



TOWN OF CUMBERLAND, MAINE  
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**Twin Brook Advisory Committee  
Meeting Minutes  
July 25, 2006  
Council Chambers @7:00 P.M.**

**Present:** John Andrews, Anne Witte, Stephanie Fowler-Enaire and Stephen Moriarty.

**Absent:** John Eldredge, Peter Gordon, John Stroud, Alan Kissack, Jeff Porter, and Glenn Hutchins.

**Staff:** Town Manager Bill Shane and Recreation Director Bill Landis.

**I. Approve Minutes of Prior Meeting.**

A quorum was not present therefore the June minutes were not approved. They will be presented at the next meeting.

**II. Twin Brook Improvements Recommendation**

John Andrews had received emails from John Eldredge and Peter Gordon indicating their support of the shelter and maintenance building but expressing their concern about the possible impact of the proposed multi-purpose field on the cross-country circuit.

Manager Shane explained to the committee members who were present that the initial proposal of the field had changed considerably since the site walks and that the contours of the field would now match the existing conditions. There would be a 2 % grade across the field beginning at the corner of the field closest to the cross-country trail.

Manager Shane described the layout of the parking lot, shelter and maintenance building and said that the existing vegetation located near the site of the shelter could be expanded to create more of a buffer.

The updated estimated budget would be as follows:

Play field on Hill	\$150,000
Parking Lot Imp.	\$125,000
Road Realignment	\$65,000
Maintenance Bldg	\$180,000
Shelter/Concession/Bathrooms (60x40x\$120/sf)	<u>\$288,000</u> <b>\$808,000</b>
Engineering-10%	\$80,800
Contingency-15%	<u>\$121,200</u>
	<b>\$1,010,000</b>

The cost of the project has already been budgeted for in a bond that was approved by the Council for this and other projects and TIF funds would be used to pay back the portion of the bond used for this project.

The committee discussed the most recent changes to the plan and wondered if John Eldredge and Peter Gordon would be more at ease with the new field contours. John Andrews wanted to go before the council with a clear recommendation from the committee.

Anne Witte liked that the vegetation would be left intact. She also felt it was important to stay on budget. Overall she felt good about the plan.

Stephanie Fowler-Enaire concurred.

Steve Moriarty had concerns about the size of the field. Bill Landis explained how the goals could be shifted to allow for more even use of the field.

John Andrews restated that technically they were not adding a use by creating this field because it was currently being used as a practice field. Manager Shane agreed and added that improving the field would make it safer.

There was discussion regarding changes to the current placement of the waterline and what if any improvements could be made. Bill Landis said he would like to see the back-flow preventer moved over to the small building near the front parking lot. Parking was also discussed regarding how to configure for additional spaces to accommodate large groups during tournaments and meets.

It was suggested that members begin thinking about examples of shelters they might like to see and submit pictures to present to the Council.

### **III. Other Business**

Stephanie Fowler-Enaire was concerned about the speed of cars exiting the Greely Road side and that cars have been seen traveling through to the Tuttle Road side.

### **IV. Next meeting – The Committee will attend a workshop with the Town Council on August 28, 2006 at 6:00 p.m. followed by a presentation to the full Council at its regular meeting at 7:00 p.m.**

### **V. Adjournment**

The meeting was adjourned at 7:55 p.m. by unanimous consent.

Respectfully Submitted,

Nancy Stroud  
Executive Secretary