

MINUTES

Cumberland Town Council Meeting
Town Council Chambers

MONDAY, September 12, 2016

6:30 P.M. Council Photos & Nominating Committee Meeting

7:00 P.M. CALL TO ORDER

Present: Councilors Bingham, Copp, Edes, Gruber, Stiles, Storey-King and Turner

I. APPROVAL OF MINUTES

Motion by Councilor Gruber, seconded by Councilor Stiles, to accept the August 22, 2016 meeting minutes as presented.

VOTE: 7-0 UNANIMOUS

II. MANAGER'S REPORT

Sarah MacGillvray, President of the Rotary Club of Yarmouth presented the following photos of their gift of benched to the Cumberland Town Forest:



Rotary Club of Yarmouth Gift to the Cumberland Town Forest

Sarah MacGillvray, President
Dan Ostrye, Rotarian and Project Leader





III. PUBLIC DISCUSSION

None

IV. LEGISLATION AND POLICY

16 – 117 To hear a presentation re: Brian Bickford's induction into the Maine Golf Hall of Fame.

Gary Rees, Executive Director of the Maine Golf Hall of Fame, said that the Hall of Fame looks for people who are outstanding in their field. The Hall of Fame is very proud of the three individuals chosen this year, including Brian Bickford. To him, Brian is one of the best inductees who has ever been inducted into the Hall of Fame. The Town of Cumberland is very lucky to have Brian. He has the largest junior golf programs in the entire state and he does a lot for Val Halla.

Town Manager Shane read a congratulatory letter to Brian from Jack Nicholas.

16 – 118 To hear an interim report from the Central Fire Station Building Committee.

Central Fire Station Building Committee Chairman Jim Orser, Vice-Chairman Brian Cashin, and Fire Chief Dan Small, presented the following:

**Central Fire
Station Building
Committee**

Jim Orser, Chairman
Brian Cashin, Vice Chairman

Linda Fulda
John Hankinson
Adrian Kendall
Bert Kendall
George Small
Harland Storey
Dave Swan

Fire Chief Dan Small

Town Councilors
Bill Stiles
Mike Edes



**Town Council Update
September 12, 2016**

Committee Charge

Council Packet Only – to be used as Talking Points not in Slide Show

The Town Council directs the Town Manager to publicly advertise for the recruitment of a citizen's Building Committee to develop a recommendation for the Town Council for an expansion of the existing Central Fire Station on Tuttle Road. The Committee shall be tasked with the following:

- Inventory of current space and storage spaces
- Inventory of current apparatus housed at Central Fire
- Inventory of the Departments current abilities and challenges in completing its mission
- Develop a needs analysis specific to the mission of the Fire— EMS Department
- Develop a current building assessment including interior, exterior, roof, structural integrity, expansion ability, and land availability for possible expansion
- Development of a Conceptual Site Plan
- Visit and report on expansions to neighboring and area Town Fire Stations
- Hire an architect to develop a Preliminary Design Report (PDR) for the Town Council
- Present a comprehensive report with a recommendation to the Town Council no later than November 28, 2016. The report shall be presented at a regularly scheduled and televised Town Council meeting.

Committee Meetings

Council Packet Only – to be used as Talking Points not in Slide Show

- Tour of Central Fire Station
- Review Requirements
- Tour of Falmouth Station
- Interview Falmouth Chief
- Interview Buckfield, Saco, Gorham and RFP Issued
- Three Architectural Firms presented proposals
- Port City Architecture Selected
- Initial Design reviewed Plan A (retain Bay Area), Plan B (total demolition)
- Both Plans reviewed; Plan A selected in a 6 to 1 vote

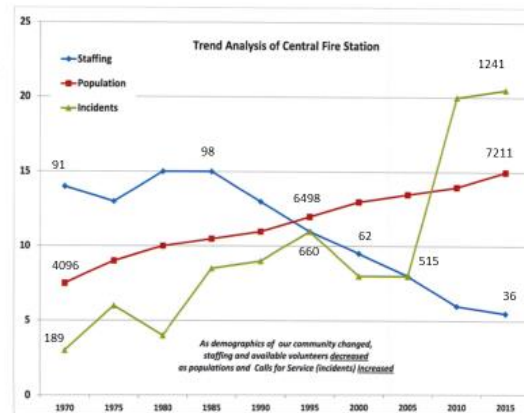
Fire Department Overview- Administrative

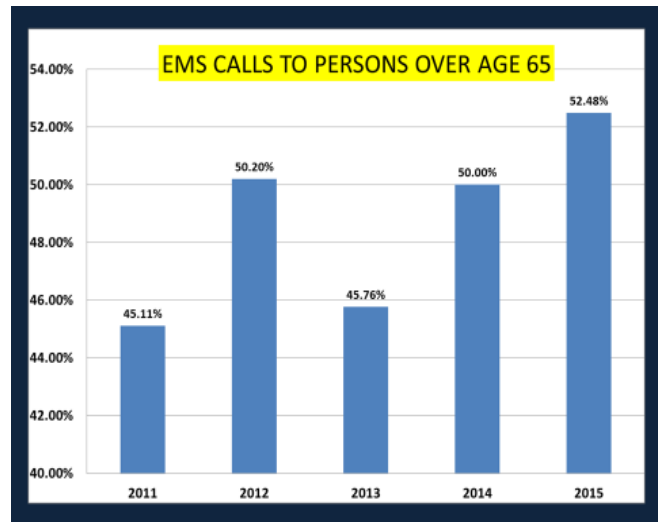
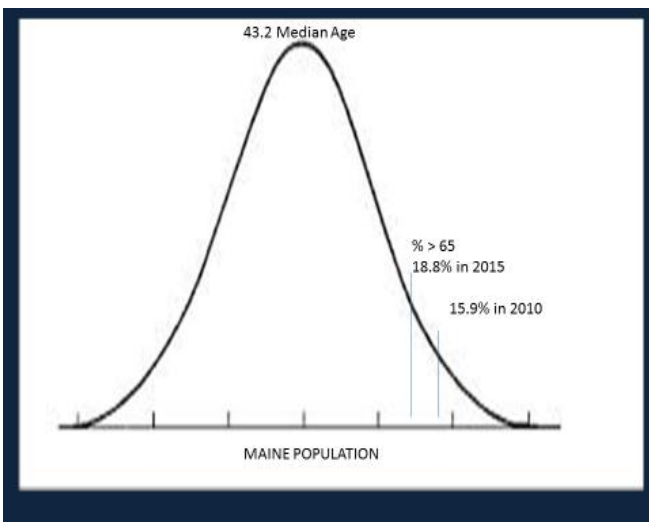


Fire Department Overview – Medical



Fire Department Overview- Staffing

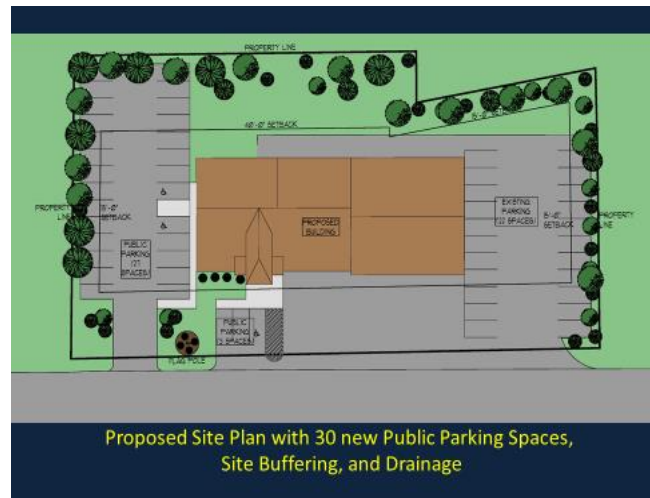




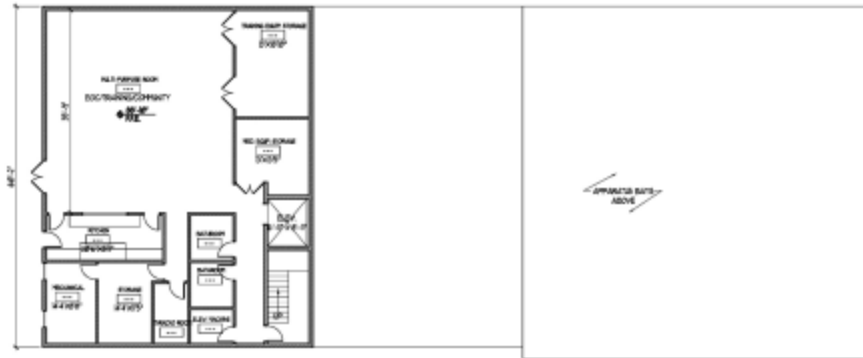
Abutter Meetings
August 2, 2016
September 6, 2016

Topics Discussed:

- Surface Water Drainage
- Parking
- Landscaping - Buffering
- Building Lighting







Lower Floor Plan – Training, EOC, Community Room - Kitchen – Medical Equip Loans

Project Time Line									
CENTRAL FIRE STATION BUILDING PROJECT TIMELINE - Cumberland, Maine									
Date	6/13/2016	6/17/2016	7/13/2016	8/2/2016	8/15/2016	8/23/2016	8/31/2016	9/6/2016	9/12/2016
	ACOFF Meeting with Architect - Completed	Planning plus cost estimates on options for meeting - Completed	On site walk through and meeting at Central Fire Station Completed	No meeting	Committee Meeting Completed	Develop Draft of Town Council Presentation and Recommendations	Committee Meeting	2nd Mayor's Meeting 8:00	Provisional Town Council Presentation 7 PM
		Meet with Architect on location - Completed	Meet with Dan Smith Management Team - 7:15 AM Completed	Meet with Dan Smith Group at Fire Station Completed	Finalize Cost of Plan Option Selected				
		Geo Tech Report Due - Completed	Mayor - Meet with Builders Completed						
		Review any ongoing issues - Completed							
		Finalize Construction Approach - Completed							
Date	9/13/2016	9/24/2016	10/13/2016	11/14/2016					
	Provisional meeting Town Council	Open House at the Fire Station 9:00-12:00	Prepare Presentation for Town Council Meeting 8 PM	Final Town Council Presentation and Recommendations 7PM					
		Security	Meet with Dan Smith Management Team						
			ADU to Town by 10/14						

Project Preliminary Budget

Committee Recommendation	\$4,100,000
Second Alternative	\$4,484,746
Third- Total Rebuild	\$5,135,909

Next Steps

- Public Meeting & Input – **Sept 19th**
- Finalize Budget and Tax Impacts
- Open House 9am - 12pm **September 24**
- Complete Written Report for Town Council per “Charge”
- Return to Council for Public Hearing - **Nov. 14th**

Questions & Feedback

www.cumberlandmaine.com

Click on Government Boards & Committee
and go to Fire Station Building Committee

16 – 119 To hear an interim report from Sevee & Maher Engineers re: Middle Road reconstruction project.

Dan Diffin of Sevee & Maher Engineers presented the following:



Middle Road Project Goals

- 1.6 miles of roadway improvement
- 4,400 feet of new water line
- Budget of \$3.2 million
- Construction in 2017



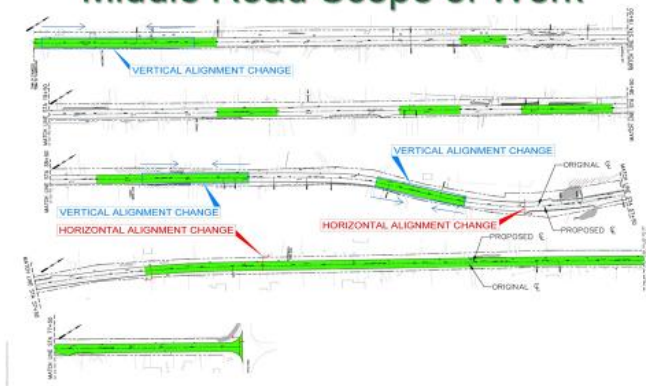
SME
Sloan & Miller Engineers, Inc.

Middle Road Work to Date

- March 2016 – Geotechnical Borings
- April 2016 – Wetlands Delineation
- May 4th Neighborhood Meeting
- April – Sept. 2016
 - 80% Design Drawings
 - Meetings with Middle Road Residents
 - Utility Meetings
 - Summit
 - PWD

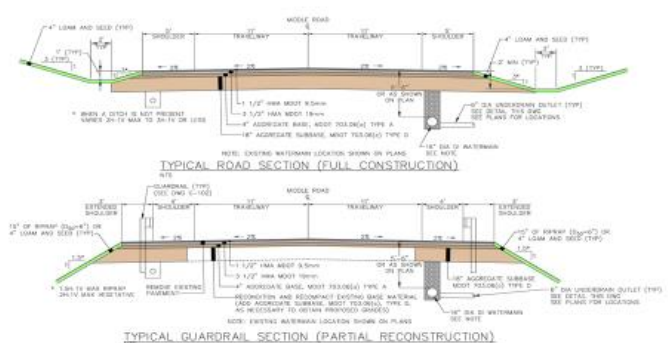
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Middle Road Scope of Work



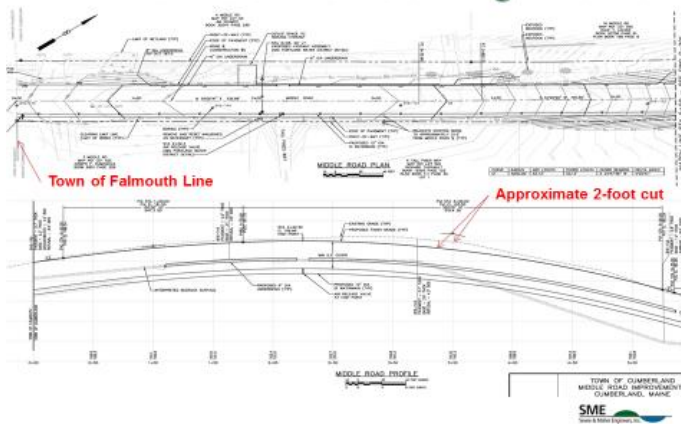
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Proposed Road Section

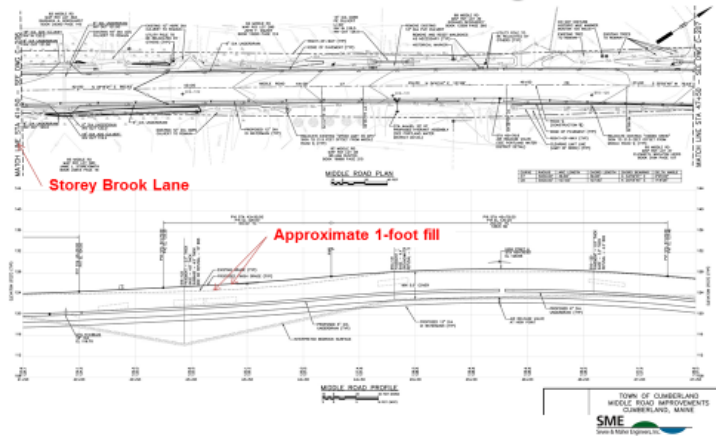


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Sloan & Miller Engineers, Inc.

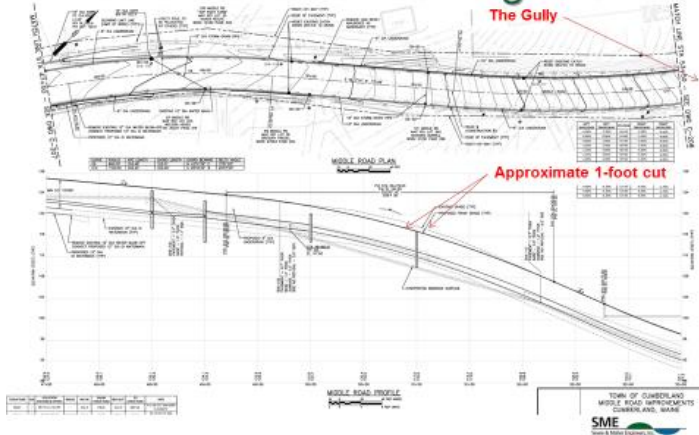
Middle Road Vertical Alignments



Middle Road Vertical Alignments



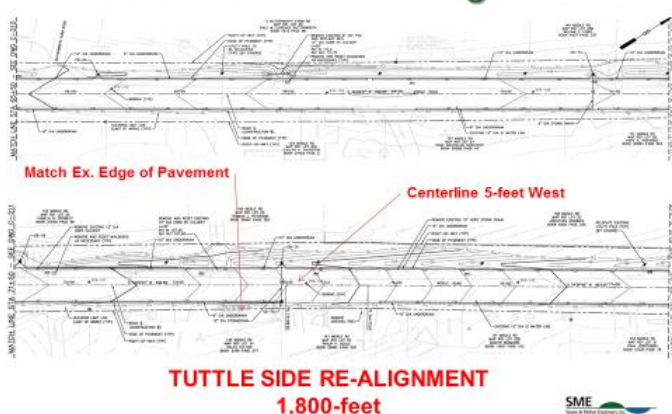
Middle Road Vertical Alignments



Middle Road Horiz. Alignments



Middle Road Horiz. Alignments



Water Main Extension

- PWD Meetings
 - 12" Water Main (1983), Good Condition
 - PWD requested 16" Main Extension
 - Will pay cost to upsize from 12" pipe to 16" pipe.
 - Project Area in 267 Pressure Zone
 - Only extends to Evergreen Lane
 - Connection to 340 Pressure Zone possible
 - Town of Falmouth Present at 8/25 meeting
 - Water Main will end at Deer Run Road

Water Main Extension



- Approximately 1,500 feet short of Town Line
- 10 homes unable to connect, booster pumps required on others
- Project Cost Implications ~ \$230,000 savings



Water Main Extension



- PWD will connect Middle Road to 340 Pressure Zone
- Adequate pressure to Town Line
- Existing 10 to 20 homes may require pressure reducer



Preliminary Cost Estimate

- \$3.2 Million
 - Based on 75% Design Drawings
 - 12" Water Main Extension to Town Line
- \$2.95 Million
 - 12" Water Main extends to Evergreen Lane
- PWD ~ \$220,000 to \$260,000 for 16"



Schedule

- Sept. 12th - Town Council Meeting
- Public Site Walks
 - Sept. 17th & 24th @ 9 a.m.
- Sept. – Nov.
 - Address Wetland Considerations
 - Finalize Design and Cost Estimate
- Nov. 14th – Final Council Meeting
- Nov. 30th – Issue Bid Documents
- Spring 2017 – Start Construction



16 – 120 To consider and act on authorizing the Code Enforcement Officer to execute a Consent Agreement with the owners of 10 Sparhawk Lane.

Town Manager Shane explained that this violation was not caused by the present owner and it is a very old violation in which a letter of no action was issued. The banks no longer recognize those letters and staff is recommending approval.

Motion by Councilor Bingham, seconded by Councilor Stiles, to authorize the Code Enforcement Officer to execute a Consent Agreement with the owners of 10 Sparhawk Lane and to collect \$500 for legal and administrative fees.

VOTE: 7-0 UNANIMOUS

16 – 121 To consider and act on authorizing the Town Manager to issue a Quitclaim Deed to the owner of 18 Crystal Lane in order to extinguish a temporary turnaround on the parcel.

Town Manager Shane explained that back in the 70's and 80's, subdivisions were built in several phases and they were required to put in temporary turnarounds that were never extinguished. The Town has no use for the turnaround that is on the property. Crystal Lane is now a cul-de-sac. The Town Attorney is recommending the issuance of a quick claim deed to the owner of the property.

Motion by Councilor Gruber, seconded by Councilor Copp, to authorize the Town Manager to issue a Quitclaim Deed to the owner of 18 Crystal Lane in order to extinguish a temporary turnaround on the parcel.
VOTE: 7-0 UNANIMOUS

16 – 122 To appoint a member to the Conservation Subdivision Committee.

Motion by Councilor Copp, seconded by Councilor Bingham, to appoint David Carlson to the Conservation Subdivision Committee.
VOTE: 7-0 UNANIMOUS

16 – 123 To set a Public Hearing date of September 26th to consider and act on a Wharfing Out Permit for 8 Broad Cove Way.

Motion by Councilor Bingham, seconded by Councilor Stiles, to set a Public Hearing date of September 26th to consider and act on a Wharfing Out Permit for 8 Broad Cove Way.
VOTE: 7-0 UNANIMOUS

V. NEW BUSINESS

Councilor Bingham – None

Councilor Gruber – He visited Broad Cove Reserve today to see the archeological dig that Library Director, Thomas Bennett is leading. It was fascinating.

He thanked the Town Manager and the Public Services employees for the work that was done at the intersection of Middle Road and Tuttle Road. The cutting back of the brush and trees made a huge difference in being able to see oncoming traffic.

Thank you to all who volunteer and donate to the food pantry.

He received a donation to the 4-H auction to benefit the food pantry from a resident, and her brother, who were both grateful to the Town for the refund that they received from the Senior Tax Relief Program.

Councilor Storey-King – Condolences to the Brewster family on the passing of Jim Brewster. Jim and Linda Brewster have been incredible to this community. This is a difficult loss for the entire community. Jim was an all-around good guy.

She thanked Police Chief Rumsey for his recent Facebook posting. It was touching that he said that our community was a great place to be and to work.

Councilor Edes – He and a few of the other Town Councilors attended the ceremony at Sweetser's Orchard for the 2016 Farm Bureau Heritage Award by the Maine Farm Bureau. Congratulations to the Sweetser's.

Falmouth Police Chief, Ed Tolan was inducted as the President of the Maine Chief's Association. Congratulations to Ed.

Susan Stewart-Edwards (pen name, Grace Birch) writes a series of children's books entitled "The Adventures of Otto Von Schnoodle". The books help children dealing with difficult situations, such as going to the dentist, etc. Her latest book deals with Public Safety and she will be using Cumberland Fire and Police to get some photos of Otto (her dog) for the latest book.

He would like to Ordinance Committee to look into allowing golf carts in the neighborhoods bordering Val Halla to travel the roads to get to Val Halla. This will help to boost business and attendance at Val Halla.

Chairman Turner – A reminder to the public of the following special waste events will be happening soon:

Confidential Shredding, Saturday, October 1st from 8:00 a.m. to noon

Bulky Item Pick-up Week, October 10th - 14th

E-waste Collection, Saturday, October 15th from 8:00 a.m. to 1:00 p.m.

Hazardous Household Waste Collection, Saturday, October 22nd from 9:00 a.m. to 1:00 p.m.

Councilor Stiles – He thanked everyone who has donated to the 4-H auction, including his fellow Town Councilors. The auction will be held very soon during fair week and will benefit the 4-H kids and the food pantry.

Councilor Copp – He has been asked by a lot of residents what the price is for the proposed Performing Arts Center that the school hopes to build.

Councilor Bingham said that the School Board is planning an informational campaign to get the public informed and answer their questions. It will be on the November ballot.

Town Manager Shane – He is proud of the way the Town's Capital Program works and the transparency of the process. We have been talking about the fire station improvements for as long as he has been Town Manager and the Middle Road reconstruction project has had to wait until the right time for it to fit into the capital plan. The voters will decide on the performing arts center.

VI. ADJOURNMENT

Motion by Councilor Gruber, seconded by Councilor Storey-King, to adjourn.

VOTE: 7-0 UNANIMOUS

TIME: 9:17 P.M.

Respectfully submitted by,

Brenda L. Moore
Council Secretary