

# MINUTES

Cumberland Town Council Meeting

Town Council Chambers

**MONDAY, August 23, 2010**

## **7:00 p.m. Call to Order**

Present: Chairman Storey-King, Councilors Turner, Copp, Porter, Perfetti, Stiles and Moriarty

### **I. APPROVAL OF MINUTES**

August 9, 2010

Motion by Councilor Porter, seconded by Councilor Perfetti, to accept the minutes as presented.

VOTE: 7-0 UNANIMOUS

### **II. MANAGER'S REPORT**

Project Update:

- Route 88

Construction continues toward Tuttle Road. The first 2,000 feet of shoulder work is almost complete. The paving crew will be grinding and paving Sea Cove Road later this week. The biggest complaint thus far with the project has been the narrowness of the lanes, especially within the first 2000 feet. When the paved shoulder is completed, the existing striping will be shifted 5-6 feet westward and the permanent stripes will be put down after the final paving, next spring. The current curbing looks high, and is 2 inches higher than it will be when the final paving is complete.

- Central Fire Station

Floor drains at Central Fire Station were clogged solid from road debris being washed off the trucks. The drain system has been in place for many years. Excavation was necessary to install a new drain that will deliver waste into sewer system per DEP requirements.

### **III. PUBLIC DISCUSSION**

None

### **IV. LEGISLATION AND POLICY**

**10 – 118** To hold a Public Hearing to consider and act on amending the Fees & Fines Ordinance to add a fee for staff review of site plans at \$250.00 per plan.

Town Manager Shane explained that this item improves the speed and ease that smaller site plans can be processed, in house, by staff. Staff is recommending a fee structure of \$100.00 for Application and Notice Fees, and \$150.00 for Staff Review Fee. The Consulting Escrow fee of \$500.00 should be included in the motion as well. This gives staff the option to ask an outside consultant to review a portion of an application if necessary.

Motion by Councilor Stiles, seconded by Councilor Moriarty, to amend the Fees & Fines Ordinance to add a fee for staff review of site plans at \$250.00 per plan, plus an option of Consulting Escrow fee of up to \$500.00.

VOTE: 7-0 UNANIMOUS PASSAGE

**10 – 119** To hold a Public Hearing to consider and act on a Victualer's License application for The Barnyard Restaurant, located at the Cumberland Fairgrounds, for the period of August 23, 2010 through June 30, 2011.

Town Manager Shane explained that this is simply an administrative matter and staff is recommending approval. It will allow the restaurant to be open all year and avoid having to apply for a Victualer's License every time there is an event at the fairgrounds.

Motion by Councilor Copp, seconded by Councilor Perfetti, to approve the Victualer's License application for The Barnyard Restaurant, located at the Cumberland Fairgrounds, for the period of August 23, 2010 through June 30, 2011.

VOTE: 7-0 UNANIMOUS PASSAGE

**10 – 120** To authorize the Town Manager to enter into a Lease/Purchase Agreement with Gorham Leasing for a 2011 International 7400 Series Plow Truck.

Town Manager Shane explained that this was approved during budget process under the capital budget for a 5-year lease/purchase. The lease rate came in very favorable at 3.25%. The annual repair costs for older trucks is approximately \$3,000/year, and the interest on the new truck, completely outfitted, is approximately \$2,000/year.

Motion by Councilor Turner, seconded by Councilor Copp, as follows: It is Ordered that pursuant to Article II, Section 3(k) of the Council/Manager Charter of the Town of Cumberland, the Town Council hereby authorizes the Town Manager to enter into a certain Lease/Purchase Agreement dated July 22, 2010 with Gorham Savings Leasing Group, LLC in regard to the lease-purchase of a 2011 International 7400 Series Plow Truck for a total cost of \$163,740.00.

VOTE: 7-0 UNANIMOUS PASSAGE

**10 – 121** To set a Public Hearing date (September 13<sup>th</sup>) to consider and act on a permit request by the Greely Football Boosters Club to hold a bonfire at the Twin Brook Recreation Area on Thursday, October 28, 2010.

Town Manager Shane explained that this is an annual request, the application is complete, and deposit has been paid. The Fire Department will provide coverage at the event and a contractor has been retained for clean up after the event.

Motion by Councilor Stiles, seconded by Councilor Perfetti, to set a Public Hearing date of September 13<sup>th</sup> to consider and act on a permit request by the Greely Football Boosters Club to hold a bonfire at the Twin Brook Recreation Area on Thursday, October 28, 2010.

VOTE: 7-0 UNANIMOUS PASSAGE

**V. NEW BUSINESS**

**Councilor Turner** – Congratulations to Storey Brothers, they are doing a great job on Route 88. He has received a few complaints regarding the speed of the construction vehicles.

**Councilor Copp** – A follow up question for the Manager, did Keenan Auction apply for a Mass Gathering Permit and pay the fees for recent events at the Fairgrounds?  
Town Manager Shane said that it was discovered that they had not applied for a Mass Gathering Permit or paid the fee. They have since been contacted and they did come in and complete the application and pay the fee. It was simply an oversight on their part.

**Councilor Porter** – According to the Regional Waste Systems website, Cumberland’s recycling rate is lower than it should be compared to other communities. Why should we care about the other communities? Because for every percentage that we are below the average of the other communities, the more of the RWS bill we are responsible for paying. Getting our recycling rate up where it should be will only benefit us as a community in regard to keeping services or not having to cut services at budget time.

**Councilor Perfetti** – None

**Chairman Storey-King** – None

**Councilor Stiles** – Thanked Chairman Storey-King for a very nice gathering at her home last evening.

**Councilor Moriarty** – None

**Town Manager Shane** – None

**VI. ADJOURNMENT**

Motion by Councilor Turner, seconded by Councilor Stiles, to adjourn.

VOTE: UNANIMOUS

TIME: 7:21 p.m.

Respectfully submitted by,

Brenda Moore  
Executive Assistant

**Workshop Agenda**

- I. Welcome & Introductions – Mike Perfetti**
- II. Goals of the Council Finance Workshops**
  - Give Manager direction
  - Provide more time to discuss and formulate serious policy considerations, i.e. major reductions or increase in a service or budget line item
  - Allow for more public input throughout the year regarding a variety of subjects
- III. FY 2011 Budget & Finance Committee Calendar**
  - a. Fall 2010- Budget Policy Workshop Discussions
  - b. Department Budgets due to Town Manager – January 14<sup>th</sup>
  - c. Budget **Finance** Committee Workday – **February 21<sup>st</sup>- Holiday**
  - d. Budgets delivered to Town Council by Monday, March 14<sup>th</sup>
  - e. Budget Saturday Workshop – April 2<sup>nd</sup> and or 9<sup>th</sup> (?-optional)
  - f. Budget Public Hearing – April 25<sup>th</sup> and or May 9th
- IV. Future Meeting Discussion Topics**
  - a. Workshop Formats- After Council Meetings or Evenings /Saturdays
  - b. Enterprise Funds & Deficit Funds
  - c. Capital Reserve Funding or Bonding
  - d. TIF District Review – General Fund Impacts – Examples
  - e. Services provided to community
  - f. Property Valuations and impact on mil rate + assessment issues to date
- V. Adjournment**