



# COASTAL WATERS COMMISSION

**MEETING MINUTES**  
**Wednesday, December 13, 2017**  
**6:00 PM – 8:00 PM**  
**Council Chambers**

**Committee Members:**

David Witherill, Chairman  
Mike Schwindt, Vice Chairman  
David Carlson  
Hugh Judge  
Brent Sullivan  
Richard Thompson  
Bob Vail

Town Staff:  
Tom Gruber  
Charles Rumsey  
Jean Duchesneau

**Present:** Chairman David Witherill, Mike Schwindt, Richard Thompson, Bob Vail, Hugh Judge, David Carlson and Brent Sullivan.

**Absent:**

**Town Staff:** Charles Rumsey, Chief of Police; Jean Duchesneau, Committee Secretary; Benjamin Burnes, Harbormaster; Thomas Gruber, Town Councilman; and Bill Shane, Town Manager

**Guests:** Barney Baker, Baker Design Consultants

**1. Call to Order**

The meeting was called to order by Chairman, David Witherill at 6:02 p.m.

**2. Adopt the November 14, 2017 minutes**

Chairman Witherill inquired if there were any changes or additions to the November 14, 2017 minutes. There were none.

**Motion:** To approve the Minutes of November 14, 2017

**Moved by:** Rick Thompson

**Seconded by:** Bob Vail

**Vote:** All Approved – Unanimous

**3. Harbormaster Report and Mooring Inspections and Removal Update**

Harbormaster Ben Burnes and Chief Rumsey reviewed the Mooring Inspections and Removal Update memo with the members of the commission. At the conclusion of the 2017 season, the Harbormasters ended up tagging 27 moorings (of the 70 moorings located) as either unregistered or improperly marked, and after giving an additional 15 days to mooring owners to fix the issues, only 7 moorings had to be pulled and stored at the Town Garage. A brief discussion took place regarding their findings and the commission seemed very pleased with the Harbormasters' work in resolving our mooring problems.

**4. Pier Update**

Bill Shane introduced Barney Baker of Baker Design Consultants to discuss the state of the pier after a recent inspection. After a detailed report and discussion of Barney Baker's report, it was noted that the pier is in very bad shape. The cribs have deteriorated since the 2015 inspection, especially crib 2 and 3 which are in severe/failing condition. At the end of Mr. Baker's report, BDC stated: "Based on these observations it is recommended that the pier be closed to any use until a plan can be developed for either completing repairs to the structure to address the existing deficiencies, or the pier replacement can be completed." Barney stated there were a couple options available: (1) shore up the cribs, if possible, and this would be short term, or (2) close the existing pier and use the float system. Floats are a part of the new pier design or (3) ask to see if we can move the project up by one year but that might cause loss of matching funds. After discussion, it was decided to host a workshop on this issue to further

discuss the options available and what would be best for the Town. The commission set a workshop date of January 17, 2018 at 6:00 p.m.

**Motion:** To form a subcommittee to recommend the installation of temporary supports and to have a letter written that will let the State know we are shovel-ready to start immediately. Subcommittee will consist of Bob Vail, Richard Thompson and David Witherill. Bill Shane will author the letter.

**Moved by:** Mike Schwindt

**Seconded by:** Hugh Judge

**Vote:** All in Favor - Unanimous

**5. Ordinance Language Review**

Mike Schwindt led the review of the proposed language changes that were highlighted in yellow. After discussions, it was decided that Mike, Jean and Chief Rumsey will sit down together and rework/edit the language of the ordinances and bring those changes back to the commission at the next meeting.

**6. Site Walk Update at 7 Ebbside Drive**

David Witherill stated the site walk went well. All appeared fine. The only concern was the tidal pool and we asked them not to put the pier over the tidal pool. This is not a permanent structure. They are awaiting a permit from the Army Corps of Engineers. The float would be pulled off site and storage of gangway will be stored on his property. Bill Shane suggested we should write it up as a draft approval for the next meeting.

**7. New Business**

- Determine number of moorings allocations for 2018 at the next meeting
- Commission to report to the Council – Most likely to be at a February meeting
- Modified parking on BCR for five additional spots (for duck hunters) at the cost of \$1.00 and can be obtained through the Town and offered on a first come first serve basis
- Some type of a temporary kayak rack on the land (May 1 - October 1)
- Next meeting set for February 21, 2018 at 6:00 p.m.

**8. Adjournment**

**Motion:** To adjourn at 8:00 p.m.

**Moved by:** Bob Vail

**Seconded by:** David Carlson

**Vote:** All Approved – Unanimous