



## O C E A N   A C C E S S C O M M I T T E E   M I N U T E S

Wednesday, June 8<sup>th</sup>, 2016  
6:00 PM to 8:00 PM  
Council Chambers

**Present:** Penny Asherman, Sandra Gorsuch-Plummer, Lew Incze, Chair Maureen Connolly, Vice Chair Joshua Ottow, Councilor Tom Gruber

**Absent:** Hank Adams, Jessica Joyce, Alt. Shellfish, Ingrid Parkin, Stephen Thomas, Councilor George Turner

**Town Staff:** Bill Shane Town Manager, Annemarie Dawson Recording Secretary

### **I. Welcome and Call to Order**

Chair Maureen Connolly called the meeting to order at approximately 6:03 PM. Maureen welcomed the committee members.

### **II. Approval of May 11<sup>th</sup> Meeting Minutes**

The committee voted on the approval of the May 11<sup>th</sup> meeting minutes. Maureen requested that the committee meeting dates be posted to the website for future meetings.

**Voted:** Unanimous

### **III. Proposed drop-off Area – Discussion BCR/Drop off Area Rules**

#### **Broad Cove Reserve Stewardship Principles**

1. The Town Council endorses the maintenance of Broad Cove Reserve to assure the protection of its conservation values and will, *within limits established by any Town Council*, provide the human and financial resources necessary to do so.
2. The Committee will:
  - a. Monitor use and condition of Broad Cove Reserve by available means, such as data/photos and communications from law enforcement, Town staff, Council members, Committee members, abutting neighbors and the public.
  - b. Solicit feedback from users and other members of the public with respect to their experiences, concerns, and suggestions for improved management

- c. Report to the Town Council, with a copy to CCLT, as needed and provide an Annual Report of usage, condition, changes in condition (both positive and negative in the context of mission statement), evolving concerns, and recommendations.
3. The Town Council will adopt and update a Management Plan.
4. The Management Plan will provide specific guidance for areas determined to be environmentally sensitive and vulnerable.
5. Citizens are encouraged to recreate passively within the boundaries of Broad Cove Reserve.
6. Vehicular and bicycle use will be limited to Beach Road and its turnaround, with on-site parking available near the Route 88 entrance. Two handicapped parking spaces will be available at the turnaround loop near the bathroom building.
- ~~7. For calendar year 2015, on-site parking will be restricted to Cumberland residents only.~~
7. The Use Policy of the Management Plan will list acceptable uses of Broad Cove Reserve. Such Uses will be enforced by the appropriate agents of Town and State government.
8. The Committee will cooperate and meet annually with the CCLT, or more frequently as needed, to ensure ongoing compliance with the Conservation Easement.
9. The Committee will cooperate with the Cumberland Coastal Waters Commission ("CWC") on policies affecting use of the beach and intertidal areas, permitting and usage of the pier and float, and the prevention of erosion at the riparian boundary.
10. Drop off area will be provided at the end of the loop road (see rules on reverse side).

# **BROAD COVE RESERVE**

## **Drop-Off Area Rules**

1. The drop-off area consists of the loop of narrow gravel road at the bottom of the hill next to the bath house. The two handicap spots are not part of the drop-off area.
2. The drop-off area is only accessible from Memorial Day to Labor Day and only during the hours that an attendant is on site.
3. No more than three vehicles may be in the drop-off area at any time.
4. The speed limit in the drop-off area and on the roadway to it below the gate is 5 mph.
5. Cars must come to a complete stop and must turn their engine off while unloading. No engine idling.
6. The only vehicles that are permitted into the drop-off area are passenger cars and light trucks/vans. Buses, coaches, trailers, and heavy trucks are prohibited.
7. The drop-off area is for a very brief drop off or pick-up of passengers and gear only. Any vehicles stopped in the drop off area must be attended at all times. "Attended" is defined as someone at the vehicle's side who can move it. Blinking hazard lights does not constitute "attended."
8. Patrons may temporarily leave gear next to the drop off area, but only while they are parking and/or retrieving their vehicle from the upper parking area.
9. Exiting vehicles have the right-of-way. Before any vehicle enters the drop-off area, it must ensure that exiting vehicles have cleared the exit road.
10. If any vehicle is left unattended, the attendant will notify the Cumberland Police for citation and/or towing.

Maureen thanked Josh for his work on the Broad Cove Reserve/Drop-off Area Rules. The sub-committee met on May 24<sup>th</sup>. Vice Chair Josh Ottow prepared a draft and the committee reviewed the rules and made changes to the draft, which were presented to the OAC this evening. The committee reviewed the Drop off Rules and voted on whether or not to accept them to BCR Management Plan.

**VOTE:** 3-2 in favor of the BCR/Drop-Off Area Rules and amended Stewardship Principles. The OAC will forward this recommendation to the Town Council for action and implementation.

Discussion ensued in regards to a sign posted on the gate. Bill Shane will create sign and have it posted.

Sign will read: Beyond This Gate

2 Marked HC Spaces are Available

All Others

Drop Off Only – June 1 – Sept 1

3 Cars Max in Drop off Area

Exiting Vehicles Have Right of Way

10 MPH Speed Limit

Attendant will be wearing a fluorescent “Town of Cumberland Staff” tee-shirt.

#### **IV. Town Council Meeting – June 20<sup>th</sup>**

Josh agreed to present the BCR/Drop-off Rules to the Town Council Meeting on June 20<sup>th</sup>, from 7:00 PM to 10:00 PM. Bill and Josh will create a 6 to 10 slide PowerPoint presentation for the Council. Maureen asked that they include pictures of the gate and the public area.

#### **V. Other Business**

Penny Asherman shared that the Horse Shoe Crab event was very successful! Penny also updated the committee on the signs which are scheduled for installation towards the end of the month.

Maureen asked about the floats. Bill told the committee that one float has been installed and we are waiting for permit approval for the second float. The channel has been marked and 10 temporary moorings have been placed. Tom Gruber added that the Ledge Road residents were very impressed with the Crab Shoe Event and also the buoys’ installation.

Bill shared that there was a “Water Advisory” that was posted about the beach water quality after the heavy rains. This was also made public via the Town website. The public will be notified every time we have more than one inch of rain; and to avoid ocean water contact for 48 hours due to run-off. This is part of the “Healthy Beaches” initiative.

The next OAC meeting is tentatively scheduled for July 13<sup>th</sup> from 6:00 to 8:00 PM. Annemarie Dawson will email the committee should there be a change in the meeting date. No members of the public were present.

**Adjournment:** 6:46 PM.

Respectfully Submitted,

*Annemarie Dawson*