



# CUMBERLAND POLICE DEPARTMENT

290 TUTTLE ROAD  
CUMBERLAND, MAINE 04021

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## CUMBERLAND POLICE DEPARTMENT CONCEALED WEAPON PERMIT APPLICANT INSTRUCTIONS:

Please review the booklet "Laws Relating to permits to Carry Concealed Handguns." Located on the web at <https://www.maine.gov/dps/msp/licenses-permits/concealed-carry-maine>  
If you do not have access to the internet, you can request one through the Cumberland Police Dept.

Please complete and return this entire package with the following items:

- Application for a Permit to Carry Concealed Handguns, pp. 1-6
- Authority and Authorization to Release Information forms AND Togus Release must **ALL** be filled out completely by the applicant whether applying for the first time or renewing. Return these forms with the application to the Cumberland Police Department, 290 Tuttle Rd., Cumberland, ME 04021.
- Fee of \$35.00 for **NEW** applicants:
  - 1) If your permit expired over 6 months ago, you are considered a **NEW** applicant and must pay the \$35.00 fee (**Make check payable to: Town of Cumberland**) – you are also required to submit your supporting documents again; eg: Birth Certificate (BC), Hand Gun Safety Certificate (HGS);
  - 2) A fee of \$20.00 is required if you are a valid **RENEWAL** applicant (your permit is **NOT** more than 6 months expired, you have **NOT** changed your address more than 30 days prior without notifying the Issuing Authority);
  - 3) A fee of \$2.00 is required if you are requesting a **DUPLICATE** permit, a **CHANGE OF ADDRESS** or **CHANGE OF NAME** permit;
  - 4) If you moved over 30 days prior without notifying us, not only are you a **NEW** applicant, your current permit is also invalid – you are prohibited from carrying a concealed handgun;
- If you hold a State of Maine issued permit from another Issuing Authority in Maine, include a complete copy of that permit with your application.
- If you are or were a member of the Armed Forces of the United States of America, a copy of your DD214 serves as proof of knowledge of handgun safety. You must have served long enough to complete basic firearms training. You also may **NOT** have a Dishonorable discharge from the Service.
- **NEW Applicants:** A copy of your Birth Certificate (BC) or INS document.
- **NEW Applicants:** A copy of a certificate which has been **issued within the past 5 years** that shows Proof of Knowledge of Handgun Safety (HGS).

If you have **NOT** been issued a permit from the Cumberland Police Department in the past, we will need your supporting documents – even if you are a valid renewal (you have a current, valid permit issued from another Issuing Authority in Maine).

**SEND YOUR COMPLETED APPLICATION PACKET TO THE CUMBERLAND POLICE DEPARTMENT, 290 TUTTLE ROAD, CUMBERLAND, ME**