="checkbox"/> Lands & Conservation Commission | <input type="checkbox"/> MSAD 51 Board of Directors |
| <input type="checkbox"/> Prince Memorial Library Advisory Board | <input type="checkbox"/> Personnel Appeals Board |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Recreation/Com. Ed. Advisory Board |
| <input type="checkbox"/> Rines Property Committee | <input type="checkbox"/> Shellfish Conservation Commission |
| <input type="checkbox"/> Solid Waste Advisory Committee | <input type="checkbox"/> Stone Wharf Committee |
| <input type="checkbox"/> Twin Brook Advisory Committee | <input type="checkbox"/> Volunteer Fire/Rescue |
| <input type="checkbox"/> Val Halla Board of Trustees | |

Please Print or Type:

NAME: _____

STREET: _____

TOWN: _____ STATE: _____ ZIP: _____

HOME: _____ WORK: _____ FAX: _____

EMAIL: _____

Why are you interested in serving on the board(s) or committee(s) you have selected? Do you have any special training or skills in this area?

ARE YOU AVAILABLE FOR EVENING MEETINGS? _____

DATE: _____ SIGNATURE: _____

Note: Thank you for your interest in serving the Town of Cumberland. This application will be kept on file for one year. You may be asked to attend a brief interview meeting with a subcommittee of the Town Council prior to your appointment when committee vacancies occur. Please return this form to the Town Clerk at 290 Tuttle Road, Cumberland, ME 04021.



For Your Information

Fish and Game Licenses:

Hunting License

You must be at least 16 years old to obtain a fishing or hunting license. If you've held a license any time since 1976, you are not required to take a Hunter Safety Course. Upon age 16, if you have not held a license within that period, you must take a Hunter Safety Course in order to obtain a license. You must present the hunter safety card to the clerk.

Junior Hunter

May be obtained for persons 10 to 15 years old and you must be accompanied at all times by a parent or guardian or an adult 18 years or older approved by your parent or guardian.

Combo License

You must meet the requirements for both fishing and hunting licenses in order to obtain a combination license.

Other fish and game licenses available at the Town Clerk's office include archery, resident serviceman combination license, duplicate license(s), wild fowl stamps, muzzle-loading license, pheasant stamps, and over 70 complimentary licenses.

Permits:

The owner or agent must complete and submit an application for a building permit to the Code Enforcement Officer. If plumbing is required, you must obtain appropriate permits from the Licensed Plumbing Inspector. A separate electrical permit must be obtained by a licensed electrician or by the owner if work is done by the owner. Applications for building permits are available at the code enforcement office. For building permits, a full set of construction plans showing evaluations, section drawings, or floor plans may be required. A site plan must be submitted.

All construction must meet the setback requirements of the zoning ordinance or a variance must have been granted by the board of adjustments and appeals before a building permit can be issued. All construction must meet the 1993 BOCA National Building code. A special exception permit may be required by the board of adjustments and appeals, and site plan review may be required by the planning board prior to the issuance of a building permit. A shoreland zoning permit is required if construction takes place within the shoreland area.

Street Parking Ban:

Traffic Ordinance: From November 15, to April 1, between the hours of 12:00 midnight and 7:00 am, no vehicle shall be parked on any street in the Town of Cumberland as it would interfere with or hinder the removal of snow.

Solid waste:

Mainland:

Residential solid waste and recyclables are picked up curbside weekly by Pine Tree Waste (773-1122) a temporary transfer station located on Drowne Road accepts white goods (appliances), metals, brush, yard, waste and used motor oil. Hours:

Tuesdays: 12:00 pm– 4:00 pm

Saturdays: 9:00 am—1:00 pm

In order to use the temporary station, residents must purchase an annual sticker (\$1.00 fee) at the Town Office.

Chebeague Island:

Residential and commercial solid waste and recyclables must be taken to the transfer station located at the site of the former landfill. Also accepted at the transfer station are

white goods, metals, brush, yard waste and construction/demolition debris.

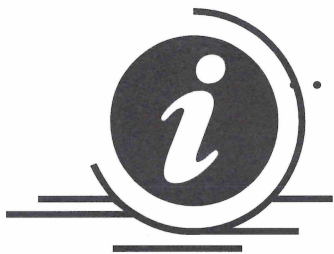
Additional information regarding these solid waste programs such as disposal fees, routes, holidays and restrictions are available at the Town Office at 829-5559.

Vehicle Registrations:

The Town office is authorized to issue renewal registrations for automobiles, combination vehicles, handicapped, firefighter, National Guard, motorcycles, mopeds, Motor driven cycles, trailers, tractors, special equipment, special mobile equipment, stock cars, antique autos, horseless carriage, street rods, ATVs, snowmobiles, boats, mobile homes, motor homes, and trucks registered for the same gross vehicle weight as for the previous year, whether commercial or farm trucks.

New Plates & New Registration:

For your convenience, the Town is also authorized to issue New Plates and New Registration for automobiles, motorcycles, mopeds, motor driven cycles, motor homes, trailers, mobile homes, farm tractors and commercial trucks to be registered for not more than 9,000 pounds gross vehicle weight. In processing new registrations, the town is authorized to collect sales tax and process Maine Title Applications for vehicles that were manufactured in 1984 and after. The Town Office may only issue Temporary Registrations for snowmobiles, ATV's and boats.



For Your Information

If you're from away...

Out of state individuals must, within 30 days of residency in Cumberland, register their vehicles in the Town Office and apply for a State of Maine driver's license at Motor Vehicle in Portland. The town office will need to see the previous out of state registration, out of state title if and proof of insurance. Individuals moving to Cumberland from within the state, must within 10 days come to the town office and have an address change done on their vehicle registration (no charge), and have their Driver's License address changed at the local Maine Department of Motor Vehicle Office.

To register a vehicle, it will be necessary to have the serial, weight, window sticker (if purchased from a dealer) and proof of insurance for the vehicle being registered. If it is a brand new vehicle, the law requires the window sticker be presented at time of registration. Please be aware that State of Maine does not notify you when your vehicle is due to be re-registered, so put it on your calendar.

Veteran's property tax exemption:

State law provides for property tax exemption for veterans, their widows, minor children and certain widowed mothers of veterans. Those veterans having a taxable residence in their place of residence, who served in the Armed Forces of the United States, during any federally recognized war period, including the

Korean Campaign and the Vietnam War and who shall reach the age of 62 years of age or receiving any form of pension or compensation from the United States government for total disability, service-connected or non service-connected, as a veteran are eligible to apply for the exemption. Applications for veteran property tax exemption are available at the Town Office and must be filed with the Assessor's Office on or before April 1st of the year in which the exemption is being requested.

Proof of entitlement such as copies of discharge papers, birth certificates or death certificates must be submitted along with the application. If you have any questions concerning the Veteran Exemption, feel free to contact the Assessor's Office at 829-2204 or download an application at:

www.state.me.us/revenue/propertytax/applications/widow%20application.pdf

Elections & Voter Registration:

The Municipal Election is always held on the 2nd Tuesday in June. The State/Federal General Election is held on the 1st Tuesday in November. Elections are held in the Council Chambers, Town Hall, 290 Tuttle Road on the mainland, and at the Chebeague Island Community Hall on the island. Polls open at 7:00 am and close at 8:00 pm. On the mainland, residents may register to vote in the town office Monday through Friday during normal business hours, or on the day of the election at the polls in the Voter Registrar's Office. On Chebeague Island, a resident may register to vote at the Chebeague Library.

Voter Registration

Office Hours are:

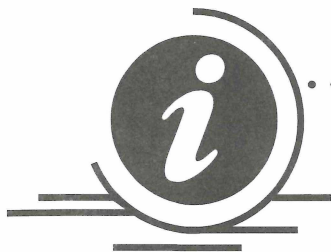
8:00 a.m. to 5:00 pm., Monday through Wednesday
and 8:00 a.m. to 6:00 p.m. on Thursday and 8:00 a.m. to Noon on Fridays
Telephone 829-2200
Fax 829-2214

How to Register

In order to register to vote, you must bring identification and something that shows a current Cumberland address. A drivers license or state identification card with the current address meets both criteria, **otherwise, a checkbook or bill addressed to you and received at the Cumberland address along with** a social security card, birth certificate, or hunting/fishing license may be accepted.

If you register by mail, you must also send proof of identity such as a photocopy of your drivers license or other photo ID or a utility bill with your name and address on it. You may call the Town Clerk's office anytime within ninety (90) days of an election to request an absentee ballot. Signed and completed absentee ballot applications can be mailed to our office or faxed to 829-2214. As soon as the election ballots arrive, we will mail your ballot(s) to you at the address you specify on your application.

We need everyone's help in maintaining the voting list. If your information is incorrect or missing or you see a name on the list of someone who you know is no longer a Cumberland resident, please contact us as soon as possible.



For Your Information

Vital Records

Dog Licenses

All dogs 6 months and older must have a license. If you become the owner of a dog 6 months or older, the dog must be licensed by January 31st of each year. In order to obtain a license for your dog, you need to obtain a Maine Rabies Certificate from your veterinarian to prove your dog has had its rabies shot within the past two years. You must also show proof of spay / neutering - either a certificate with a certificate number or a letter from a vet stating that the animal was examined and found to be altered. License fees are \$6.00 per year Spayed / Neutered and \$10.00 per year Not Spayed / Neutered. Pursuant to State law late fees are imposed for any unlicensed dog as follows: \$15.00 beginning February 1st, and \$25.00 beginning April 1st. Please note: Although cats do not require a license, they must be vaccinated against rabies.

Marriage Licenses

Residents of the State of Maine intending to be joined in marriage shall record notice of their intentions in the office of the clerk of the municipality in which at least one of them resides. If both parties reside outside Maine, they may file their intentions in any Maine municipal office.

The bride and groom must fill out an Intention of Marriage Form and a Record of Social Security Numbers Form. If either the bride or groom has been previously married, a certified copy of the death certificate or divorce decree must be presented to the clerk.

Once intentions have been properly filed, a marriage license may be issued immediately. There is no longer a 3 day waiting period. The marriage license must be signed by both parties in the clerk's presence before it may be issued. Upon issuance of the license, the parties may marry anywhere within the state of Maine.

This license is valid in any community in Maine for a period of **90 days** from the date the intentions are filed.

The cost of the marriage license is **\$20.00**. Certified copies of the completed license may be obtained from the clerk for a fee of **\$7.00** for one copy and **\$3.00** for each additional copy.

For certified copies of birth certificates, marriage certificates or death certificates, there is a \$7.00 charge per copy for the first copy and \$3.00 for additional copies only if requested at the same time. For example, two copies would cost \$10.

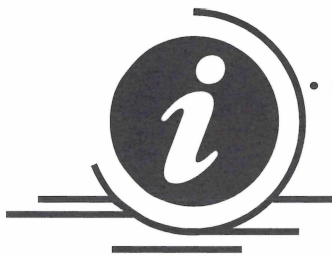
General

In order for the Town of Cumberland to have a copy of a birth or death certificate or marriage license, the event had to occur in Cumberland or the person(s) who are the subject of the record must have been residents of Cumberland at the time of the event.

You may obtain copies of birth or marriage records by mail by sending a signed written request, which includes the name(s) on the certificate and the date of the event, with pre-payment made payable to the Town of Cumberland. In the case of a marriage license, we will need the groom's last name and the bride's maiden name, along with the date of the event. In the case of death records, you must state your relationship to the deceased and reason for request, along with contact information for verification. There will be a \$1.00 (per record) search fee, in addition to the cost of the certified document.

Costs for certified documents are \$7.00 for the first copy and \$3.00 for each additional copy of the same record copied at the same time. If you need a birth certificate and a copy of a marriage license, it is \$7.00 for each copy.

Our office hours are Monday through Wednesday from 8:00 A.M. to 5:00 P.M., until 6:00 P.M. on Thursdays, and from 8:00 a.m. to Noon on Fridays. Our telephone number is 829-2200.



Frequently Asked Voting Questions

1. Where do I register to vote?

At Town Hall prior to Election Day
At your polling place on Election Day
Save time and register at Town Hall well before Election D

2. What do I need to bring with me to register to vote?

Picture identification and proof of residency. Any of the following may be used to prove residency:

A direct statement of intention (a sworn oath)

The residence address, not a post office box, shown on:

a motor vehicle registration

where mail is received

any motor vehicle operator's license held by the person

The receipt of any public benefit conditioned upon residency

The following are examples of what **are not** acceptable as proof of residency:

Mail addressed to "occupant" or "resident"

Marriage License

a current income tax return

any current resident hunting or fishing licenses

Birth Certificates

Social Security Card

3. Where do I vote?

Town Hall, 290 Tuttle Road or Chebeague Island Community Center

4. I moved since I last voted; what do I do?

Fill out a change of address form at Town Hall before Election Day or go to your new polling place on Election Day and see the Deputy Registrar. Save time; make the change at Town Hall well before Election Day.

5. I changed my name since I last voted; what do I do?

Fill out a change of name form at Town Hall before Election Day or go to your polling place on Election Day and see the Deputy Registrar. Save time; make the change at Town Hall well before Election Day.

6. What if I can't go to the polls on Election Day?

Call the Town Clerk's office at 829-2200 or write to the Town Clerk at 290 Tuttle Road within 90 days of the election, and we will send the ballot to you. You may also vote absentee at the Clerk's office during the 30-45 days prior to the election. Please call to make sure absentee ballots are available.

7. What if I don't understand the question on the State ballot?

The Secretary of State provides a factual booklet to every municipal clerk prior to the election. It explains the questions on the State ballot. Or, you can go to the Secretary of State's website at <http://www.state.me.us/sos/cec/elec/elec.htm>

8. Why are there names of people on the voting list who no longer live in Cumberland?

We cannot remove the name of a voter from the voting list without a written request from the voter, notification from a Registrar of Voters in the new community where the voter has moved and registered or without going through proper procedure under the National Voter Registration Act. When voters move to a new location and either don't register to vote there or the Registrar fails to notify us, we have no way of knowing that the voter has gone until four years or two federal elections have passed. If you have information that could help us in maintaining the accuracy of the list, please call 829-2200 or email DFlanigan@cumberlandmaine.com.

9. My parent is deceased but the name still appears on the list; why?

Your parent may have passed away in another community or State, and because he or she was no longer a resident of Cumberland, we did not receive the death certificate. We cannot remove the voter's name without proof that the voter is no longer a resident of Cumberland. If you have information that could help us in maintaining the accuracy of the list, please call 829-2200.

10. I am going away to college, how do I get a ballot so I can vote while I'm gone?

You may call or write the Town Clerk's office, and we will mail the ballot to your school address, or an immediate family member may request in writing that we mail you a ballot at school. Parents visiting you may also request your ballot in writing and bring it to you. Send it back with your parents after you have voted and have them return it to us, or you may put two stamps on the envelope and return the ballot by mail.

11. I am in the military, stationed outside of the country, how can I register to vote and get an absentee ballot?

You may call or write the Town Clerk's office, and we will mail the ballot to the address at which you are receiving mail, or an immediate family member may request in writing that we mail you a ballot. For more information about your voting rights, visit www.fvap.gov.

2003 Municipal Directory

Town Office: 207-829-5559

Fax: 207-829-2214

TTY: 207-829-3007

Town Manager 829-2205

Bob Benson through 3/03
William R. Shane 3/03—current

Town Clerk/ H.R. Director

Nadeen Daniels 829-2205

Animal Control Officer

Charles Burnie 829-6391

Assessor

William Healey 829-2204

Building Inspector/Code Enforcement

Barbara McPheters 829-2207

Chebeague Island

Public Safety 829-5407
Transfer Station 846-4509
Garage 846-4635
Library 846-4351
Transportation 846-3700
Post Office 846-5820

Community Services Director

William Landis 829-2208

Cumberland Cemeteries

Chris Stilkey, Sup't 865-3940

Cumberland Post Office 829-3661

Deputy Tax Collector

Charlene Doyle 829-5559

Deputy Town Clerk

Debbie Flanigan 829-5559

Electrical Inspector

Stanford Brown 829-2207

Emergency Fire/Rescue/ Police: 911

Mainland/C.I. Non-Emergency 829-6391
Poison Control 871-4720

Fire Chief

Daniel Small 829-5421

Finance Director

Melody Main 829-2205

Harbormaster

Ted Curtis 846-4613

Health Officer

Eileen Wyatt 829-5238

Planner

Carla Nixon 829-2206

Plumbing Inspector

Richard Peterson 829-2207

Police Chief

Joseph J. Charron 829-6391

Prince Memorial Library Director

Thomas Bennett 829-2215

Public Works Director

Adam Ogden 829-2220

Rescue Chief

Christopher Bolduc 829-2213

Waste Transfer Station 846-4509

Welfare Director

Cheryl Buxbaum 829-5559

West Cumberland Recreation Hall 829-5464

Val Halla Golf & Recreation Center 829-2226

Pro Shop 829-2225

LEGISLATIVE REPRESENTATIVES (2002-2003)

Terms expire 12/04

U.S. Representative

Thomas H. Allen
207-774-5019
234 Oxford Street
Portland, ME 04101

U.S. Senators

Susan Collins
207-780-3575
One City Center
Suite 100
Portland, ME 04101

Olympia Snowe
1-800-432-1599
PO Box 188 DTS
151 Forest Avenue
Portland, ME 04112-0188

Maine House, #2 State House Station
Augusta, ME 04333-0002

www.state.me.us/legis
Message Center: 1-800-423-2900
Voice: 201-287-1400
TTY: 207-287-4469

District 40: Hon. Gerald M. Davis
(H) 797-5309 Capitol: 207-287-1440 (voice)
15 Hamlin Road
Falmouth, ME 04105
email: gmdavis@maine.rr.com

District 42: Hon. Terrence P. McKenney
(H) 829-5472 Capitol: 207-287-1400 (voice)
14 Crystal Lane
Cumberland, ME 04021
email: terrymck@maine.rr.com

Maine Senate, #3 State House Station
Augusta, ME 04333-0003

www.state.me.us/senate
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North Yarmouth Memorial 829-5555
Bus Garage 829-4837

Greely High School 829-4162
Guidance Office 829-4809
Greely Junior High School 829-4815
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