

**Twin Brook Advisory Committee
Meeting Minutes
May 8, 2007**

Meeting began at 7:05 PM

Present: John Andrews, Alan Kissack, Anne Witte, Jeff Porter

Staff: Bill Landis and Bill Shane

Item 1. Project Update

Bill Landis reported on the latest information from John Kennedy and the DEP permitting process. The Planning Board and Zoning Board approvals will be coming up this month as well. John Kennedy will present the plan to the Zoning Board (approved) and the preliminary meeting with Planning Board on the improvements proposed (Meeting completed – final meeting with PB awaiting DEP approval - PB only comment – did not like “metal” maintenance building).

Item 2. Parking Plan for Future Applications

Bill Landis developed a set of guidelines for Large Event Parking. Those present supported the plan with minor adjustments. Bill Shane will incorporate into draft form the new language into the Twin Brooks Use policy for review and approval at the next committee meeting. After Committee approval, the guidelines will be forwarded to the Town Council for implementation. (New Plan Attached)

Item 3. Paul & Colette Howell request for June 16th Night use of Twin Brooks

The committee forwarded the request with a positive recommendation to the Town Council.

E-mail Correspondence

Hi Bill,

There may be as many as 25 cars that need parking. We need the gates to be open, but other than that I do not see a reason for police coverage. Folks would want to start showing up at around 6:30, if there happen to be practices going on at that time, we would work around them. The end time would be open depending on the level of interest that the attendees express.

*Thanks Bill,
Colette*

On 5/7/07 4:14 PM, "William Shane" <wshane@cumberlandmaine.com> wrote:

Hi Collette:

There is a Twin Brook Advisory Committee Meeting tomorrow evening and I would ask for their input. Could you give me some specifics related to expected turnout- parking, times, Police coordination, and any other details you may have considered. The Twin Brook advisory committee could make a recommendation to the Town Council and the Council would hold a public hearing and would vote upon the request.

Bill

From: Colette Howell [<mailto:colette@howell-ltd.com>]
Sent: Monday, May 07, 2007 10:39 AM
To: William Shane
Cc: Paul Howell
Subject: Star Party [html]

Hi Bill,

As you are aware, Paul and I are founders of the Southern Maine Astronomers. We are a nonprofit organization focusing primarily on education for youth and adults; we have a monthly meeting at the Cumberland Congregational Church that is open to the public.

For further information on SMA please feel free to check the website at <http://www.southernmaineastronomers.org>.

Would it be possible to schedule night of astronomy at Twin Brooks on Saturday June 16th (rain date 6/23)? This would be an evening where local astronomers from SMA setup their equipment and offer the public an opportunity to view the skies. We would need to setup sometime around dusk and the event would go as late into the evening as folks are interested.

Thanks Bill!
Colette

Item 4. Next Meeting - June 5, 2007 at 7:00 PM – Town Hall

Item 5. Adjournment – 7:45PM

Respectfully Submitted,

William R. Shane
William R. Shane
Town Manager