# Central Fire Station Building Committee

Jim Orser, Chairman Brian Cashin, Vice Chairman

Linda Fulda John Hankinson Adrian Kendall Bert Kendell George Small Harland Storey Dave Swan

Fire Chief Dan Small

<u>Town Councilors</u> Bill Stiles Mike Edes



# Town Council Update September 12, 2016

# Committee Charge

The Town Council directs the Town Manager to publicly advertise for the recruitment of a citizen's Building Committee to develop a recommendation for the Town Council for an expansion of the existing Central Fire Station on Tuttle Road. The Committee shall be tasked with the following:

- Inventory of current space and storage spaces
- Inventory of current apparatus housed at Central Fire
- Inventory of the Departments current abilities and challenges in completing its mission
- Develop a needs analysis specific to the mission of the Fire– EMS Department
- Develop a current building assessment including interior, exterior, roof, structural integrity, expansion ability, and land availability for possible expansion
- Development of a Conceptual Site Plan
- Visit and report on expansions to neighboring and area Town Fire Stations
- Hire an architect to develop a Preliminary Design Report (PDR) for the Town Council
- Present a comprehensive report with a recommendation to the Town Council <u>no later</u> than November 28, 2016. The report shall be presented at a regularly scheduled and televised Town Council meeting.

## **Committee Meetings**

- Tour of Central Fire Station
- Review Requirements
- Tour of Falmouth Station
- Interview Falmouth Chief
- Interview Buckfield, Saco, Gorham and RFP Issued
- Three Architectural Firms presented proposals
- Port City Architecture Selected
- Initial Design reviewed Plan A (retain Bay Area), Plan B (total demolition)
- Both Plans reviewed; Plan A selected in a 6 to 1 vote

#### Dan Small – 3-4 Slides 3 minutes



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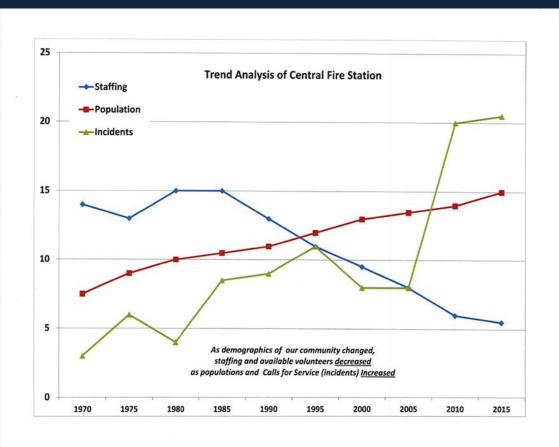
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#### **Trend Analysis**



Brian Cashin to Talk about trends over Time-Population – Increase Demands for service, Slide will be full screen and Brian will have the talking points for the slide

#### **Abutter Meetings**

Brian Cashin to Talk about Abutter Meetings

Photos of issues here might be helpful

Slide will be full screen and Brian will have the talking points for the slide



Andy Hyland to present

Slides and PHOTOS of 10-15 minutes

Concepts Plans- Site Plan Concept – Building Views- 3D models Internal Photos about Internal Traffic Flow when a call comes in- arrival- equipment – decontamination , etc. Photos from other projects of how things work – visuals not schematics 6 Bay Concepts Costs

# **Project Time Line**

Dates	6/13/2016	6/27/2016	7/11/2016	8/2/2016	8/15/2016	8/23/2016	9/1/2016	9/6/2016	9/12/2016
	KICKUTT Meeting with	estimates on options for	On site walk through and meeting at Central Fire Station Completed	No meeting		Develop Draft of Town Council Presentation and Recommendations	Committee Meeting		Preliminary Town Council Presentation
		Meet with Architect on timeline - Completed	Meet with Dan Smalls Management Team - 7/12 Completed	Meet with Abbuters (Small Group) at Firestation Completed	Finalize Cost of Plan Option Selected				
			Abbuter - Meet with Richardson's Completed						
		Resolve any ongoing issues - Completed							
		Finalize Construction Approach* - Completed							
Dates	9/19/2016	9/24/2016	10/17/2016	11/14/2016					
	Public Meeting	Open House at the Firestation 9:00-12:00	Town Council Meeting	Final Town Council Presentation and Recommendations					
	Meet with Dan Smalls Management Team (9/20/2016)		Meet with Dan Smalls Management Team						

## **Next Steps**

- Public Meeting & Input Sept 19<sup>th</sup>
- Finalize Budget and Tax Impacts
- Complete Written Report for Town Council per "Charge"
- Return to Council for Public Hearing Nov. 14th

#### **Once Project Approved**

- Receive Council Direction for Architect Building Selection
- 6 months for Engineering, Design & Bid Process
- Planning Board Reviews During Design
- Bidding in Late 2017
- Construction 2018 10 to 16 months
- Occupy Late 2018 early 2019



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