

# MINUTES

Cumberland Town Council Meeting

Town Council Chambers

**MONDAY, October 28, 2013**

## **6:00 p.m. Call to Order**

**Present:** Councilors Stiles, Turner, Copp, Storey-King, Gruber, Edes and Bingham

- I.** Motion by Councilor Copp, seconded by Councilor Storey-King, to recess to Executive Session pursuant to 1 M.R.S.A., §405(6)(E) re: consultation with Town Attorney.

VOTE: 7-0

TIME: 6:01 P.M.

## **II. 7:00 P.M. RECONVENE TO REGULAR SESSION**

## **III. APPROVAL OF MINUTES**

Motion by Councilor Bingham, seconded by Councilor Gruber, to accept the October 14, 2013 minutes as presented.

VOTE: 6-0-1 (Copp abstained)      MOTION PASSES

## **IV. MANAGER'S REPORT**

The Veterans Day celebration for the Korean War Veterans will be a great day and he hopes the public comes out to show their appreciation. State Representative, Steve Moriarty will be making a speech at the event.

The final tonnage numbers for bulky waste pick up will not be available for a couple of weeks. Chris Bolduc will be at the November 25<sup>th</sup> meeting to give the Council an overview of bulky waste week. Mr. Shane said that bulky waste week has become amnesty week for Cumberland trash bags and is very expensive for the Town, despite all the public education that has been done over the years. Universal waste day however, was a great success.

After 20 years, Bob Hasson will be leaving the Town to begin his new position at the State of Maine Superintendent Association. He wished Bob the best of luck.

## **V. PUBLIC DISCUSSION**

Dan Glover of Westbrook, on behalf of the Archangel Committee, requested that the Cumberland Town Council and the citizens of Cumberland join the committee in celebrating the 25<sup>th</sup> anniversary of the relationship between Archangel, Russia and the Greater Portland Maine region. The event will take place on Monday, November 18<sup>th</sup> at 3:30 p.m. in the Westbrook Middle School cafeteria. Cumberland has supported the committee since 1988. The visiting delegation from Archangel will include a group of 6, young professionals, a teacher, 3 high school students, citizens of various occupations and ages, and their Vice-Mayor. Mr. Glover presented the Council with coffee mugs to commemorate the occasion.

## **VI. LEGISLATION AND POLICY**

### **13 – 161 To hear a resolution in recognition of Korean War Veterans from Councilor Storey-King.**

Councilor Storey-King read the following resolution in recognition of Korean War Veterans:

*Whereas, 2013 marks the 60<sup>th</sup> anniversary of the signing of a cease-fire agreement ending the Korean War of 1950 – 1953, and*

*Whereas, the conflict resulted in a loss of approximately 1.2 million military and civilian lives – on both sides, including over 36,000 American soldiers and sailors killed and another 8, 176 missing in action; and*

*Whereas, over 300,000 U.S. Military personnel were deployed to the Korean Peninsula from 1950 – 1953 and served as a determined and effective force against aggressive expansion of communist ambitions while exercising restraint against escalation the area of war and the use of nuclear weaponry, and operating under the sanction of the United Nations, and*

*Whereas, true and lasting peace on the Korean Peninsula remains elusive while North Korean acts and declarations of war against South Korea have continued during the intervening 60 years and as recently as March 30, 2013, and*

*Whereas, the Cumberland Town Council on behalf of the citizens of Cumberland wish to recognize and honor all who served and sacrificed during the Korean War, as well as those who have been stationed near by to assure the 1953 armistice holds, and*

*Whereas, the Cumberland Town Council on behalf of the citizens of Cumberland wish to extend our collective appreciation, support, and admiration for all United State Military Veterans' who served not only during the Korean War but in all conflicts and actions where America's brave, resolute and most competent military force has been called to protect and defend liberty, democracy, and human dignity.*

*Now Therefore be it Resolved by the Cumberland Town Council that the citizens of Cumberland extend the utmost gratitude, honor, support, and admiration for the veterans of the Korean War and Veterans of all wars and military actions taken in the interests and defense of the United States of America and its allies, and to the causes of freedom, democracy, and human dignity, and*

*Be it Further Resolved that all citizens are encouraged to join in the celebration and honoring of all Korean War and all other veterans at the Veterans' Monument at Moss Side Cemetery on Main Street, November 11, 2013 at 9:45 AM.*

Councilor Storey-King asked residents to be outside on the convoy route to celebrate the Veterans as they approach Moss Side Cemetery at 9:45 a.m. on Veterans Day. They will be coming up Tuttle Road on the way to Moss Side, then to North Yarmouth for another short ceremony, then ending in Yarmouth at 11:11 a.m. (on 11/11) for the longer ceremony.

### **13 – 162 To hear an update from the Ordinance Committee.**

Councilor Turner said that the Ordinance Committee met earlier this evening to discuss medical marijuana dispensaries. Assistant Town Manager, Alyssa Tibbetts drafted the following ordinance amendment that the committee agreed with:

(Business & Professional Offices, Clinics, Retail Stores, etc.)

*This shall not include dispensaries of medical marijuana or any other addiction treatment facility as defined in this ordinance by applicable State Statute.*

The State will not allow the exclusion of medical marijuana facilities all together because they have been approved by the State. Certain areas or specific lots in Town were discussed by the Committee, and whether they should be a permitted use or a special exception, and limiting the number allowed throughout Town to one.

Councilor Turner said that the Ordinance Committee recommends forwarding this to the Planning Board to work on the specifics and come back to the Council with a recommendation.

Motion by Councilor Storey-King, seconded by Councilor Bingham, to forward draft zoning amendments for medical marijuana dispensaries and addiction treatment facilities to the Planning Board for a recommendation.

VOTE: 7-0

UNANIMOUS

**13 – 163 To hold a Public Hearing to consider and act on awarding a 3-year contact for supplemental snow plowing services.**

Chairman Stiles opened the Public Hearing.

Public discussion: None

Town Manager Shane said that during the budget process last year, one of the two snow plows in the capital plan was removed and the Manger was directed to contract a snow plow route. Bid proposals were sent to local contractors who have experience working with the Town, and the successful bidder was A.H. Grover. Grover's estimated cost for the first year of the contract will be \$30,000 to \$40,000 depending on the number of hours plowing. The bid is \$158 per hour, including a front end loader and an employee, who will be sanding and salting the same route in a Town vehicle, and a 4% increase in years 2 and 3 on the equipment only. Mr. Shane said that he is confident that Ben Grover and his team will do an excellent job.

Chairman Stiles closed the Public Hearing.

Motion by Councilor Gruber, seconded by Councilor Bingham, to authorize the Town Manager to award a 3-year contact for supplemental snow plowing services to A.H. Grover per the attached agreement.

Further, I hereby authorize the Town Manager to execute a sidebar agreement with the Public Works/Val Halla Maintenance Employees Association related to supplemental snow plowing services for a period not to exceed three years.

VOTE: 7-0

UNANIMOUS

**13 – 164 To hear a report from the Finance Committee Chair re: 1<sup>st</sup> quarter financials.**

Finance Director, Heather Perreault presented the following report:

**Town of Cumberland**  
**Year to Date Revenues**

**Through September 30, 2013**

Description	FY 2014 vs Budget			FY2014 vs FY 2013	
	Budget	Actual	FY14 %	Over (Under)	FY13 %
Excise Tax	\$ 1,330,000	\$ 413,373	31%	\$ 23,828	29%
Boat Excise Tax	\$ 5,000	\$ 2,605	52%	\$ 516	21%
Supplemental Taxes/PILOT	\$ 23,100	\$ 11,556	50%	\$ 11,556	0%
<b>Tax Revenues</b>	<b>\$ 1,358,100</b>	<b>\$ 427,534</b>	<b>31.5%</b>	<b>\$ 35,900</b>	<b>29.2%</b>
Hunting & Fishing Licenses	\$ 700	\$ 99	14%	\$ 16	12%
Marriage Licenses	\$ 3,000	\$ 1,074	36%	\$ 17	35%
Birth Certificates	\$ 365	\$ 532	146%	\$ 106	117%
Death Certificates	\$ 500	\$ 274	55%	\$ (160)	87%
Clerk Licenses	\$ 4,500	\$ 1,150	26%	\$ 644	11%
Shellfish Licenses	\$ 3,000	\$ 7	0%	\$ 7	0%
Conservation Fees	\$ 500	\$ 3	1%	\$ 3	0%
Snowmobile Reg	\$ 300	\$ -	0%	\$ -	0%
Auto Reg. Fees	\$ 20,000	\$ 5,614	28%	\$ 217	27%
Boat Reg. Fees	\$ 500	\$ 149	30%	\$ 31	24%
Building Permits	\$ 70,000	\$ 24,386	35%	\$ (2,048)	66%
Electrical Permits	\$ 15,000	\$ 6,506	43%	\$ 3,224	22%
Plumbing Permits	\$ 15,000	\$ 7,075	47%	\$ 3,746	33%
Other Permits	\$ 2,500	\$ 775	31%	\$ 425	14%
Application Fees	\$ 1,000	\$ 233	23%	\$ (367)	60%
Dog Revenues	\$ 6,000	\$ 729	12%	\$ 540	3%
Commercial Haulers License	\$ 600	\$ -	0%	\$ (200)	40%
<b>Licenses &amp; Permits</b>	<b>\$ 143,465</b>	<b>\$ 48,606</b>	<b>33.9%</b>	<b>\$ 6,201</b>	<b>39.1%</b>
State Revenue Sharing	\$ 414,616	\$ 94,266	23%	\$ (51,288)	25%
Park Fee Sharing	\$ 7,080	\$ -	0%	\$ -	0%
DOT Block Grant	\$ 82,000	\$ -	0%	\$ -	0%
Other State Aid/MEMA	\$ -	\$ -	0%	\$ -	0%
Windham-Fire & Rescue	\$ 3,900	\$ -	0%	\$ -	0%
Regional Assessing	\$ -	\$ -	0%	\$ (14,622)	0%
NY Sidewalks	\$ 3,000	\$ -	0%	\$ -	0%
<b>Intergovernmental Revenues</b>	<b>\$ 510,596</b>	<b>\$ 94,266</b>	<b>18.5%</b>	<b>\$ (65,910)</b>	<b>23.9%</b>
Interest & Penalties	\$ 30,000	\$ 10,302	34%	\$ 4,889	11%
Over/Short	\$ 100	\$ 107	107%	\$ 219	-112%
Growth Permits	\$ 1,500	\$ 1,900	127%	\$ 1,300	80%
Board of Appeals	\$ 100	\$ -	0%	\$ (100)	0%
Interest on Investment	\$ 10,000	\$ 28	0%	\$ (36)	0%
Interest On Savings	\$ -	\$ -		\$ -	0%
Building Rentals	\$ 500	\$ -	0%	\$ -	0%
Sale of Assets	\$ 75,000	\$ 550	0%	\$ 550	0%
Misc. Revenue	\$ 48,000	\$ 741	2%	\$ (937)	6%
Staff Review Fee	\$ 10,000	\$ 767	8%	\$ (5,833)	220%
Cable TV Revenue	\$ 110,000	\$ -	0%	\$ -	0%
Mooring Fees	\$ 1,000	\$ 135	14%	\$ 5	13%
Private Ways	\$ 400	\$ 200	50%	\$ -	50%
WC Dividend	\$ -	\$ -		\$ -	0%
Impact Fees	\$ 40,000	\$ 29,512	74%	\$ 13,642	40%
Assessing Records	\$ 100	\$ -	0%	\$ -	0%
Credit Card Handling Fee	\$ -	\$ -		\$ -	0%
<b>Other Revenues</b>	<b>\$ 326,700</b>	<b>\$ 44,242</b>	<b>13.5%</b>	<b>\$ 13,699</b>	<b>10.3%</b>
North Yarmouth Channel 2	\$ 2,426	\$ -	0%	\$ -	0%
North Yarmouth ACO Charges	\$ -	\$ 1,125		\$ 525	17%
Police Issued Permits	\$ 3,500	\$ 389	11%	\$ (1,256)	47%
Police Insurance Reports	\$ 500	\$ 184	37%	\$ 56	26%
Parking Tickets	\$ 200	\$ -	0%	\$ (50)	50%
Police Outside Detail	\$ 40,000	\$ 5,214	13%	\$ 3,922	6%

**Town of Cumberland  
Year to Date Revenues**

**Through September 30, 2013**

Description	FY 2014 vs Budget			FY2014 vs FY 2013	
	Budget	Actual	FY14 %	Over (Under)	FY13 %
Animal Control Revenue	\$ 2,500	\$ 100	4%	\$ 141	-2%
Court Reimbursement	\$ 3,500	\$ 868	25%	\$ 653	6%
Misc Police Revenue	\$ 500	\$ 124	25%	\$ (1,107)	246%
Grants/COPS Vet program	\$ 47,000	\$ -	0%	\$ -	0%
<b>Police Department</b>	<b>\$ 100,126</b>	<b>\$ 8,004</b>	<b>8.0%</b>	<b>\$ 2,884</b>	<b>13.4%</b>
Misc. Revenue	\$ 15,000	\$ -	0%	\$ (10,519)	70%
Fire Outside Details	\$ 15,000	\$ 761	5%	\$ (1,454)	15%
Rescue Billing	\$ 155,000	\$ 8,426	5%	\$ (842)	6%
Non-Emergency Transports	\$ -	\$ -		\$ -	0%
Paramedic Intercepts	\$ 2,000	\$ 600	30%	\$ -	30%
<b>Fire Department</b>	<b>\$ 187,000</b>	<b>\$ 9,787</b>	<b>5.2%</b>	<b>\$ (12,815)</b>	<b>12.1%</b>
Misc Revenue	\$ 500	\$ 293	0%	\$ 29	0%
Bags/Universal Waste	\$ 250,000	\$ 25,444	10%	\$ 4,920	7%
Brush Passes	\$ 6,500	\$ 924	14%	\$ 18	17%
<b>Public Works</b>	<b>\$ 257,000</b>	<b>\$ 26,661</b>	<b>10.4%</b>	<b>\$ 4,967</b>	<b>7.3%</b>
North Yarmouth Recreation Shar	\$ 16,994	\$ -	0%	\$ -	0%
Recreation Programs	\$ 10,579	\$ 2,162	20%	\$ 2,013	1%
Fall Recreation Revenue	\$ 55,622	\$ 34,084	61%	\$ 4,705	61%
Winter Recreation Revenue	\$ 89,563	\$ 1,120	1%	\$ 633	1%
Spring Recreation Revenue	\$ 27,000	\$ 21	0%	\$ (305)	1%
Summer Recreation Revenue	\$ 207,370	\$ 38,009	18%	\$ 3,285	17%
MSAD Rec Revenue	\$ 10,000	\$ -	0%	\$ -	0%
After School Programs	\$ 125,433	\$ 18,675	15%	\$ 2,832	13%
Soccer revenue	\$ 3,255	\$ 10,005	307%	\$ 8,315	0%
Parks Revenues	\$ 15,000	\$ 3,013	20%	\$ (1,557)	30%
<b>Parks &amp; Recreation</b>	<b>\$ 560,816</b>	<b>\$ 107,089</b>	<b>19.1%</b>	<b>\$ 19,921</b>	<b>15.6%</b>
North Yarmouth Library Share	\$ 131,276	\$ -	0%	\$ -	0%
Library Fines	\$ 3,500	\$ 1,195	34%	\$ 128	30%
Library Interest Income	\$ 200	\$ 80	40%	\$ (11)	0%
Misc. Library Revenue	\$ 1,000	\$ 254	25%	\$ (94)	35%
<b>Library</b>	<b>\$ 135,976</b>	<b>\$ 1,529</b>	<b>1.1%</b>	<b>\$ 23</b>	<b>1.1%</b>
<b>Grand Total</b>	<b>\$ 3,579,779</b>	<b>\$ 767,718</b>	<b>21.4%</b>	<b>\$ 4,870</b>	<b>21.0%</b>

Selected Revenue Lines	Budget	Actual	FY 14	Over (Under)	FY13 %
<b>Excise Tax</b>	<b>\$ 1,330,000</b>	<b>\$ 413,373</b>	<b>31.1%</b>	<b>\$ 23,828</b>	<b>29.3%</b>
<b>State Revenue Sharing</b>	<b>\$ 414,616</b>	<b>\$ 94,266</b>	<b>22.7%</b>	<b>\$ (51,288)</b>	<b>25.3%</b>
<b>Building Permits</b>	<b>\$ 70,000</b>	<b>\$ 24,386</b>	<b>34.8%</b>	<b>\$ (2,048)</b>	<b>66.1%</b>
<b>Impact Fees</b>	<b>\$ 40,000</b>	<b>\$ 29,512</b>	<b>73.8%</b>	<b>\$ 13,642</b>	<b>39.7%</b>
<b>Recreation Revenues</b>	<b>\$ 545,816</b>	<b>\$ 104,076</b>	<b>19.1%</b>	<b>\$ 21,478</b>	<b>15.2%</b>
<b>Bags/Universal Waste</b>	<b>\$ 250,000</b>	<b>\$ 25,444</b>	<b>10.2%</b>	<b>\$ 4,920</b>	<b>7.1%</b>

**Town of Cumberland  
Year to Date Expenses**

Through September 30, 2013

	<b>FY 2014 vs Budget</b>			<b>FY2014 vs FY 2013</b>	
	<b>Budget</b>	<b>Actual</b>	<b>FY14 %</b>	<b>Over (Under)</b>	<b>FY13 %</b>
130 Administration	\$ 473,653	\$ 154,264	32.6%	\$ 2,635	32.6%
140 Assessor	\$ 70,304	\$ 22,564	32.1%	\$ (20,549)	67.2%
150 Town Clerk/Tax Collector	\$ 199,879	\$ 45,893	23.0%	\$ 1,575	19.9%
160 Technology	\$ 173,759	\$ 53,134	30.6%	\$ (9,484)	38.1%
165 Elections	\$ 13,615	\$ 1,474	10.8%	\$ 956	2.9%
170 Planning Board	\$ 57,211	\$ 14,185	24.8%	\$ (581)	25.5%
190 Legal	\$ 32,500	\$ 4,068	12.5%	\$ 2,058	5.0%
<b>General Administration</b>	<b>\$ 1,020,921</b>	<b>\$ 295,582</b>	<b>29.0%</b>	<b>\$ (23,390)</b>	<b>30.9%</b>
210 Police	\$ 1,112,639	\$ 261,451	23.5%	\$ 21,652	23.1%
220 Fire	\$ 747,807	\$ 180,555	24.1%	\$ (6,551)	25.2%
240 Code Enforcement	\$ 86,458	\$ 16,535	19.1%	\$ 255	20.2%
260 Animal Control	\$ 39,168	\$ 9,677	24.7%	\$ (1,688)	33.2%
<b>Public Safety</b>	<b>\$ 1,986,072</b>	<b>\$ 468,218</b>	<b>23.6%</b>	<b>\$ 13,668</b>	<b>24.0%</b>
310 Public Works	\$ 919,462	\$ 159,139	17.3%	\$ (43,653)	22.2%
320 Waste Disposal	\$ 641,219	\$ 122,981	19.2%	\$ (15,253)	21.3%
<b>Public Works</b>	<b>\$ 1,560,681</b>	<b>\$ 282,120</b>	<b>18.1%</b>	<b>\$ (58,906)</b>	<b>21.8%</b>
410 Recreation	\$ 603,873	\$ 208,848	34.6%	\$ 5,564	35.6%
430 Parks	\$ 202,301	\$ 60,523	29.9%	\$ 16,932	22.7%
440 West Cumberland Rec	\$ 6,580	\$ 1,304	19.8%	\$ 551	8.4%
<b>Parks &amp; Recreation</b>	<b>\$ 812,754</b>	<b>\$ 270,675</b>	<b>33.3%</b>	<b>\$ 23,047</b>	<b>32.1%</b>
<b>Library</b>	<b>\$ 373,483</b>	<b>\$ 93,780</b>	<b>25.1%</b>	<b>\$ 4,931</b>	<b>23.9%</b>
580 General Assistance	\$ 32,000	\$ 8,235	25.7%	\$ 1,489	22.5%
590 Health Services	\$ 8,875	\$ 6,043	68.1%	\$ -	68.1%
620 Cemetery Association	\$ 26,700	\$ 25,700	96.3%	\$ 3,100	84.6%
630 Conservation Commission	\$ 6,000	\$ -	0.0%	\$ -	0.0%
800 Fire Hydrants	\$ 57,000	\$ 14,381	25.2%	\$ 4,615	17.1%
810 Street Lighting	\$ 36,726	\$ 6,076	16.5%	\$ 117	16.2%
830 Contingent	\$ 25,000	\$ 9,273	37.1%	\$ 7,640	3.6%
840 Municipal Building	\$ 176,356	\$ 38,965	22.1%	\$ 1,080	21.6%
850 Abatements	\$ 20,000	\$ 1,690	8.5%	\$ 1,690	0.0%
<b>Other Expenses</b>	<b>\$ 388,657</b>	<b>\$ 110,363</b>	<b>28.4%</b>	<b>\$ 19,731</b>	<b>22.3%</b>
<b>Controllable Expense Total</b>	<b>\$ 6,142,568</b>	<b>\$ 1,520,738</b>	<b>24.8%</b>	<b>\$ (20,919)</b>	<b>25.5%</b>
	<b>Budget</b>	<b>Actual</b>	<b>FY 14</b>	<b>Over (Under)</b>	<b>% Used</b>
<b>MSAD #51</b>	<b>\$ 13,693,545</b>	<b>\$ 3,419,127</b>	<b>25.0%</b>	<b>\$ 124,975</b>	<b>25.0%</b>
<b>Debt Service</b>	<b>\$ 824,825</b>	<b>\$ 203,009</b>	<b>24.6%</b>	<b>\$ (6,674)</b>	<b>23.0%</b>
<b>Insurance</b>	<b>\$ 295,032</b>	<b>\$ 151,606</b>	<b>51.4%</b>	<b>\$ (2,944)</b>	<b>56.9%</b>
<b>County Tax</b>	<b>\$ 665,675</b>	<b>\$ 665,675</b>	<b>100.0%</b>	<b>\$ 42,259</b>	<b>100.0%</b>
<b>Capital Imp. Plan</b>	<b>\$ 1,133,693</b>	<b>\$ 1,133,693</b>	<b>100.0%</b>	<b>\$ 237,556</b>	<b>100.0%</b>
<b>Total Other Expenses</b>	<b>\$ 16,612,770</b>	<b>\$ 5,573,110</b>	<b>33.5%</b>	<b>\$ 395,172</b>	<b>32.6%</b>
<b>All Expenses Total</b>	<b>\$ 22,755,338</b>	<b>\$ 7,093,848</b>	<b>31.2%</b>	<b>\$ 374,253</b>	<b>30.6%</b>

Town of Cumberland  
Financial Report  
as of  
September 30, 2013

## Q1 FY2014 General Fund Revenues

Description	FY 2014 vs Budget			vs FY13
	Budget	Actual	FY14 %	FY13 %
Tax Revenues	\$ 1,358,100	\$ 427,534	31.5%	29.2%
Licenses & Permits	\$ 143,465	\$ 48,606	33.9%	39.1%
Intergovernmental	\$ 510,596	\$ 94,266	18.5%	23.9%
Other Revenues	\$ 326,700	\$ 44,242	13.5%	10.3%
Police Department	\$ 100,126	\$ 8,004	8.0%	13.4%
Fire Department	\$ 187,000	\$ 9,787	5.2%	12.1%
Public Works	\$ 257,000	\$ 26,661	10.4%	7.3%
Parks & Recreation	\$ 560,816	\$ 107,089	19.1%	15.6%
Library	\$ 135,976	\$ 1,529	1.1%	1.1%
Grand Total	\$ 3,579,779	\$ 767,718	21.4%	21.0%

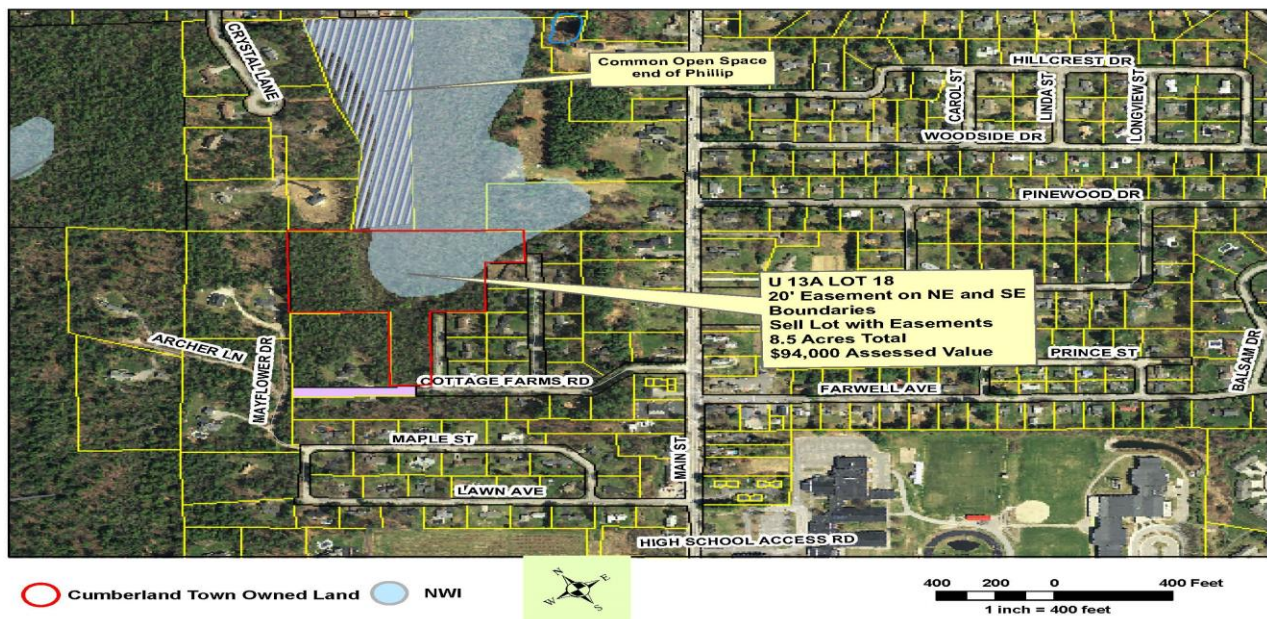
## Q1 FY2014 Selected Revenue Lines

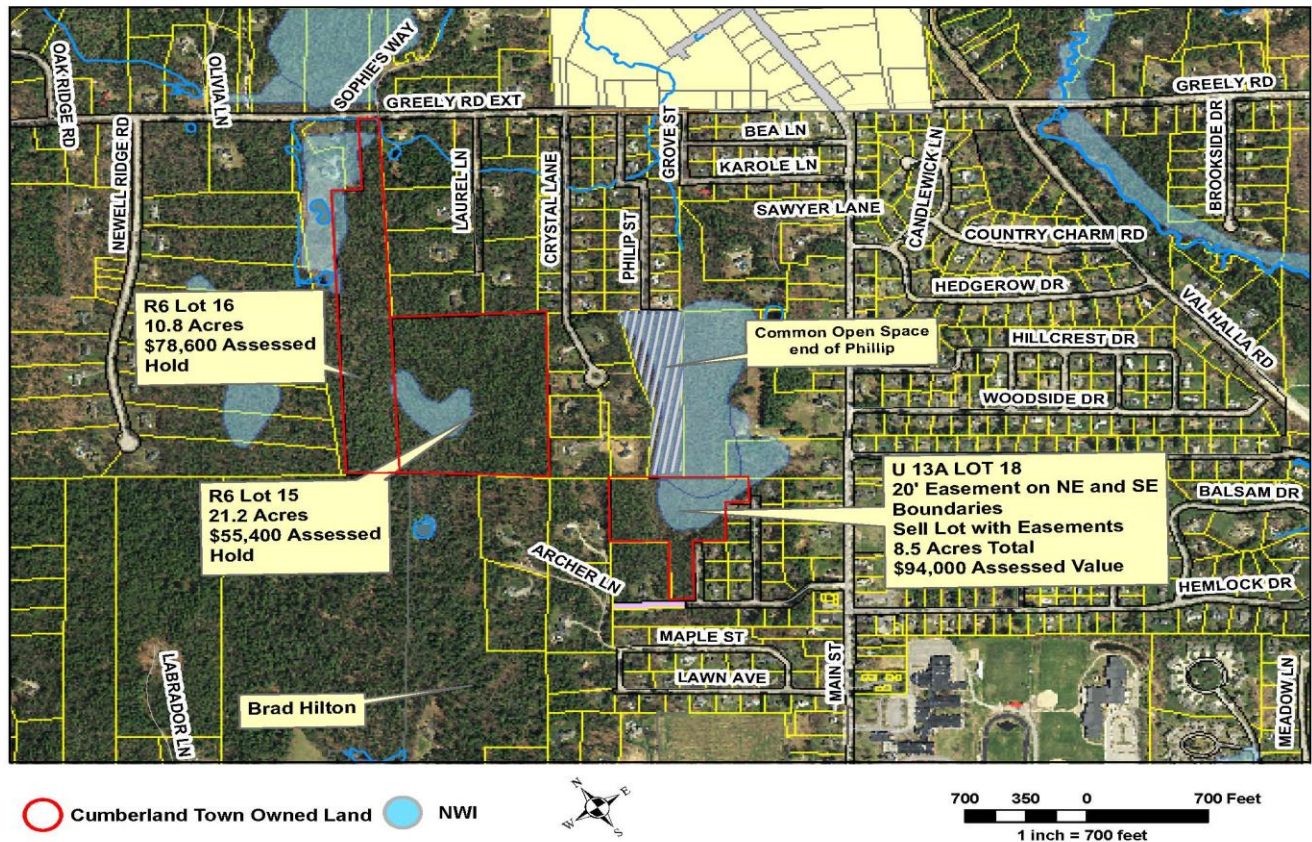
Description	FY 2014 vs Budget			vs FY13
	Budget	Actual	FY14 %	FY13 %
Excise Tax	\$ 1,330,000	\$ 413,373	31.1%	29.3%
State Revenue Sharing	\$ 414,616	\$ 94,266	22.7%	25.3%
Building Permits	\$ 70,000	\$ 24,386	34.8%	66.1%
Impact Fees	\$ 40,000	\$ 29,512	73.8%	39.7%
Recreation Revenues	\$ 545,816	\$ 104,076	19.1%	15.2%
Bags/Universal Waste	\$ 250,000	\$ 25,444	10.2%	7.1%

# Q1 FY 2014 Expenditures

	FY 2014 vs Budget			vs FY13
	Budget	Actual	FY14 %	FY13 %
General Administration	\$ 1,020,921	\$ 295,582	29.0%	30.9%
Public Safety	\$ 1,986,072	\$ 468,218	23.6%	24.0%
Public Works	\$ 1,560,681	\$ 282,120	18.1%	21.8%
Parks & Recreation	\$ 812,754	\$ 270,675	33.3%	32.1%
Library	\$ 373,483	\$ 93,780	25.1%	23.9%
Other Expenses	\$ 388,657	\$ 110,363	28.4%	22.3%
Controllable Expense Total	\$ 6,142,568	\$ 1,520,738	24.8%	25.5%
MSAD #51	\$ 13,693,545	\$ 3,419,127	25.0%	25.0%
Debt Service	\$ 824,825	\$ 203,009	24.6%	23.0%
Insurance	\$ 295,032	\$ 151,606	51.4%	56.9%
County Tax	\$ 665,675	\$ 665,675	100.0%	100.0%
Capital Imp. Plan	\$ 1,133,693	\$ 1,133,693	100.0%	100.0%
Total Other Expenses	\$ 16,612,770	\$ 5,573,110	33.5%	32.6%
All Expenses Total	\$ 22,755,338	\$ 7,093,848	31.2%	30.6%

**13 – 165 To hear a recommendation from the Lands & Conservation Commission re: land disposition.**  
 Town Manager Shane said that there are some foreclosed properties that have been “on the books” for some time. One is at the end of Cottage Farm Road and there are two on Greely Road Extension. The Lands & Conservation Commission looked at the properties and gave the recommendation to put the Cottage Farm Road property on the market with a couple of easements, and retain the parcels on Greely Road Ext. The Manager suggested that the Council wait until their December 9<sup>th</sup> meeting when they can meet with the Lands & Conservation Commission in workshop.





Motion by Councilor Bingham, seconded by Councilor Storey-King, to table this item to December 9, 2013.  
 VOTE: 7-0 UNANIMOUS

**13 – 166 To authorize the Town Manager to enter into an agreement with Cumberland County for contracted Assessing Services.**

Town Manager Shane said this contracted Assessing services is similar to the agreement that the Town has with the County for contracted public safety dispatching services.

Motion by Councilor Turner, seconded by Councilor Copp, to authorize the Town Manager to enter into an agreement with Cumberland County for contracted Assessing Services to begin October 30, 2013.

VOTE: 7-0 UNANIMOUS

**13 – 167 To consider and act on the appointment of Jeff Smith as Animal Control Officer.**

Town Manager Shane said that Mr. Smith will replace former ACO, Chuck Burnie, who retired recently. Mr. Smith is a retired State Trooper and the Manager is happy to have him joining us. This is another collaborative effort with the Towns of Falmouth, Yarmouth, North Yarmouth, and Cumberland. The Cumberland ACO will cover the 4 communities 20 hours per week, and the Falmouth ACO will cover 20 hours per week.

Motion by Councilor Copp, seconded by Councilor Bingham, to appoint Jeff Smith as Animal Control Officer.

VOTE: 7-0 UNANIMOUS

**13 – 168 To consider and act on cancelling the November 11<sup>th</sup> Town Council meeting.**

Chairman Stiles explained that November 11<sup>th</sup> is a holiday and there are very few items for the agenda, so he asked the Council to consider cancelling the meeting.

Motion by Councilor Gruber, seconded by Councilor Bingham, to cancel the November 11<sup>th</sup> Town Council meeting.

VOTE: 7-0

UNANIMOUS

**VII. NEW BUSINESS**

**Councilor Turner** – he reminded residents that hunting with firearms begins this Saturday, so please be careful and wear orange if walking outside.

**Councilor Bingham** – None

**Councilor Storey-King** – The Comprehensive Plan Update Committee will be presenting their recommendations to the public on November 14<sup>th</sup>, to the Planning Board on November 19<sup>th</sup>, then to the Council for a Public Hearing. The public is encouraged to attend on November 14<sup>th</sup> and provide input.

The Lions Club will be doing their annual pie sale made with apples from Sweetser's.

**Councilor Gruber** – this Friday will be the 1-year anniversary of the food pantry. In the first year, the pantry has served 1,161 customers with 1,226 volunteer hours. Thank you to everyone who has been involved with the pantry to date.

**Chairman Stiles** – thank you to all those who donated to the 4-H auction for the food pantry.

**Councilor Edes** – asked the Manager what is the status of the clam flats.

The Manager said that they will be opening on November 1<sup>st</sup>.

**Councilor Copp** – with all the activity at the West Cumberland fields, anyone is welcome to park at the adjacent lot, which his family owns. It's great to see so much activity in West Cumberland.

**Town Manager Shane** – the new playground in West Cumberland should begin taking shape by next week. We have been waiting for the playground manufacturer's representatives who have been delayed with other projects. We have been told that we are next in their queue and they should be onsite in a few days.

November 9<sup>th</sup> is the Scouting for Food event. Please put food out for the Scouts to collect for the food pantry.

Sadly, last week, Jill Dugas lost her battle with cancer. Jill's husband, Paul is a member of the Val Halla Board of Trustees as well as the Coastal Waters Commission. Our thoughts and prayers are with the Dugas family.

**VIII. ADJOURNMENT**

Motion by Councilor Edes, seconded by Councilor Gruber, to adjourn.

VOTE: 7-0

TIME: 8:19 p.m.

Respectfully submitted by,

Brenda L. Moore  
Council Secretary