



COASTAL WATERS COMMISSION

MEETING MINUTES Wednesday, November 28, 2018 6:00 PM East Conference Room

Committee Members:

David Witherill, Chairman
Mike Schwindt, Vice Chairman
David Carlson
Hugh Judge
Richard Thompson
Bob Vail

Town Staff:
Tom Gruber
George Turner
Charles Rumsey
Jean Duchesneau

Present: Chairman David Witherill, Mike Schwindt, David Carlson, Richard Thompson, and Bob Vail
Absent: Hugh Judge
Town Staff: Jean Duchesneau, Committee Secretary; Ben Burnes, Harbormaster, Charles Rumsey, Chief of Police

I. Call to Order

The meeting was called to order by Chairman, David Witherill at 18:01 p.m.

II. Adopt the Minutes

Chairman Witherill inquired if there were any changes or additions to the November 3, 2018 Minutes. There were none.

Motion: To approve the Minutes of November 3, 2018.
Moved by: David Witherill
Seconded by: Richard Thompson
Vote: All Approved – Unanimous

III. Harbormaster Report

Harbormaster Ben Burnes was in attendance and gave a brief synopsis of the new online mooring registration program. The company is Online Mooring and they are based out of Rhode Island. The area towns and cities around Cumberland are using this service and have spoken highly about it. We are hopefully the program will be up and running for January 1, 2019.

Listed below are a few of the services it offers:

- It allows mooring holders electronically register their mooring(s) and make payment online as well.
- All moorings will be GPS plotted.
- Ability to send out application renewals via email and/or mail.
- New mooring holders can apply directly online using the fillable PDF provided.
- Application is the same as the paper one we have been currently using.
- Mooring inspections will be maintained online. Mooring inspection companies will have access to go into the program and log when inspections have been performed.
- Waiting list capability.
- Cost is \$7.00 per mooring permit.
- This program allows us to regulate any type of permit such as a boat launch, dinghy, kayak, etc.
- Accessibility via computer and mobile apps.
- People can still register at the Town Office.

Ben stated they located approximately 7 or 8 violations during their mooring inspection this year. The violations were minor in nature.

IV. 2019 Mooring Allocations

A discussion took place about how many allocations we should have for 2019. The allocations will affect the dinghy

tie ups. Ben suggested that it may get to the point where the Town may need to provide a couple of “community” dinghies to be used. Depending on the size and type of dinghy, it is hard to determine how many dinghies can safely tie-up to a float. Also, 5 dinghy spaces have to be reserved for riparian owners. Twenty five (25) mooring allocations in the Broad Cove Reserve plus the 5 riparian for the 2019 year was agreed upon.

Motion: To approve 25 mooring allocations for Broad Cove for the year 2019
Made by: Mike Schwindt
Seconded by: Dave Carlson
Vote: All Approved – Unanimous

V. 2019 Kayak Rack Lottery

There will be both shore racks and a float rack with a kayak launching pad.

Chief Rumsey stated after speaking with Bill Shane, it is anticipated the lottery would be run the same way as the town does for the non-resident shellfish licenses and they would advertise it in the necessary platforms.

- The number of slots would be 12-20, depending on the number of racks we have.
- The commission needs to set a reasonable price for those kayak rack spots so when the lottery begins, we know how much to charge for the season kayak rack spot. He stated Bill suggested \$75.00 a season. (Bill Shane told the Chief that after a fee has been set, it needs to go before the Town Council for approval at their next meeting – Possibly February.)
- David Witherill stated we should do more research on what other towns are charging and revisit this at the next meeting. David volunteered to check with Portland regarding fees, etc.
- David Witherill also suggested that after the lottery was conducted, the winners would pick their spots in a “first come first serve” basis.
- Mike Schwindt asked if we needed to draft an ordinance change to regulate the kayak lottery.
- Chief Rumsey offered to find out what ordinance changes would be needed, how the lottery might address the difference of location, and if the kayak system can be managed by the Online Mooring system.
- David Carlson inquired if there was a kayak length restrictions on the racks.
- Mike Schwindt stated if we are collecting fees, we will need to update the Fee ordinance too.

VI. Pier Construction Update

David Witherill inquired if there was a pier update regarding PROCK Marine. Chief Rumsey stated Bill Shane stated that next Wednesday there is a meeting between the town and PROCK Marine and Barney Baker to get an update on the construction schedule. Bill believes they are going to be out here the second week of December.

VII. 2018 BCR Visitor Status

Chief Rumsey reported that this past summer BCR had approximately 5,300 visitors. It is down about 500 visitors, but we are attributing it to three things: lack of a pier, staffing issues and bad weather.

VIII. New Business

The next meeting date is tentatively set for January 16, 2019 at 6:00 p.m.

David Witherill inquired if anyone knew of anyone who may want to become a member – no names at this time.

IX. Adjournment

David Witherill adjourned the meeting at 1910 p.m.

Submitted by,
Jean Duchesneau, Recording Secretary